

MINUTES  
TOWN OF MOSSBANK  
REGULAR COUNCIL MEETING

7:30 p.m. Wednesday, November 14, 2018

*Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Wednesday, November 14, 2018 at 7:30 p.m.*

*Mayor Gregg Nagel, Councillor Mike Jolly, Councillor Kristi Green, Councillor Jeremy Costley, Councillor Aubrey Tollefson, Councillor Brett Tollefson, CAO Chris Costley, and Public Works Manager Rick Rollie were in attendance at the call to order. Councillor Dave Gibson was absent at the call to order but arrived later.*

*Mayor Nagel called the meeting to order at 7:35 p.m.*

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**ADOPTION OF THE AGENDA**

318/18 Councillor B. Tollefson moved to adopt the agenda.

CARRIED

**ADOPTION OF MINUTES**

319/18 Councillor J. Costley moved that the minutes of the regular meeting of Council held on Tuesday, October 9, 2018 be adopted.

CARRIED

**CORRESPONDENCE**

320/18 Councillor Green moved that the correspondence presented be filed.

CARRIED

**WATER SAMPLES AND REPORT**

321/18 Councillor A. Tollefson moved to accept the chlorine & turbidity report and the bacteriological water samples for October of 2018 as presented.

CARRIED

**FINANCIAL REPORTS**

322/18 Councillor B. Tollefson moved that the financial reports for October of 2018 (bank reconciliation, financial summary and staff salary report) be accepted as presented.

CARRIED

**LIST OF ACCOUNTS FOR APPROVAL**

323/18 Councillor Green moved that the List of Accounts for Approval for October of 2018 be approved and that these be attached to and form part of the minutes.

CARRIED

**RM #103 REDUCTION OF TRANSFER STATION CONTRIBUTION**

324/18 Councillor A. Tollefson moved to table discussion regarding the reduction of the annual transfer station RM contributions until the next regular meeting of Council.

CARRIED

**CHRISTMAS PARTY**

325/18 Councillor Jolly moved to table discussion regarding the Town of Mossbank Christmas party until the next regular meeting of Council.

CARRIED

**AUTHORIZATION - SOUTH COUNTRY EQUIPMENT LETTER**

326/18 Councillor A. Tollefson moved to authorize Mayor Nagel to sign and mail the letter, dated November 15, 2018, to South Country Equipment, on behalf of the Town of Mossbank, as amended.

CARRIED

**TREE LIGHTING**

327/18 Councillor J. Costley moved to approve a budget of \$250 for the purchase of hot dogs, coffee, and hot chocolate for the Christmas Tree Lighting Ceremony to be held on December 7, 2018.

CARRIED

**LOT PERMITS**

328/18 Councillor Green moved to approve the following lot permits, authorizing the storage of camping trailers, as shown by the attached photos, by said persons on Block G Plan 60MJ05717:

- Scott Myles;
- Lionel Cossette; and
- Jeremy Costley.

CARRIED

**OMNI SPORT INVOICE**

329/18 Councillor Jolly moved to approve payment to Omni Sport Inc. for invoice #3776 in the amount of \$128,162.70 plus taxes; and further, to request payment from the Mossbank Rink Board for the unfunded portion in the amount of \$28,998.87 to date.

CARRIED

**LORAAS DISPOSAL – CHANGE FROM ON-CALL TO SCHEDULED EMPTY**

330/18 Councillor Green moved to authorize CAO Chris Costley to sign the amended agreement with Loraas Disposal Services Ltd. for waste management and recycling services as presented.

CARRIED

**GYM BUDGET AND RATES**

331/18 Councillor J. Costley moved to set the first quarter (December 2018 to February 2019) membership charge for the Mossbank Health & Fitness Centre at an introductory rate of \$20 per month and to re-evaluate at the regular meeting of Council in February.

CARRIED

332/18 Councillor B. Tollefson moved that the Mossbank Health & Fitness Centre open for business on November 26, 2018.

CARRIED

333/18 Councillor Green moved to approve the Release and Terms, as presented, for members to sign prior to receiving access to the Mossbank Health & Fitness Centre.

CARRIED

*Councillor J. Costley declared pecuniary interest and left at 8:34 p.m.*

334/18 Councillor Green moved to accept the bid provided by Sandra Taylor for the provision of janitorial services on a contract basis to the Mossbank Health & Fitness Centre at a rate of \$20 per hour including the cost of labour, supplies and equipment.

