

## MINUTES

### TOWN OF MOSSBANK

#### REGULAR COUNCIL MEETING

7:00 p.m. Monday, September 14, 2020

*Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Monday, September 14, 2020 at 7:00 p.m.*

*Mayor Gregg Nagel, Deputy Mayor Kristi Green, Councillor Jeremy Costley, Councillor Dave Gibson, Councillor Bryan Howe, Councillor Steve Kowalski and CAO Chris Costley were in attendance at the call to order. Absent: Councillor Brett Tollefson. Guests: Mona Edinborough, Bonnie Olafson and Marnie Oddleifson.*

*Mayor Gregg Nagel called the meeting to order at 7:00 p.m.*

#### **ADOPTION OF THE AGENDA**

239/20 Councillor Green moved to adopt the agenda.

CARRIED

*Mona Edinborough addressed Council at 7:01 p.m. regarding the accesses to her property at Lots 1(part)-3 Block 7 Plan AG895 and left the meeting at 7:19 p.m. A discussion with Marnie Oddleifson and Bonnie Olafson followed regarding the Main Street Revitalization Plan and then they left the meeting at 7:35 p.m.*

#### **ADOPTION OF MINUTES**

240/20 Councillor Howe moved that the minutes of the regular meeting of Council held on Monday, August 10, 2020 be adopted as amended.

CARRIED

#### **CORRESPONDENCE**

241/20 Councillor Green moved that "Mossbank Flu Clinic" be removed from correspondence and placed at the end of the agenda for discussion and to file the correspondence presented.

CARRIED

#### **WATER SAMPLES AND REPORT**

242/20 Councillor Howe moved to accept the chlorine & turbidity report and the bacteriological water samples for August 2020 as presented.

CARRIED

**FINANCIAL REPORTS**

243/20 Councillor J. Costley moved that the financial reports for August 2020 (bank reconciliation, financial summary, and staff salary report) be accepted as presented.

CARRIED

**LIST OF ACCOUNTS FOR APPROVAL**

244/20 Councillor Green moved that the List of Accounts for Approval for August 2020 be approved and that these be attached to and form part of the minutes.

CARRIED

**BYLAW NO. 05/20 – WATER AND SEWER RATES BYLAW**

245/20 Councillor Gibson moved that Bylaw No. 05/20, known as the Water and Sewer Rates Bylaw, receive first reading.

CARRIED

246/20 Councillor Green moved that Bylaw No. 05/20, known as the Water and Sewer Rates Bylaw, receive second reading.

CARRIED

247/20 Councillor Kowalski moved that Bylaw No. 05/20, known as the Water and Sewer Rates Bylaw, receive three readings at this meeting.

CARRIED

248/20 Councillor Gibson moved that Bylaw No. 05/20, known as the Water and Sewer Rates Bylaw, receive third reading and be adopted.

CARRIED

**SALVAGED RINK DOORS**

249/20 Councillor Green moved that administration repost a call for tenders advertisement for the sale of the hail damaged doors from the Mossbank Centennial Arena.

CARRIED

**MAIN STREET REVITALIZATION PLAN**

250/20 Councillor Green moved to approve an additional budget of \$6,000 for sidewalk replacement including the following changes adjacent to Lots 1-3 Block 7 Plan AG895 on Main Street as follows:

- remove and replace all broken sections from the front entrance of Canada Post south until the north end of Mona Edinborough’s north property access;

- remove and replace the angled sidewalk constituting Mona Edinborough's north property access with a flat sidewalk levelling to the street on the east side beyond the current footprint of the sidewalk.

CARRIED

251/20 Councillor J. Costley moved to approve the temporary filling of Main Street boulevard areas with crusher dust, subject to the approval of the Main Street Revitalization Committee.

CARRIED

**CREDIT CARD PAYMENTS**

252/20 Councillor Green moved to adopt the following policy:

- Credit cards shall not be used for payments received by the Town of Mossbank (excluding online payments) and administration may, at its discretion, void any such payments and contact the customer to request an acceptable form of payment.

CARRIED

**DED TEST – 201 1<sup>ST</sup> AVENUE W**

253/20 Councillor Howe moved to table discussion regarding dutch elm disease on private property and boulevard tree banding pending additional information from administration.

CARRIED

*Councillor Howe declared pecuniary interest and left the meeting at 8:59 p.m.*

**TREE FALLING – COMMUNITY & FIRE HALLS**

254/20 Councillor Kowalski moved to approve the falling of one (1) tree at the Community Hall and a number of small trees obstructing the footprint of the proposed Fire Hall addition by Jeremy Howe at a cost of \$150.

CARRIED

*Councillor Howe returned to the meeting at 9:01 pm.*

**OWLF ADVERTISING**

255/20 Councillor Green moved approve Moose Jaw billboard advertising with DirectWest for the 2021 Old Wives Lake Festival at a cost of \$675 plus tax.

CARRIED

**DAY CAMP RESERVE**

256/20 Councillor Green moved to approve the use of day camp reserve funds for the purchase of lights for glow swim within reserve limits at the discretion of administration.

