

**MINUTES**  
**TOWN OF MOSSBANK**  
**REGULAR COUNCIL MEETING**  
**7:00 p.m. Monday, January 14, 2019**

*Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Monday, January 14, 2019 at 7:00 p.m.*

*Mayor Gregg Nagel, Councillor Jeremy Costley, Councillor Kristi Green, Councillor Brett Tollefson, and CAO Chris Costley were in attendance at the call to order. Absent: Councillors Dave Gibson, Mike Jolly, and Aubrey Tollefson.*

*Mayor Nagel called the meeting to order at 7:00 p.m.*

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**ADOPTION OF THE AGENDA**

1/19 Councillor J. Costley moved to adopt the agenda as amended.

CARRIED

**ADOPTION OF MINUTES**

2/19 Councillor Green moved that the minutes of the regular meeting of Council held on Monday, December 10, 2019 be adopted.

CARRIED

**CORRESPONDENCE**

3/19 Councillor B. Tollefson moved that the correspondence presented be filed.

CARRIED

**WATER SAMPLES AND REPORT**

4/19 Councillor Green moved to accept the chlorine & turbidity report and the bacteriological water samples for December of 2018 as presented.

CARRIED

**FINANCIAL REPORTS**

5/19 Councillor J. Costley moved that the financial reports for December of 2018 (bank reconciliation, financial summary and staff salary report) be accepted as presented.

CARRIED

**LIST OF ACCOUNTS FOR APPROVAL**

6/19 Councillor B. Tollefson moved that the List of Accounts for Approval for December of 2018 be approved and that these be attached to and form part of the minutes.

CARRIED

**HALL TRUSS REPAIR**

7/19 Councillor Green moved to table discussion regarding the hall truss repair until such time as additional bids, in accordance with the instructions provided by McGinn Engineering Ltd., are obtained.

CARRIED

**TOT SPOT INSURANCE**

8/19 Councillor Green moved to request that Nagel Insurance Services Ltd. provide written confirmation that Tot Spot is fully insured under Bylaw No. 10/17, known as the Rec Board Bylaw, and, upon confirmation, to recommend that Mossbank Early Childhood Learning & Development Inc. be dissolved and Tot Spot continue to operate as an organization under the Rec Board.

CARRIED

**COMMUNITY FORUM**

9/19 Councillor B. Tollefson moved to schedule a community forum to be held at the Mossbank 50 Plus Club on March 21, 2019 at 7:30 p.m.

CARRIED

**TREE LIGHTING**

10/19 Councillor Green moved to approve a \$100 donation to the Mossbank Rink Board to cover the cost of coffee, hot chocolate and cups used during the 2018 Tree Lighting Ceremony.

CARRIED

**GYM JANITORIAL**

11/19 Councillor J. Costley moved to rescind resolution #334/18, effective December 31, 2018, and hire Sandra Taylor to resume janitorial duties at the Mossbank Health & Fitness Centre, effective January 1, 2019, as an employee of the Town of Mossbank at a rate of \$15.91 per hour, for three (3) hours per week every Wednesday evening.

CARRIED

**GYM RATE REVIEW**

12/19 Councillor J. Costley moved to set rates, charges and promotions for the Mossbank Health & Fitness Centre, effective March 1, 2019, as follows:

- \$20 per month per member for annual payments;
- \$25 per month per member for quarterly payments;
- \$30 per month per member for monthly payments;
- \$40 per month per member for weekly payments;
- Stub periods may be prorated accordingly at the discretion of the CAO;
- A \$10 fee shall apply if a member or former member, except those from a prior fiscal year, change to a more frequent payment rate; and
- Membership fees shall be waived for all members after the third in a household (with exceptions to accommodate unique family situations left to the discretion of the CAO) as a family promotion.

CARRIED

**J PETERS SALE AGREEMENT – LOTS 14 & 24 BLOCK 10 PLAN**

13/19 Councillor B. Tollefson moved to authorize Mayor Nagel and CAO Chris Costley to sign the sale agreement, as presented, on behalf of the Town of Mossbank for the sale of Lot 14 Block 10 Plan 101060211 and Lot 24 Block 10 Plan 101060200 to Jake and Mary Peters for \$6,000 plus an additional \$200 for costs associated with consolidation to be performed by the Town of Mossbank on behalf of the purchaser.

CARRIED

**BYLAW NO. 01/19 – NUISANCE BYLAW**

14/19 Councillor Green moved that Bylaw No. 01/19, known as the Nuisance Bylaw, receive first reading.

CARRIED

15/19 Councillor B. Tollefson moved that Bylaw No. 01/19, known as the Nuisance Bylaw, receive second reading.

CARRIED

16/19 Councillor J. Costley moved that Bylaw No. 01/19, known as the Nuisance Bylaw, receive three readings at this meeting.

CARRIED

17/19 Councillor Green moved that Bylaw No. 01/19, known as the Nuisance Bylaw, receive third reading and be adopted.

CARRIED

**BYLAW NO. 02/19 – REPEALING BYLAW**

18/19 Councillor J. Costley moved that Bylaw No. 02/19, a bylaw to repeal previous bylaws, receive first reading.

CARRIED

19/19 Councillor B. Tollefson moved that Bylaw No. 02/19, a bylaw to repeal previous bylaws, receive second reading.