CARRIED

*Councillor J. Costley returned at 8:37 p.m.*

**SUBDIVISION APPROVAL LOT 2 BLOCK 27 PLAN 102251786**

335/18 Councillor Green moved to authorize CAO Chris Costley to sign the November 2, 2018 letter to Jonathon Zacharias of the Community Planning Branch of Government Relations, on behalf of the Town of Mossbank, approving the subdivision of Lot 2 Block 27 Plan 102251786.

CARRIED

**GOLDEN WEST CHRISTMAS ADS**

336/18 Councillor A. Tollefson moved that administration advise Golden West Radio that the Town of Mossbank will not be purchasing a Christmas greeting advertisement for 2018.

CARRIED

**COMMUNITY HALL CEILING**

337/18 Councillor A. Tollefson moved to table discussion regarding the Community Hall ceiling until the next regular meeting of Council.

CARRIED

**HEAVY VEHICLE ROUTE RE: TRAFFIC BYLAW**

338/18 Councillor B. Tollefson moved to table discussion regarding the truck route map presented until a draft Traffic Bylaw has been presented to Council.

CARRIED

*Councillor Green and Councillor J. Costley declared pecuniary interest and left at 8:49 p.m. Councillor Gibson arrived at 8:50 p.m.*

**2019 WAGE ADJUSTMENTS**

339/18 Councillor M. Jolly moved to approve a general wage rate increase of 2.6%, resulting in the following salaries and wage rates effective January 1, 2019:

- Chris Costley - \$65,946.48 per annum
- Rick Rollie - \$69,070.32 per annum
- Christa Fortin - \$18.98 per hour
- Brent Kabrud - \$23.85 per hour
- Sandra Taylor - \$15.91 per hour
- John Sylvestre - \$15.91 per hour

CARRIED

*Councillor Green and Councillor J. Costley returned at 8:54 p.m.*

**TOT SPOT INSURANCE**

340/18 Councillor Green moved to table discussion regarding Tot Spot insurance until the next regular meeting of Council.

CARRIED

**CHAIN LINK FENCE TENDER**

341/18 Councillor B. Tollefson moved to approve the sale of the former A's Diamond chain link fence to Natasha Forest for \$20.

CARRIED

**MUNISOFT EFT EXTENSION**

342/18 Councillor Green moved to include \$1,200 in the preliminary 2019 budget for the purchase of the Munisoft EFT software extension.

CARRIED

**STRATEGIC PLANNING & CAPITAL WORKS ITEMS**

343/18 Councillor Green moved that Councillor J. Costley be assigned to search for interested persons to form a Main Street Revitalization Committee.

CARRIED

344/18 Councillor Jolly moved that the Town of Mossbank advise the Rural Municipalities of Johnston #102 and Sutton #103 of its intent to collaborate on the construction of a new fire hall with a funding commitment of 1/3 of the cost or \$150,000, whichever is less, to be paid over a 10 year period.

CARRIED

345/18 Councillor Green moved to table further discussion on items arising from the Strategic Planning Meeting until the next regular meeting of Council.

CARRIED

**BYLAW NO. 14/18 – PROCEDURE BYLAW**

346/18 Councillor A. Tollefson moved that Bylaw No. 14/18, a bylaw to establish the rules for the conduct of meetings of Council and its committees, receive first reading.

CARRIED

347/18 Councillor B. Tollefson moved that Bylaw No. 14/18, a bylaw to establish the rules for the conduct of meetings of Council and its committees, receive second reading.

CARRIED

348/18 Councillor Jolly moved that Bylaw No. 14/18, a bylaw to establish the rules for the conduct of meetings of Council and its committees, receive three readings at this meeting.

CARRIED

349/18 Councillor J. Costley moved that Bylaw No. 14/18, a bylaw to establish the rules for the conduct of meetings of Council and its committees, receive third reading and be adopted.

CARRIED

**BYLAW NO. 07/18 – NUISANCE BYLAW REVIEW**

350/18 Councillor B. Tollefson moved that Bylaw No. 07/18, known as the Nuisance Bylaw, be tabled until the regular meeting of Council in December, to be taken up as the first item of unfinished business.

CARRIED

**ADJOURNMENT**

351/18 Councillor Gibson moved to adjourn the meeting at 9:54 p.m.

CARRIED

**NEXT COUNCIL MEETING – DECEMBER 10, 2018**

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*Gregg Nagel, Mayor*

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Chris Costley, CAO