CARRIED

**BAKER TILLY INVOICE**

257/20 Councillor Howe moved to approve payment of \$7,800 plus tax to Baker Tilly SK LLP for the audit of the 2019 financial statements.

CARRIED

**PODCAST – MOSSBANK HISTORY**

258/20 Councillor J. Costley moved to approve the preparation of a podcast on Mossbank History by Craig Baird at a cost of \$250 plus tax.

DEFEATED

**SWIMMING POOL RATES**

259/20 Councillor Howe moved to approve 2021 Mossbank Swimming Pool rates as follows:

- Student or Adult Day Pass (6 and over) – \$8
- Family Day Pass – \$20
- Adult Season Pass – \$125
- Student Season Pass (18 & Under) – \$120
- Family Season Pass – \$240
- 5 & Under – Free
- 10 Swim Punch Card - \$70
- Parent & Tot or Preschool Lesson - \$40
- Swim Kids or Rookie, Ranger, Star Patrol Lesson - \$60
- Bronze Star Lesson (plus books) - \$80
- Bronze Medallion or Cross Lesson (plus books) - \$100

CARRIED

**OCTOBER & NOVEMBER MEETING DATES**

260/20 Councillor Howe moved to reschedule the October and November regular meetings of Council to October 13 and November 12.

CARRIED

**LEGION HALL ROOF LEAK**

261/20 Councillor Gibson moved to approve the hiring of Corey Singbeil to provide an emergency roof repair at the Legion Hall.

CARRIED

**GOLF CLUB EXPENDITURE**

262/20 Councillor Howe moved to approve payment to Gwen Kowalski in the amount of \$3,213.22 to reimburse payment made to Oakcreek Golf & Turf LP for five (5) seven inch reel blades and associated parts for the golf club mower.

CARRIED

**M BUCHOLTZ LETTER**

263/20 Councillor Howe moved that administration provide Malcolm Bucholtz with a copy of the response letter provided by Municode Services Ltd. and conduct a Request-for-Proposals competition for building inspection services as soon as practical.

CARRIED

**CONEXUS LINE OF CREDIT**

264/20 Councillor Howe moved that the Town of Mossbank do borrow from Conexus Credit Union 2006 (hereinafter called the "Credit Union") the sum of \$50,000.00 Dollars, with interest at the rate of PRIME + 1.0 per centum per annum, and that for the purpose of securing payment of the said sum and all interest, do execute and deliver to the credit union the following:

a) Amendment Agreement

containing such terms and conditions as the credit union may require;

that Gregg Nagel as Mayor or Kristi Green as Deputy Mayor and Chris Costley as Chief Administrative Officer be and they are hereby authorized to sign and execute the said documents and affix the seal of the Town of Mossbank thereto on behalf of the Town of Mossbank;

that the said officers are empowered to do such things and execute and deliver such other documents as the said credit union may require for the purpose of securing payment of the said sum and all interest, and otherwise making effective the provisions of this resolution including any additional or substitutional securities; and

that a certified copy of this resolution be delivered to the credit union and constitute the authority of the said credit union to act thereon, and shall be deemed to continue in force and effect until notice of any amendment, alteration or revocation shall have been given the said credit union.

CARRIED

**B SCOTT WATER/WASTEWATER COURSES**

265/20 Councillor J. Costley moved to approve the enrollment of Brian Scott in Small Systems Water and Small Systems Wastewater at Saskatchewan Polytechnic, Moose Jaw Campus at a cost of \$485 each unless a new Public Works Manager has been hired prior to September 20, 2020.

CARRIED

**RADIUS CU PROPOSAL**

266/20 Councillor Green moved to approve the Radius Credit Union letter dated September 15, 2020, as amended, and authorize CAO Chris Costley to sign the letter on behalf of the Town of Mossbank.

CARRIED

**REMEMBRANCE DAY SERVICE**

267/20 Councillor Green moved to table discussion regarding the 2020 Remembrance Day Service until the regular meeting of Council in October.

CARRIED

**PURCHASE OFFER – LOT 10 BLOCK 18 PLAN CX529**

268/20 Councillor J. Costley moved to provide Roy Hale with a counter-offer of \$6,000 for Lot 10 Block 18 Plan CX529.

CARRIED

**SHOP & FIRE HALL DOORS**

269/20 Councillor Green moved to approve the cost of \$1,578.28 plus tax for Lone Star Electric Ltd. to provide electrical services for the connection of two (2) overhead doors at 504 Main Street (known as the Town Shop and Fire Hall).

CARRIED

**MOSSBANK FLU CLINIC**

270/20 Councillor Green moved to appoint Councillor J. Costley to prepare a letter to send to the Saskatchewan Health Authority expressing concern over the cancellation of all flu clinics in Mossbank for the 2020/2021 flu season.

CARRIED

**ADJOURNMENT**

271/20 Councillor Gibson moved to adjourn the meeting at 10:08 p.m.

CARRIED

**NEXT COUNCIL MEETING – OCTOBER 13, 2020**

---

*Gregg Nagel, Mayor*

---

*Chris Costley, CAO*