

MINUTES
TOWN OF MOSSBANK
REGULAR COUNCIL MEETING

7:00 p.m. Monday, September 10, 2018

Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Monday, September 10, 2018 at 7:00 p.m.

Mayor Gregg Nagel, Councillor Jeremy Costley, Councillor Dave Gibson, Councillor Kristi Green, Councillor Mike Jolly, and CAO Chris Costley were in attendance at the call to order. Councillor Brett Tollefson arrived after the call to order. Councillor Aubrey Tollefson called in by phone after the call to order.

Mayor Nagel called the meeting to order at 7:03 p.m.

ADOPTION OF THE AGENDA

239/18 Councillor J. Costley moved to adopt the agenda.

CARRIED

ADOPTION OF MINUTES

240/18 Councillor B. Tollefson moved that the minutes of the regular meeting of Council held on Monday, July 9, 2018 be adopted.

CARRIED

CORRESPONDENCE

241/18 Councillor Green moved that the correspondence presented be filed.

CARRIED

WATER SAMPLES AND REPORT

242/18 Councillor Jolly moved to accept the chlorine & turbidity report and the bacteriological water samples for July and August of 2018 as presented.

CARRIED

BOILER INSPECTION AND INSURANCE

243/18 Councillor Gibson moved that administration forward the pressure vessel inspection report by The Boiler Inspection and Insurance Company of Canada, dated July 5, 2018, to the Mossbank Rink Board.

CARRIED

WSA COMPLIANCE INSPECTION REPORTS

244/18 Councillor J. Costley moved to accept the Waterworks Compliance Inspection Report and Wastewater Works Compliance Inspection Report prepared by the Water Security Agency and both dated August 22, 2018 as presented.

CARRIED

Councillor Aubrey Tollefson joined the meeting via telephone at 7:14 p.m.

RCMP POLICING REPORT – Q2 2018

245/18 Councillor Green moved to accept the RCMP Community Policing Report for the period of April 1 to June 30, 2018, dated July 10, 2018, as presented.

CARRIED

POOL INSPECTION – SK HEALTH

246/18 Councillor Jolly moved to accept the Recreational Water Inspection Report prepared by the Saskatchewan Health Authority, dated August 3, 2018, as presented.

CARRIED

FINANCIAL REPORTS

247/18 Councillor Jolly moved that the financial reports for July and August of 2018 (bank reconciliation, financial summary and staff salary report) be accepted as presented.

CARRIED

LIST OF ACCOUNTS FOR APPROVAL

248/18 Councillor Green moved that the List of Accounts for Approval for July and August of 2018 be approved as presented and that these be attached to and form part of the minutes; and further, to authorize CAO Chris Costley to sign on behalf of the Town of Mossbank for all change orders related to the contract with Westside Paving Inc., as presented, and approve final payment in the amount of \$43,213.35 as per the payment reconciliation presented.

CARRIED

FACILITY AND EVENT FINANCIAL REPORTS

249/18 Councillor Jolly moved that the facility and event financial reports (swimming pool, RV park, Legion Hall, Community Hall, Canada Day and Old Wives Lake Festival) be accepted as presented.

CARRIED

Councillor Brett Tollefson arrived at 7:38 p.m.

SWIMMING POOL DOORS

250/18 Councillor Gibson moved to rescind resolution #185/18 and approve the revised swimming pool door replacement cost of \$1,500 per door, excluding shipping and taxes and including labour (to be arranged by administration), in accordance with the CDF Distributors quote for commercial steel doors, crash bars, and accessories.

CARRIED

COLD-MIX ASPHALT

251/18 Councillor B. Tollefson moved to approve the purchase of up to \$4,000, excluding taxes, of cold-mix asphalt from Cypress Paving Ltd.

CARRIED

Mayor Nagel declared pecuniary interest and left at 7:46 p.m.

D HUTCHINSON AGREEMENT RE: COTTAGE

252/18 Councillor Jolly moved to authorize CAO Chris Costley to sign the agreement with Doug Hutchinson on behalf of the Town of Mossbank, as presented, regarding deficiencies of the cottage constructed on Lot 16 Block 5 Plan AG895.

