

MINUTES

TOWN OF MOSSBANK

REGULAR COUNCIL MEETING

7:00 p.m. Monday, June 14, 2021

*Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Monday, June 14, 2021 at 7:00 p.m.*

*Mayor Bryan Howe, Deputy Mayor Kristi Green (by phone), Councillor Jeremy Costley, Councillor Jeremy Howe, Councillor Steve Kowalski, Councillor Brett Tollefson, Councillor Kari Dawn Wolitski and CAO Chris Costley were in attendance at the call to order. Guest: Public Works Manager Gerrad Waughtal.*

*Mayor Bryan Howe called the meeting to order at 7:03 p.m.*

**ADOPTION OF THE AGENDA**

162/21 Councillor Tollefson moved to adopt the agenda as presented.

CARRIED

**ADOPTION OF MINUTES**

163/21 Councillor Kowalski moved that the minutes of the regular meeting of Council held on Monday, May 10, 2021 be adopted as presented.

CARRIED

**CORRESPONDENCE**

164/21 Councillor Tollefson moved that the correspondence presented be filed.

CARRIED

**WATER SAMPLES AND REPORT**

165/21 Councillor Wolitski moved to accept the chlorine & turbidity report and the bacteriological water samples for May 2021 as presented.

CARRIED

**FINANCIAL REPORTS**

166/21 Councillor J. Costley moved that the financial reports for May 2021 (bank reconciliation, financial summary, and staff salary report) be accepted as presented.

CARRIED

**LIST OF ACCOUNTS FOR APPROVAL**

167/21 Councillor Wolitski moved that the List of Accounts for Approval for May 2021 be approved and that these be attached to and form part of the minutes.

CARRIED

*Irina Neseverenko arrived at 7:30 p.m. to discuss the park area east of the rink and left the meeting at 7:50 p.m. Public Works Manager Gerrad Waughtal also left the meeting at 7:50 p.m.*

**STARK WEDDING DATE CHANGE**

168/21 Councillor J. Howe moved to approve the date change for the rental of the Mossbank Centennial Arena for Clay Stark's wedding to August 6, 2021.

CARRIED

**CENTENNIAL DRIVE – SKPOWER EASEMENT**

169/21 Councillor Wolitski moved to authorize CAO Chris Costley to sign the easement agreement with SaskPower on behalf of the Town of Mossbank for Parcel O Plan 67MJ00876 Ext. 6 as per the map presented (5 metre easement along the western side of Lot 9B Block 23 and 13B Block 24 in the proposed subdivision of this parcel).

CARRIED

170/21 Councillor Tollefson moved to approve the subdivision of Parcel O Plan 67MJ00876 and Parcel G Plan 60MJ05717 (T1042-21R; 2020-203) as per the revised plan presented.

CARRIED

**FIRE HALL AGREEMENT**

171/21 Councillor Green moved to approve the fire hall agreement pending the addition to section 8 of:

*A notice period of one (1) year shall be given to all parties in advance of termination of this agreement by any party.*

CARRIED

**TOWN SIGNS**

172/21 Councillor Green moved to table discussion regarding the replacement of the signs on the front of the Municipal Office indefinitely.

CARRIED

173/21 Councillor Wolitski moved to approve replacement of the Jack Bath Field sign at a cost not exceeding \$500 plus tax and for administration to seek donations toward the cost.

CARRIED

174/21 Councillor Green moved to table discussion regarding the Kinsmen and Memorial Park signs until the next regular meeting of Council.

CARRIED

**RECYCLING BIN REQUEST**

175/21 Councillor Wolitski moved to table discussion regarding recycling bins pending information from Loraas Disposal on the additional cost of six (6) yard bins for businesses as opposed to standard rollout bins.

CARRIED

**MAIN ST REVITALIZATION**

176/21 Councillor Wolitski moved to repeal resolution #108/21, approve a budget of \$7,000 plus tax for the cost of purchasing a one (1) ton or larger truck jointly with the R.M. of Lake Johnston No. 102, and reallocate the remaining budgeted \$14,200 to the Main Street Revitalization Project; and further, to cancel the \$25,000 budgeted for street lamps and instead include a revised cost estimate for this expenditure in the 2022 preliminary budget.

