

MINUTES

TOWN OF MOSSBANK

REGULAR COUNCIL MEETING

7:00 p.m. Monday, April 12, 2021

Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Monday, April 12, 2021 at 7:00 p.m.

Mayor Bryan Howe, Deputy Mayor Kristi Green, Councillor Jeremy Costley, Councillor Jeremy Howe, Councillor Steve Kowalski, Councillor Brett Tollefson, Councillor Kari Dawn Wolitski and CAO Chris Costley were in attendance at the call to order.

Mayor Bryan Howe called the meeting to order at 7:03 p.m.

ADOPTION OF THE AGENDA

79/21 Councillor Tollefson moved to adopt the agenda as presented.

CARRIED

ADOPTION OF MINUTES

80/21 Councillor Wolitski moved that the minutes of the regular meeting of Council held on Monday, March 8, 2021 be adopted as presented.

CARRIED

CORRESPONDENCE

81/21 Councillor Green moved that the correspondence presented be filed.

CARRIED

WATER SAMPLES AND REPORT

82/21 Councillor Tollefson moved to accept the chlorine & turbidity report and the bacteriological water samples for March 2021 as presented.

CARRIED

FINANCIAL REPORTS

83/21 Councillor Tollefson moved that the financial reports for March 2021 (bank reconciliation, financial summary, and staff salary report) be accepted as presented.

CARRIED

LIST OF ACCOUNTS FOR APPROVAL

84/21 Councillor Green moved that the List of Accounts for Approval for March 2021 be approved and that these be attached to and form part of the minutes.

CARRIED

BYLAW NO. 01/21 – MILL RATE BYLAW

85/21 Councillor Tollefson moved that Bylaw No. 01/21, known as the Mill Rate Bylaw, receive first reading.

CARRIED

86/21 Councillor Kowalski moved that Bylaw No. 01/21, known as the Mill Rate Bylaw, receive second reading.

CARRIED

87/21 Councillor Wolitski moved that Bylaw No. 01/21, known as the Mill Rate Bylaw, receive three readings at this meeting.

88/21 CARRIED
Councillor Green moved that Bylaw No. 01/21, known as the Mill Rate Bylaw, receive third reading and be adopted.

CARRIED

BYLAW NO. 02/21 – BASE TAX BYLAW

89/21 Councillor J. Howe moved that Bylaw No. 02/21, known as the Base Tax Bylaw, receive first reading.

CARRIED

90/21 Councillor J. Costley moved that Bylaw No. 02/21, known as the Base Tax Bylaw, receive second reading.

CARRIED

91/21 Councillor Tollefson moved that Bylaw No. 02/21, known as the Base Tax Bylaw, receive three readings at this meeting.

CARRIED

92/21 Councillor Kowalski moved that Bylaw No. 02/21, known as the Base Tax Bylaw, receive third reading and be adopted.

CARRIED

BYLAW NO. 03/21 – ZONING AMENDMENT BYLAW

93/21 Councillor J. Howe moved that Bylaw No. 03/21, a bylaw to amend the Zoning Bylaw, receive first reading.

CARRIED

94/21 Councillor J. Costley moved that Bylaw No. 03/21, a bylaw to amend the Zoning Bylaw, receive second reading.

CARRIED

95/21 Councillor Tollefson moved that Bylaw No. 03/21, a bylaw to amend the Zoning Bylaw, receive three readings at this meeting.

CARRIED

96/21 Councillor Kowalski moved that Bylaw No. 03/21, a bylaw to amend the Zoning Bylaw, receive third reading and be adopted.

CARRIED

BYLAW NO. 06/21 – TAX EXEMPTION BYLAW

97/21 Councillor Green moved that Bylaw No. 06/21, a bylaw to enter into a tax exemption agreement with Malcolm Bucholtz, receive first reading.

CARRIED

98/21 Councillor Wolitski moved that Bylaw No. 06/21, a bylaw to enter into a tax exemption agreement with Malcolm Bucholtz, receive second reading.

CARRIED

99/21 Councillor J. Howe moved that Bylaw No. 06/21, a bylaw to enter into a tax exemption agreement with Malcolm Bucholtz, receive three readings at this meeting.

