

MINUTES

TOWN OF MOSSBANK

REGULAR COUNCIL MEETING

7:00 p.m. Thursday, November 12, 2020

*Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Thursday, November 12, 2020 at 7:00 p.m.*

*Mayor Bryan Howe, Deputy Mayor Kristi Green, Councillor Jeremy Costley, Councillor Jim Howe, Councillor Steve Kowalski, Councillor Brett Tollefson, Councillor Kari Dawn Wolitski and CAO Chris Costley were in attendance at the call to order.*

*Mayor Bryan Howe called the meeting to order at 7:09 p.m.*

**ADOPTION OF THE AGENDA**

317/20 Councillor Tollefson moved to adopt the agenda as presented.

CARRIED

**MOTION TO DISPENSE WITH THE REQUIREMENT FOR A SECONDER**

318/20 Councillor Green moved that, for the duration of the term and in accordance with Subsection 49.3 of Bylaw No. 02/16, known as the Council Procedures Bylaw, motions shall not require a seconder prior to consideration by Council.

CARRIED

**ADOPTION OF MINUTES**

319/20 Councillor Kowalski moved that the minutes of the regular meeting of Council held on Tuesday, October 13, 2020 be adopted as presented.

CARRIED

**CORRESPONDENCE**

320/20 Councillor Kowalski moved that the correspondence presented be filed.

CARRIED

**2020 STRATEGIC PLANNING MEETING**

321/20 Councillor Tollefson moved to schedule a strategic planning meeting for November 24, 2020 at 7:00 p.m.

CARRIED

**MANAGER REPORTS**

322/20 Councillor J. Costley moved to approve Rick Rollie's outstanding banked time, as at his last day of work, to be taken as earned time off with pay thereafter until used up.

CARRIED

**WATER SAMPLES AND REPORT**

323/20 Councillor Wolitski moved to accept the chlorine & turbidity report and the bacteriological water samples for October 2020 as presented.

CARRIED

**STANDING COMMITTEE APPOINTMENTS**

324/20 Councillor Green moved to make the following appointments to Standing Committees:

Bylaw and Enforcement and Policing	Brett Tollefson (Chair), Steve Kowalski
Emergency and Fire Preparedness	Kari Wolitski (Chair), Jim Howe
Transportation	Steve Kowalski (Chair), Kari Wolitski
Recreation, Culture & Parks	Kristi Green (Chair), Brett Tollefson
Utilities and Waste	Jim Howe (Chair), Jeremy Costley
Economic Development and Planning	Jeremy Costley (Chair), Kristi Green

----- Mayor Bryan Howe is *ex officio* on all committees -----

CARRIED

**DEPUTY-MAYOR APPOINTMENT**

325/20 Councillor Tollefson moved to appoint Councillor Green as Deputy Mayor.

CARRIED

**ECONOMIC DEVELOPMENT COMMITTEE**

326/20 Councillor Wolitski moved to schedule an economic development meeting for Tuesday, November 17, 2020 at 7 pm and add Councillors Wolitski, Kowalski, and J. Howe to the Economic Development and Planning Committee.

CARRIED

**FINANCIAL REPORTS**

327/20 Councillor J. Howe moved that the financial reports for October 2020 (bank reconciliation, financial summary, and staff salary report) be accepted as presented.

CARRIED

**LIST OF ACCOUNTS FOR APPROVAL**

328/20 Councillor Tollefson moved that the List of Accounts for Approval for October 2020 be approved and that these be attached to and form part of the minutes.

CARRIED

**SAFE RESTART CANADA PLAN**

329/20 Councillor Green moved to table discussion regarding the Safe Restart Canada Plan until the next regular meeting of Council.

CARRIED

**ARTS CLASSES**

330/20 Councillor Tollefson moved to table discussion regarding arts classes until the next regular meeting of Council pending discussion by Kristi Green with the Hall Committee.

CARRIED

**SERVER REPLACEMENT**

331/20 Councillor Howe moved to table discussion regarding server replacement until the 2021 budget meeting.