CARRIED

20/19 Councillor Green moved that Bylaw No. 02/19, a bylaw to repeal previous bylaws, receive three readings at this meeting.

CARRIED

21/19 Councillor B. Tollefson moved that Bylaw No. 02/19, a bylaw to repeal previous bylaws, receive third reading and be adopted.

CARRIED

**SEWER ROOTER RENTAL RATE**

22/19 Councillor J. Costley moved that administration prepare a draft agreement, including a proposed rate, for the rental of the sewer roter by contractors and present it to Council for consideration.

CARRIED

**CANADA SUMMER JOBS 2019**

23/19 Councillor B. Tollefson moved to authorize administration to apply for the 2019 Canada Summer Jobs grant and to continue to apply for all years thereafter as long as the attestation remains as such.

CARRIED

**ARENA RENTAL AGREEMENT**

24/19 Councillor Green moved to approve the arena rental agreement, as presented, for off-season rentals of the Mossbank Centennial Arena going forward.

CARRIED

**BUDGET 2019**

25/19 Councillor B. Tollefson moved to schedule the 2019 budget meeting for Monday, February 25, 2019 at 7 p.m.

CARRIED

**FRIEND WEEK**

26/19 Councillor Green moved to allow members of the Mossbank Health & Fitness Centre to bring a guest free of charge for “Friend Week” from February 17-23, 2019.

CARRIED

**COMMITTEE APPOINTMENTS**

27/19 Councillor Green moved to make the following appointments to the 2019 Standing Committees:

Bylaw Enforcement & Policing	Brett Tollefson (Chair), Mike Jolly
Emergency and Fire Preparedness	Dave Gibson (Chair), Aubrey Tollefson
Transportation	Mike Jolly (Chair), Dave Gibson
Recreation, Parks & Culture	Kristi Green (Chair), Brett Tollefson
Utilities and Waste	Aubrey Tollefson (Chair), Jeremy Costley
Economic Development & Planning	Jeremy Costley (Chair), Kristi Green

----- Mayor Gregg Nagel is *Ex Officio* on every committee -----

CARRIED

### **\$2,000 ANONYMOUS DONATION**

28/19 Councillor J. Costley moved that administration obtain quotes for the repair of the stone retaining wall located on Lot 6 Block 10 Plan AR4690, in accordance with the wishes of a donor; and further, that administration contact the owner for approval to conduct the work on the property.

CARRIED

### **MUNICODE EMAIL RE: NECB**

29/19 Councillor J. Costley moved that administration instruct Municode Services Ltd. not to enforce the National Energy Code for Buildings on behalf of the Town of Mossbank until further notice.

CARRIED

### **TAX EXEMPTIONS**

30/19 Councillor Green moved to approve the following property tax exemptions for the period indicated:

- Lots 4-8 Block 7 Plan AG895 (2019 exemption)
- Lot 1 Block 27 Plan 102251790 (2019-2021 exemption)

CARRIED

### **COUNCIL REMUNERATION, MILEAGE AND MEALS**

31/19 Councillor B. Tollefson moved to approve the following reimbursement and remuneration rates effective January 1, 2019:

#### Meals, with receipts

- Breakfast - \$15 or cost (including gratuity), whichever is less
- Lunch - \$18 or cost (including gratuity), whichever is less
- Supper - \$30 or cost (including gratuity), whichever is less

#### Mileage

- \$0.50 per kilometer, from Mossbank to the location, based on the shortest paved route to said location, as shown by Google Maps

#### Council Indemnity

- Regular Meeting - \$105 per meeting
- Special Meeting - \$35 per hour, rounded up to the next full hour, to a maximum of three hours
- Committee Meeting – upon receipt of a claim form submitted by a member of Council, \$35 per hour, rounded up to the next full hour, to a maximum of three hours
- Workshop/Convention - upon receipt of a claim form submitted by a member of Council, \$150 per day
  - o Approved committee meeting attendance outside the limits of the Town of Mossbank will qualify as a workshop, at the discretion of said member of Council
- Mayor's Indemnity - \$3,600 per annum

CARRIED

### **PROPANE HEATER FOR LEGION HALL**

32/19 Councillor Green moved to approve the purchase of a propane heater for the Legion Hall, in case of emergency, at a cost not exceeding \$250 plus taxes.

CARRIED

### **FCM MEMBERSHIP**

33/19 Councillor Green moved to approve the purchase of a 2019 membership with the Federation of Canadian Municipalities at a cost of \$164.86 plus GST.

CARRIED

**JOINT MUNICIPAL MEETING**

34/19 Councillor B. Tollefson moved to tentatively schedule a joint municipal meeting for January 31, 2019 at 7:30 p.m. at the Mossbank 50 Plus Club at a cost of \$45.00, pending approval of the scheduled time by the Rural Municipalities of Lake Johnston #102 and Sutton #103.

CARRIED

**LAW GENERAL STORE**

35/19 Councillor Green moved that administration present Leon Wuschke with a thank you card from Council for years of service to the Town of Mossbank; and further, to authorize Mayor Nagel to prepare a letter to Leon Wuschke on behalf of the Town of Mossbank.

CARRIED

**ADJOURNMENT**

36/19 Councillor J. Costley moved to adjourn the meeting at 9:24 p.m.

CARRIED

**NEXT COUNCIL MEETING – FEBRUARY 11, 2019**

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*Gregg Nagel, Mayor*

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Chris Costley, CAO