

MINUTES
TOWN OF MOSSBANK
REGULAR COUNCIL MEETING

7:00 p.m. Monday, December 10, 2018

Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Monday, December 10, 2018 at 7:00 p.m.

Mayor Gregg Nagel, Councillor Dave Gibson, Councillor Mike Jolly, Councillor Aubrey Tollefson, Councillor Brett Tollefson, and CAO Chris Costley were in attendance at the call to order. Councillor Kristi Green was absent at the call to order but arrived shortly thereafter. Councillor Jeremy Costley was absent but joined by electronic means (phone) during the meeting.

Mayor Nagel called the meeting to order at 7:03 p.m.

ADOPTION OF THE AGENDA

352/18 Councillor Jolly moved to adopt the agenda.

CARRIED

Councillor Green arrived at 7:05 p.m.

SUMA WEBINAR: ENFORCING MUNICIPAL BYLAWS

353/18 Councillor A. Tollefson moved that administration register for the SUMA webinar to be held December 18, 2018 entitled "Enforcing Municipal Bylaws" at a cost of \$45 plus taxes and provide a summary of the webinar to Council.

CARRIED

CORRESPONDENCE

354/18 Councillor B. Tollefson moved that the correspondence presented be filed.

CARRIED

ADOPTION OF MINUTES

355/18 Councillor Gibson moved that the minutes of the strategic planning meeting held on Wednesday, November 14, 2018 be adopted.

CARRIED

356/18 Councillor A. Tollefson moved that the minutes of the regular meeting of Council held on Wednesday, November 14, 2018 be adopted.

CARRIED

WATER SAMPLES AND REPORT

357/18 Councillor Green moved to accept the chlorine & turbidity report and the bacteriological water samples for November of 2018 as presented.

CARRIED

WTP – BACKFLOW PREVENTION DEVICE TEST

358/18 Councillor Green moved that the fill station backflow prevention device testing report dated November 13, 2018 be accepted as presented.

CARRIED

SK HEALTH INSPECTION – RINK BOOTH & ARENA

359/18 Councillor Green moved that the Saskatchewan Health Authority inspection reports (rink booth and arena) dated November 7, 2018 be accepted as presented; and further, to approve the purchase of a handheld carbon monoxide monitor at a cost not exceeding \$300 plus taxes.

CARRIED

RCMP COMMUNITY POLICING REPORT – Q3 2018

360/18 Councillor Green moved that the RCMP Community Policing Report for July to September 2018 be accepted as presented.

CARRIED

FINANCIAL REPORTS

361/18 Councillor B. Tollefson moved that the financial reports for November of 2018 (bank reconciliation, financial summary and staff salary report) be accepted as presented.

CARRIED

LIST OF ACCOUNTS FOR APPROVAL

362/18 Councillor Jolly moved that the List of Accounts for Approval for November of 2018 be approved and that these be attached to and form part of the minutes.

CARRIED

Councillor J. Costley joined the meeting by phone at 8:05 p.m.

NUISANCE BYLAW

363/18 Councillor A. Tollefson moved to adopt a rules-based approach for the revision of Bylaw No. 07/18, known as the Nuisance Bylaw.

CARRIED

364/18 Councillor B. Tollefson moved that administration prepare a draft Nuisance Bylaw for consideration by Council in accordance with amendments approved at this meeting.

CARRIED

RM TRANSFER STATION CONTRIBUTIONS

365/18 Councillor Jolly moved to table discussion regarding transfer station contributions and fees until after the joint municipal meeting with the Rural Municipalities of Lake Johnston #102 and Sutton #103.

CARRIED

COMMUNITY HALL ROOF TRUSS

366/18 Councillor Green moved to appoint Councillor Jolly to search for volunteers to make repairs to the broken roof truss at the Community Hall, if required, and report back to Council at the next regular meeting.

CARRIED

SUMA CONVENTION 2019

367/18 Councillor B. Tollefson moved to rescind resolution #307/18; and further, to approve the attendance of Mayor Nagel and CAO Chris Costley at the SUMA Convention on February 3-6, 2018 in Saskatoon at a cost of \$325 each plus accommodations, before taxes, plus mileage and meals at approved rates.

CARRIED

ASSINIBOIA DOCTOR RECRUITMENT

368/18 Councillor Green moved to table discussion regarding doctor recruitment indefinitely.

CARRIED

TOT SPOT INSURANCE

369/18 Councillor Green moved to table discussion regarding Tot Spot insurance until the next regular meeting of Council.