CARRIED

**WAGE ADJUSTMENTS**

332/20 Councillor Kowalski moved to table discussion regarding wage adjustments until the next regular meeting of Council.

CARRIED

**FORMER CONEXUS BUILDING TEMPORARY USE**

333/20 Councillor Green moved to approve the temporary use of 316 Main Street (the former Conexus Credit Union) for the 2020 library auction fundraiser at no charge.

CARRIED

**LIBRARY AUCTION DONATION**

334/20 Councillor Tollefson moved to approve the donation of a three (3) month gym membership to the library auction.

CARRIED

**LIBRARY REPRESENTATIVE**

335/20 Councillor Wolitski moved to appoint Gregg Nagel as the town representative for the Mossbank Library and Palliser Regional Library.

CARRIED

**SIGNING AUTHORITY FOR BANK ACCOUNTS**

336/20 Councillor J. Howe moved that the signatures of:

- 1) Bryan Howe or Kristi Green; and
- 2) Chris Costley

be required to authorize the withdrawal or transfer of funds with respect to any bank accounts under the control of the Town of Mossbank and held with Conexus Credit Union 2006 and Lafleche Credit Union.

CARRIED

**RINK RENTAL - DATE CHANGE**

337/20 Councillor Green moved to approve the rental of the Mossbank Centennial Arena to Clay Stark for his wedding on July 10, 2021 at a cost of \$450 as per the agreement presented.

CARRIED

**CHRISTMAS PARTY**

338/20 Councillor Wolitski moved to schedule the Town of Mossbank Christmas Party for December 5, 2020 at the Bent Nail Café on condition we can proceed under the Public Health Order in effect upon that date.

CARRIED

*Councillor J. Howe declared pecuniary interest and left at 8:55 pm.*

**STAFF CHRISTMAS GIFTS**

339/20 Councillor Green moved to approve the purchase of \$100 gift cards from Top Shelf Grocery for each of the following employees:

- Chris Costley
- Rick Rollie
- Christa French
- Brent Kabrud
- Brian Scott
- John Sylvestre
- Joe Cwynar

CARRIED

*Councillor J. Howe returned at 8:56 pm.*

**MUNISASK 2021 VIRTUAL CONVENTION AND TRADESHOW**

340/20 Councillor Green moved to table discussion regarding attendance at the 2021 Municipalities of Saskatchewan Virtual Convention and Tradeshow until the next regular meeting of Council.

CARRIED

**MUNISOFT AP MULTI BATCH ADDITION**

341/20 Councillor Wolitski moved to approve the purchase of the AP Multi Batch Munisoft software addition at a cost of \$129.00 plus taxes.

CARRIED

**LOT PERMIT – R HALE**

342/20 Councillor Tollefson moved to approve the lot permit agreement submitted by Robert Hale, authorizing the storage of two (2) trailers, as shown by the photos presented, on Block G Plan 60MJ05717.

CARRIED

343/20 Councillor Kowalski moved to approve the following policy effective immediately:

- administration shall contact persons to relocate trailers that have remained on the street for thirty (30) days or more.

CARRIED

**RINK ROOF LEAK**

344/20 Councillor Tollefson moved to table discussion regarding the roof leak at the Mossbank Centennial Arena pending inspection by Langman Contracting Inc.

CARRIED

**TREE LIGHTING 2020**

345/20 Councillor Green moved to establish a special committee consisting of Councillor Wolitski and Councillor Kowalski to collaborate with administration on the planning of the 2020 Tree Lighting Celebration with a budget of \$500 (if Public Health Orders in effect allow for an event to occur).

CARRIED

**INSURANCE PAYOUT REQUEST**

346/20 Councillor J. Howe moved to approve payment to the Rural Municipality of Lake Johnston No. 102, in the amount of \$21,794.96, for their share of the hail insurance proceeds on the municipal building, fire hall and library.

CARRIED

**ADJOURNMENT**

347/20 Councillor J. Costley moved to adjourn the meeting at 9:25 p.m.

CARRIED

**NEXT COUNCIL MEETING – DECEMBER 14, 2020**

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*Bryan Howe, Mayor*

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*Chris Costley, CAO*