CARRIED

Mayor Nagel returned at 8:00 p.m.

SALE OF LOT 2 BLOCK 27 PLAN 102251786

253/18 Councillor Green moved to approve the sale of Lot 2 Block 27 Plan 102251786 to Jamie Letnes for a net purchase price of \$12,500 (net of the repurchase of the eastern half of the property by the Town of Mossbank upon completion of its subdivision); and further, to authorize CAO Chris Costley to sign the sale agreement with Jamie Letnes, on behalf of the Town of Mossbank, as presented.

CARRIED

SURVEYING - LOT 2 BLOCK 27 PLAN 102251786

254/18 Councillor B. Tollefson moved to approve the hiring of Caltech Surveys Ltd. for the subdivision of Lot 2 Block 27 Plan 102251790 at a cost of \$2,655 including ISC fees and excluding taxes.

CARRIED

CULVERT – SUTOR SQUARE

255/18 Councillor Jolly moved to approve the purchase of a 400 mm diameter x 9 m long culvert from Canada Culvert at a cost of \$1,074.60 including shipping and excluding taxes.

CARRIED

POOL SPONSOR SIGN

256/18 Councillor Green moved to approve a budget of \$400 plus taxes for the purchase of an aluminum sign recognizing Swimming Pool Project sponsors, as amended.

CARRIED

RM #103 REDUCTION OF TRANSFER STATION CONTRIBUTION

257/18 Councillor A. Tollefson moved to table discussion regarding the reduction of the annual transfer station contribution from the Rural Municipality of Sutton #103 until the next regular meeting of Council.

CARRIED

OCTOBER AND NOVEMBER COUNCIL MEETINGS

258/18 Councillor Green moved to reschedule the October regular Council meeting to Tuesday, October 9, 2018 at 7:00 p.m. and the November regular Council meeting to Wednesday, November 14, 2018 at 7:30 p.m.

CARRIED

259/18 Councillor Green moved to schedule a strategic planning meeting for Wednesday, November 14, 2018 at 5:00 p.m.

CARRIED

2018 TAX ABATEMENTS

260/18 Councillor B. Tollefson moved to approve a municipal tax abatement of \$400 for Lot 12 Block 7 Plan AG895 for the 2018 tax year.

CARRIED

261/18 Councillor Jolly moved to approve a municipal tax abatement of \$1,128.12 for Lot 7 Block 7 Plan AG5245 for the 2018 tax year.

CARRIED

H LIZEE LETTER

262/18 Councillor B. Tollefson moved to approve a municipal tax abatement of \$400 for Lot 1 Block 18 Plan CX529 for the 2018 tax year.

DEFEATED

ENGINEERING PROPOSAL – 1ST AVE E WATER LINE EXTENSION

263/18 Councillor Gibson moved to table discussion regarding the 1st Avenue E water line extension until the strategic planning meeting.

CARRIED

M MCKEE MONUMENT

264/18 Councillor B. Tollefson moved that administration prepare an amending bylaw to change the size of the cremation plots at the Mossbank Cemetery, for spaces remaining, from 3' wide x 3' long to 4' wide x 3' long.

CARRIED

PARCEL P PARK AREA

265/18 Councillor Gibson moved to approve the removal of the section of caragana hedge blocking the extension of the east end of the alleyway adjacent to the south side of Block 27 Plan 102251786.

CARRIED

REQUEST TO MOVE TREES – 2ND STREET W

266/18 Councillor B. Tollefson moved to approve the relocation of trees and lilacs east of Lot 2 Block 26 Plan 83MJ13831, at the expense and at the discretion of the owner of said property.

CARRIED

PARADISE POOLS WINTER SHUTDOWN

267/18 Councillor A. Tollefson moved to approve the hiring of Paradise Pools (Regina) Ltd. to winterize the Mossbank Swimming Pool at a cost not exceeding \$1,700 plus taxes.

CARRIED

MATTHEW GOLAS 1ST PAYMENT

268/18 Councillor Green moved to authorize CAO Chris Costley to sign the letter, as amended, to be sent to Matthew Golas and dated September 11, 2018.

CARRIED

CHRISTMAS PARTY

269/18 Councillor Jolly moved to table discussion regarding the Town of Mossbank Christmas party until the next regular meeting of Council.