CARRIED

100/21 Councillor J. Costley moved that Bylaw No. 06/21, a bylaw to enter into a tax exemption agreement with Malcolm Bucholtz, receive third reading and be adopted.

CARRIED

CENTENNIAL DRIVE CONCEPTUAL DRAWINGS

101/21 Councillor Tollefson moved that a committee consisting of Councillor Kari Wolitski, Mayor Bryan Howe and CAO Chris Costley choose a conceptual drawing artist for the Centennial Drive expansion with a budget not exceeding \$1,000 USD.

CARRIED

SAFE RESTART CANADA PLAN

102/21 Councillor Wolitski moved to approve a \$10,000 contribution to the Mossbank Rink Board from the Safe Restart Canada Plan funds and table discussion regarding the use of the remaining funds until the next regular meeting of Council.

CARRIED

MAIN STREET REVITALIZATION

103/21 Councillor J. Howe moved to approve a \$5,000 budget for sprinkler parts, crusher dust, plants, patio stones and tree excavation, with prioritization at the discretion of the Main Street Revitalization Committee.

CARRIED

RINK ROOF LEAK

104/21 Councillor Green moved to acknowledge the discussion administration had with Graeme Langman of Langman Construction Inc. regarding the vents on the roof of the Mossbank Centennial Arena.

CARRIED

BUILDING OFFICIAL RFP

105/21 Councillor Tollefson moved to table discussion regarding the building inspector appointment until the next regular meeting of Council.

CARRIED

OLD SAFE

106/21 Councillor Green moved to accept the \$200 bid received from Kiall Jennett for the sale of a safe at the Mossbank Community Hall, as shown by the photo presented by administration, on the condition that it is removed without damaging the building.

CARRIED

PW MANAGER

107/21 Councillor Wolitski moved to approve the letter of offer to Gerrad Waughtal, as presented, for the position of Public Works Manager (in-training until the retirement of Rick Rollie) at a starting annual salary of \$55,000 per annum.

CARRIED

ONE TON TRUCK

108/21 Councillor Wolitski moved to approve a budget of up to \$20,000 for the purchase of a one ton truck to be jointly owned by the Rural Municipality of Lake Johnston No. 102.

CARRIED

RINK ADDITIONS

109/21 Councillor J. Howe moved to approve \$20,000 towards the cost of additions to the Mossbank Centennial Arena, consisting of an additional change room and a storage area as per the site plan presented, with the remainder of funds to be raised by the Mossbank Rink Board prior to construction.

CARRIED

OWLNA DOCK AND PAD

110/21 Councillor Green moved to approve the construction of a concrete boat ramp and annual installation of a dock at the Old Wives Lake Nature Area (NW-23-12-30-W2) on condition that all funds be raised from external sources and all permits obtained in advance.

CARRIED

GLOW SWIM LIGHTS

111/21 Councillor Tollefson moved to approve the purchase of LED lights, as presented, for the annual Glow Swim at a cost of \$810.00 plus tax (to be taken from the Day Camp reserve).

CARRIED

LICENCE AGREEMENT – FLU CLINIC

112/21 Councillor Green moved to authorize CAO Chris Costley to sign the License Agreement with the Saskatchewan Health Association, dated February 21, 2021, for the rental of the Mossbank Community Hall for a period, to be determined, between June 1 and June 30, 2021.

CARRIED

MUSEUM SUBDIVISION APPROVAL

113/21 Councillor Tollefson moved to approve the subdivision of a part of NW-30-11-29-W2 (T0064-21R; 320-2276), as presented, and consolidation of such with Parcels A & E Plan BS5065 at the discretion of Mossbank & District Museum Inc.

CARRIED

Mayor Bryan Howe and Councillor Jeremy Howe left the meeting at 9:26 pm.

CENTENNIAL DR SUBDIVISION APPROVAL

114/21 Councillor Wolitski moved to present counteroffers to Gregg Nagel and Jeremy Howe in the amount of \$3,300 for the twenty-five foot (25') wide lots adjacent to their properties as per the revised subdivision plan presented.