CARRIED

**RINK ROOF LEAK**

177/21 Councillor J. Howe moved to table discussion regarding the rink roof leak until the next regular meeting of Council.

CARRIED

**PRIVACY SLATS FOR POOL**

178/21 Councillor Tollefson moved to approve a budget of \$600 plus tax for the purchase of privacy slats and puckboard for the southern side of the swimming pool fence.

CARRIED

**2021 SPRAYING**

179/21 Councillor J. Howe moved to repeal resolution #135/21 and approve hiring Weed Pro for the spraying of town weeds at a cost not exceeding \$3,100 plus tax.

CARRIED

**STOP SIGNS**

180/21 Councillor Tollefson moved to approve the installation of a stop sign for north-south traffic at the intersection of 1<sup>st</sup> Street E and 3<sup>rd</sup> Avenue E and remove the yield signs for east-west traffic at the same intersection.

CARRIED

**POLICY ON BUSINESS DIRECTORY**

181/21 Councillor J. Howe moved to approve the following policy regarding the online business directory:

- Businesses must be located in Mossbank or the immediate vicinity, at the discretion of administration, to be listed in the online business directory.

CARRIED

**RINK GRANT OPPORTUNITY**

182/21 Councillor Tollefson moved to approve the application by administration, with details at its discretion, for the Green and Inclusive Community Buildings grant on the understanding that the application be for the Mossbank Centennial Arena, the municipal portion of the cost is not to exceed 20% of the total, and work is to commence sometime in 2026.

CARRIED

**POOL HOURS 2021**

183/21 Councillor Kowalski moved that the afternoon opening time for the Mossbank Swimming Pool be returned to 2:00 p.m. for the 2021 season and going forward and to make the arena lobby washrooms available to the public.

CARRIED

**SCHOOL SCHOLARSHIP RECIPIENT**

184/21 Councillor Tollefson moved to award \$200 to Lorene Rutko for the 2021 graduate scholarship as per the recommendation from Mossbank School.

CARRIED

**COMMERCIAL DEVELOPMENT PROGRAM**

185/21 Councillor J. Costley moved to table discussion regarding the proposed commercial development program until the regular meeting of Council in August.

CARRIED

**ASPHALT RAKE**

186/21 Councillor J. Howe moved to approve payment of \$100 to Gerrad Waughtal for the purchase of a used asphalt rake.

CARRIED

**INDUSTRY WEST ADVERTISING**

187/21 Councillor Tollefson moved to table discussion regarding advertising with Industry West Magazine indefinitely.

CARRIED

**TABLES**

188/21 Councillor Green moved to approve the purchase of thirty (30) eight foot long tables at a cost not exceeding \$3,000 plus tax.

CARRIED

**BULK WATER FOB SYSTEM**

189/21 Councillor J. Howe moved to table discussion regarding the purchase of a FOB system for bulk water indefinitely.

CARRIED

**GYM EQUIPMENT**

190/21 Councillor J. Costley moved to table discussion regarding the purchase of pads for the support poles in the Mossbank Health & Fitness Centre indefinitely.

CARRIED

191/21 Councillor J. Howe moved to approve the purchase of a Spirit Fitness XBR95 Recumbent Bike from Flaman Fitness at a cost of \$2,199 plus tax.

CARRIED

**TENDERED ITEMS**

192/21 Councillor J. Howe moved to accept the bid by Brent Anderson for the purchase of a cultivator and weight box in the amount of \$173.59.

CARRIED

193/21 Councillor J. Howe moved to accept the bid by Robert Hale for the purchase of a F725 John Deere mower and F710 John Deere mower for \$500 total.