CARRIED

ANNUAL WATERWORKS REPORT TO CONSUMERS

270/18 Councillor B. Tollefson moved to approve the rate policy and capital investment strategy as presented, retroactive to August 28, 2018.

CARRIED

SEACAN – 305 MAIN STREET

271/18 Councillor Jolly moved that administration contact the owner of Lot 6-8 Block 4 Plan AG895 and request the removal of the shipping container located thereupon in accordance with resolution #125/17.

CARRIED

LANDFILL ATTENDANT

272/18 Councillor J. Costley moved to accept the resignation of Lionel Cossette, effective August 31, 2018.

CARRIED

273/18 Councillor B. Tollefson moved to hire John Sylvester for the position of Landfill Attendant at a wage rate of \$15.51 per hour, effective immediately.

CARRIED

ASSET MANAGEMENT QUESTIONNAIRE

274/18 Councillor Gibson moved to approve the asset management questionnaire responses as presented.

CARRIED

FACEBOOK POST – SWIMMER’S ITCH

275/18 Councillor J. Costley moved to approve the Facebook post, as presented, regarding swimmer’s itch.

CARRIED

TREE LIGHTING DATE

276/18 Councillor Green moved to schedule Mossbank’s Annual Christmas Tree Lighting for December 7, 2018.

CARRIED

REMEMBRANCE DAY SERVICE

277/18 Councillor B. Tollefson moved to appoint Councillor Dave Gibson to oversee the Remembrance Day service to be held on November 11, 2018.

CARRIED

LINE OF CREDIT – UPDATED TERMS RESOLUTION

278/18 Councillor Gibson moved:

1. That the Town of Mossbank do borrow from Conexus Credit Union 2006 (hereinafter called the "Credit Union" the sum of fifty thousand dollars (\$50,000), with interest at the rate of prime plus one percentum (1%) per annum, and that for the purpose of securing payment of the said sum and all interest, do execute and deliver to the Credit Union the following:

- (a) Amendment Agreement
- (b) Line of Credit Agreement
- (c) Specific Security Agreement
- (d) General Security Agreement

containing such terms and conditions as the Credit Union may require.

2. That Samuel Gregg Nagel, as Mayor, and/or Christopher Costley, as Chief Administrative Officer, be and they are hereby authorized to sign and execute the said documents and affix the seal of the Town of Mossbank thereto on behalf of the Town of Mossbank.
3. That the said officers are empowered to do such things and execute and deliver such other documents as the said Credit Union may require for the purpose of securing payment of the said sum and all interest, and otherwise making effective the provisions of this resolution including any additional or substitutional securities.
4. That a certified copy of this resolution be delivered to the Credit Union and constitute the authority of the said Credit Union to act thereon, and shall be deemed to continue in force and effect until notice of any amendment, alteration or revocation shall have been given the said Credit Union.

CARRIED

BYLAW NO. 11/18 – ZONING BYLAW AMENDMENT

279/18 Councillor Green moved that Bylaw No. 11/18, a bylaw to amend the Zoning Bylaw, receive second reading.

CARRIED

280/18 Councillor J. Costley moved that Bylaw No. 11/18, a bylaw to amend the Zoning Bylaw, receive third reading and be adopted.

CARRIED

BYLAW NO. 07/18 – NUISANCE BYLAW

281/18 Councillor A. Tollefson moved that Bylaw No. 07/18, known as the Nuisance Bylaw, receive second reading.

CARRIED

282/18 Councillor B. Tollefson moved that Bylaw No. 07/18, known as the Nuisance Bylaw, receive third reading and be adopted.

CARRIED

NUISANCE BYLAW VIOLATIONS

283/18 Councillor Jolly moved that all existing nuisance bylaw violations under Bylaw No. 07/18 receive an extension of the time required to remedy said violation until May 15, 2019.

CARRIED

ADJOURNMENT

284/18 Councillor A. Tollefson moved to adjourn the meeting at 9:46 p.m.

CARRIED

NEXT COUNCIL MEETING – OCTOBER 9, 2018

Gregg Nagel, Mayor

Chris Costley, CAO