CARRIED

Bryan Howe and Jeremy Howe returned to the meeting at 9:31 pm.

115/21 Councillor Green moved to approve the subdivision of Parcel O Plan 67MJ00876 and Parcel G Plan 60MJ05717 (T1042-21R; 2020-203), as per the revised plan presented, and additional Community Planning fees amounting to \$600.

CARRIED

R ROLLIE SICK LEAVE

116/21 Councillor J. Howe moved to approve paid sick leave for Rick Rollie from March 13 to March 26, 2021.

CARRIED

SEDA SUGGESTIONS

117/21 Councillor J. Howe moved that administration ask Mossbank Tourism if they would be interested in funding a new website and rebranding for the Town of Mossbank.

CARRIED

GAS TAX IIP

118/21 Councillor Tollefson moved to table discussion regarding an additional Investment Infrastructure Project for the Gas Tax Fund indefinitely.

CARRIED

L.A.W. CONCRETE

119/21 Councillor Wolitski moved that fees for the disposal of concrete from the demolition of the former L.A.W. Grocery Store be waived.

CARRIED

STUMP GRINDING

120/21 Councillor Kowalski moved to table discussion regarding stump grinding indefinitely.

CARRIED

OFFICE SERVER AND PRINTER REPLACEMENT

121/21 Councillor Green moved to approve the purchase and setup of an HP ProDesk 600 G4 computer and accessories, as per the quote provided by Munisoft, at a cost of \$2,107 plus tax; put the current receipting computer up for sale by tender; and purchase a printer at a cost not exceeding \$400 plus tax.

CARRIED

REVIEW WATER DISCONNECTION POLICY

122/21 Councillor Tollefson moved to repeal resolution #151/15 and adopt the following disconnection policy for unpaid utility accounts effective immediately:

- transfer outstanding utility accounts exceeding \$400 to property taxes after December 31 of each year.

CARRIED

PHONE ALLOWANCE

123/21 Councillor Green moved to table discussion regarding phone allowances until the existing cell phone contracts expire in April 2022.

CARRIED

ASSET MANAGEMENT COURSE

124/21 Councillor J. Howe moved to table discussion regarding the asset management course offered by NAMS Canada indefinitely.

CARRIED

EPT MILL RATES

125/21 Councillor Wolitski moved to acknowledge the following education property tax mill rates for 2021:

- Agriculture 1.36 mills
- Residential 4.46 mills
- Commercial/Industrial 6.75 mills
- Resource 9.79 mills

CARRIED

BOARD OF REVISION

126/21 Councillor J. Howe moved to appoint Don Sandbeck, Malcolm Bucholtz and Ken Oddleifson to the Board of Revision contingent upon their acceptance.

CARRIED

POUND

127/21 Councillor Tollefson moved to designate 504 Main Street (former Fire Hall located on Lot 8 Block 7 Plan AG5245) as the pound for the purposes of Bylaw No. 03/19, known as the Animal Control Bylaw.

CARRIED

RM 102 MEETING

128/21 Councillor Kowalski moved to approve \$100 per hour for the Rural Municipality of Lake Johnston No. 102, to conduct grader work at the discretion of the Public Works Manager, conditional upon their acceptance.

CARRIED

FIRE HALL AGREEMENT

129/21 Councillor Tollefson moved to table discussion regarding the Fire Hall agreement until the next regular meeting of Council.

CARRIED

THREE POINT HITCH ROTOTILLER

130/21 Councillor J. Howe moved to approve the purchase of a 2021 John Deere 655 Rotary Tiller from South Country Equipment Ltd. at a cost of \$3,575 plus tax.

CARRIED

LOT PERMIT AGREEMENT

131/21 Councillor Green moved to approve the lot permit agreement with Anton Zabolotniy, as presented, for the use of Lot 8 Block 10 Plan CX529 as a garden.

CARRIED

ADJOURNMENT

132/21 Councillor J. Howe moved to adjourn the meeting at 10:21 p.m.

CARRIED

NEXT COUNCIL MEETING – MAY 10, 2021

Bryan Howe, Mayor

Chris Costley, CAO