CARRIED

CAPITAL PLAN

370/18 Councillor B. Tollefson moved to adopt the five year capital works plan (2019 to 2024) as presented.

CARRIED

CHRISTMAS PARTY

371/18 Councillor Green moved that administration arrange a Christmas party supper for staff, Council, and spouses to be held on January 21, 2019 at 6:00 p.m. at the Bent Nail Café.

CARRIED

SUMA BENEFIT REDUCTION

372/18 Councillor Jolly moved to approve the change of family dental plan benefits from Plan 'C' to Plan 'B', effective January 1, 2019.

CARRIED

LIBRARY HOURS & 2019 CONTRIBUTION

373/18 Councillor B. Tollefson moved to approve a payment of \$1,467.12 to Palliser Regional Library for the cost of extra hours for the 2019 operating season, with the remainder to be paid by the Rural Municipalities of Lake Johnston #102 and Sutton #103; and further, that Mossbank Library be billed \$733.56 for a one-quarter share of the total cost; and further, to approve an operating grant of \$1,500 for the Mossbank Library for 2019.

CARRIED

FIRE CALL – OCTOBER 29, 2018

374/18 Councillor Green moved to approve payment of \$525 to the R.M. of Lake Johnston #102 for invoice #2018-00100 and that Bob Hale be billed to recover said cost.

CARRIED

GYM GIFT CERTIFICATES

375/18 Councillor J. Costley moved to approve the donation of a three month gym membership certificate to the 2018 Mossbank Library Silent Auction and include a one month gym membership certificate in each new resident welcome package going forward.

CARRIED

COMMUNITY FORUM

376/18 Councillor Gibson moved to table discussion regarding a community forum until the next regular meeting of Council.

CARRIED

SK HOUSING 2017 LOSS SHARE

377/18 Councillor Green moved to approve the payment of \$548.33 to the Saskatchewan Housing Corporation for the municipal share of the operating loss for 2017.

CARRIED

LOT OFFER – LOT 14 & 24 BLOCK 10

378/18 Councillor Jolly moved to make the following counter-offer to Jake and Mary Peters (the "purchasers"):

- The Town will accept a combined sale price for Lot 14 Block 10 Plan 101060211 and Lot 24 Block 10 Plan 101060200 of \$6,000;
- An additional \$200 fee shall be paid by the purchasers to cover ISC fees associated with consolidating the properties, either by themselves or along with Lot 13 Block 10 Plan AR4690, which is already owned by the purchasers;
- Municipal staff will perform the consolidation; and
- A sale agreement shall be prepared outlining the drainage concerns on the property and the purchasers will take appropriate measures to address these without affecting neighbouring properties.

CARRIED

SANTA HONORARIUM

379/18 Councillor Green moved to approve the purchase of a \$100 Southland Co-op gift card to be presented to Caleb Petersen as a thank you for volunteering at the 2018 Tree Lighting Ceremony.

CARRIED

STAFF CHRISTMAS GIFTS

380/18 Councillor Green moved to approve the purchase of a \$100 gift card from Top Shelf Grocery to be presented to each of the following employees:

- Chris Costley
- Rick Rollie
- Christa French
- Brent Kabrud
- John Sylvester
- Sandra Taylor

CARRIED

ARTS PROMOTION

381/18 Councillor J. Costley moved to adopt the following policy to promote the arts in the Town of Mossbank:

- Persons holding classes related to the arts shall have the use of the Legion Hall at no charge for their first year of operations subject to approval by Council.

CARRIED

Mayor Nagel declared pecuniary interest and left the meeting at 10:09 p.m.

LAGOON – HAY LOSSES & DAMAGES

382/18 Councillor Jolly moved to approve payment of \$5,000 to Generation 5 Ag Ventures Ltd. as per invoice #20181206 on condition that an authorized representative of the company sign off on a declaration stating that the payment settles all claims related to the borrow pit (which was used to obtain clay for the nearby lagoon cell construction) and surrendering any additional claims in the future.

CARRIED

Mayor Nagel returned at 10:17 p.m.

EMERGENCY PLAN

383/18 Councillor Green moved to tentatively schedule an Emergency and Fire Preparedness Committee meeting for January 29, 2019 at 2:00 p.m. in order to update the Emergency Plan.

CARRIED

ADJOURNMENT

384/18 Councillor B. Tollefson moved to adjourn the meeting at 10:30 p.m.

CARRIED

NEXT COUNCIL MEETING – JANUARY 14, 2019

Gregg Nagel, Mayor

Chris Costley, CAO