CARRIED

*Steve Kowalski declared a conflict of interest and left the meeting at 10:10 p.m.*

194/21 Councillor J. Howe moved to accept the bid by Clint Shkuratoff for the lease of 504 Main Street (former Fire Hall) for a three (3) year term, with a right of first refusal thereafter, for \$5,000 per annum on condition that the Town of Mossbank may terminate the lease upon six (6) months notice if able to find a business to assume a lease of the premises.

CARRIED

*Councillor Kowalski returned to the meeting at 10:15 p.m.*

**WELL PUMP PRESSURE SWITCH**

195/21 Councillor Tollefson moved to approve a budget of \$20,000 for the replacement of the well pump pressure switch subject to Mayor Bryan Howe investigating additional options.

CARRIED

**MOWING**

196/21 Councillor J. Howe moved to advise residents, upon inquiry, that the Town of Mossbank is not interested in custom mowing.

CARRIED

**3RD BALL DIAMOND**

198/21 Councillor Green moved to table discussion regarding the addition of a ball diamond until the next regular meeting of Council.

CARRIED

**AQUIFER WATER LEVELS**

199/21 Councillor Wolitski moved to table discussion regarding aquifer levels until the next regular meeting of Council.

CARRIED

**REPLACE OFFICE DOOR**

200/21 Councillor Wolitski moved to table discussion regarding the purchase of a new front door at the Municipal Office indefinitely.

CARRIED

**GYM MEMBERSHIP**

201/21 Councillor Green moved to authorize administration to approve free access to the gym for special needs students, at its discretion, and offer the old recumbent bike to Mossbank School (or tender it for sale if they are not interested).

CARRIED

**OWWA LETTER TO THE MINISTRY**

202/21 Councillor Tollefson moved to approve the letter of support for the Old Wives Watershed Association, as presented, in relation to their funding by the province.

CARRIED

**BASKETBALL NETS**

203/21 Councillor Tollefson moved to approve the purchase of two (2) in-ground basketball net systems for the tennis court with a budget of \$4,000 plus tax (as per the grant from Farm it Forward).

CARRIED

**L.A.W. LOT**

204/21 Councillor Tollefson moved to approve a budget of \$100 plus tax for grass seed to be applied to Lots 1-2 Block 5 Plan AG895.

CARRIED

*Councillor Wolitski declared a conflict of interest and left the meeting at 10:42 p.m.*

**RAILWAY AVENUE CAMPSITES**

205/21 Councillor Green moved to approve a rental rate of \$500 per month for the Railway Avenue campsites (pro-rate for partial months).

CARRIED

*Councillor Wolitski returned to the meeting at 10:45 p.m.*

**OWLF LIQUOR PERMITS**

206/21 Councillor Wolitski moved to grant approval for Jason Letnes (on behalf of Mossbank Minor Hockey) to apply for a special occasion permit for the sale of alcohol as follows:

- From 7:00 p.m. on July 17, 2021 until 2:00 a.m. the following day on 5<sup>th</sup> Avenue E from the first backlane east of Main Street up to T C Douglas Street E (and inside the Mossbank Community Hall if required as a result of weather conditions) at the discretion of the committees involved with the Old Wives Lake Festival.

CARRIED

207/21 Councillor Wolitski moved to grant approval for the Bent Nail Café Ltd. to apply for a special occasion permit (or other permit at its discretion) for the sale of alcohol during the Old Wives Lake Festival as follows:

- From 10:30 a.m. until 10:30 p.m. on July 18, 2021 in a fenced area east of the existing patio, as presented.

CARRIED

**OWLF STREET CLOSURE**

208/21 Councillor Kowalski moved to approve the closure of 5<sup>th</sup> Avenue E at 5 p.m. on July 17, 2021 until 5 p.m. on July 18, 2021 from the first backlane east of Main Street up to T C Douglas Street E at the discretion of the committees involved with the Old Wives Lake Festival.

CARRIED

**ADJOURNMENT**

209/21 Councillor J. Costley moved adjourn the meeting at 10:45 p.m.

CARRIED

**NEXT COUNCIL MEETING – JULY 12, 2021**

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*Bryan Howe, Mayor*

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*Chris Costley, CAO*