

MINUTES

TOWN OF MOSSBANK

REGULAR COUNCIL MEETING

7:00 p.m. Tuesday, December 15, 2020

*Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Tuesday, December 15, 2020 at 7:00 p.m.*

*Mayor Bryan Howe, Deputy Mayor Kristi Green, Councillor Jeremy Costley, Councillor Jim Howe, Councillor Steve Kowalski, Councillor Brett Tollefson (electronically), Councillor Kari Dawn Wolitski (electronically), and CAO Chris Costley were in attendance at the call to order. Guest: Public Works Manager Rick Rollie.*

*Mayor Bryan Howe called the meeting to order at 7:02 p.m.*

**ADOPTION OF THE AGENDA**

354/20 Councillor J. Costley moved to adopt the agenda as presented.

CARRIED

**ADOPTION OF MINUTES**

355/20 Councillor Kowalski moved that the minutes of the regular meeting of Council held on Wednesday, November 18, 2020 and special meetings of Council held on Thursday, November 12, 2020 and Saturday, November 14, 2020 be adopted as presented.

CARRIED

*Public Works Manager Rick Rollie led a discussion regarding the Public Works budget requests and the Centennial Dr extension.*

**CENTENNIAL DRIVE EXTENSION**

356/20 Councillor Wolitski moved to approve \$3,500 for Milltek Surveys Ltd. to conduct a preliminary survey for the subdivision of Parcel G Plan 60MJ05717 and Parcel O Plan 67MJ00876 and for administration to include the total surveying cost estimate of \$20,000 in the 2021 preliminary budget.

CARRIED

*Councillor Tollefson left the meeting at 7:57 p.m. Public Works Manager Rick Rollie left the meeting at 8:06 p.m.*

**CORRESPONDENCE**

357/20 Councillor Green moved that the correspondence presented be filed.

CARRIED

**WATER SAMPLES AND REPORT**

358/20 Councillor Kowalski moved to accept the chlorine & turbidity report and the bacteriological water samples for November 2020 as presented.

CARRIED

**MAIN STREET REVITALIZATION**

359/20 Councillor Green moved to approve \$3,500 for Main Street trees and shrubs and for administration to include these costs in the 2021 preliminary budget.

CARRIED

**FINANCIAL REPORTS**

360/20 Councillor J. Costley moved that the financial reports for November 2020 (bank reconciliation, financial summary, and staff salary report) be accepted as presented.

CARRIED

**LIST OF ACCOUNTS FOR APPROVAL**

361/20 Councillor Green moved that the List of Accounts for Approval for November 2020 be approved and that these be attached to and form part of the minutes.

CARRIED

**SAFE RESTART CANADA PLAN**

362/20 Councillor Green moved to table discussion regarding the Safe Restart Canada Plan until the next regular meeting of Council.

CARRIED

**ARTS CLASSES**

363/20 Councillor Green moved to acknowledge in the minutes that the Mossbank Community Hall Committee has agreed to take over the Legion Hall arts program (free facility rental for first year arts class instruction) effective immediately.

CARRIED

*Councillors Green and J. Costley declared pecuniary interest and left the meeting at 9:06 p.m. They returned to the meeting at 9:14 p.m.*

**WAGE ADJUSTMENTS**

364/20 Councillor Wolitski moved to approve the following salaries and wage rates effective January 1, 2021:

- Rick Rollie - \$72,500 per annum
- Chris Costley \$72,000 per annum
- Christa Fortin - \$21.50 per hour
- Brent Kabrud - \$26.00 per hour
- Brian Scott - \$21.00 per hour
- Joe Cwynar - \$16.39 per hour
- John Sylvestre - \$16.39 per hour
- Head Lifeguard - \$17.81/hour
- Senior Lifeguard - \$16.76/hour
- Junior Lifeguard - \$13.61/hour
- Casual Lifeguard - \$12.57/hour

CARRIED

**MUNISASK 2021 VIRTUAL CONVENTION AND TRADESHOW**

365/20 Councillor Green moved to approve the registration of Mayor Bryan Howe, CAO Chris Costley, and Councillor Kari Wolitski for the 2021 Municipalities of Saskatchewan Virtual Convention and Tradeshow at a cost of \$185 plus tax each.

CARRIED

**RINK ROOF LEAK**

366/20 Councillor Tollefson moved to table discussion regarding the roof leak at the Mossbank Centennial Arena until the next regular meeting of Council.

CARRIED

**MAIN STREET REVITALIZATION**

367/20 Councillor Green moved that administration apply for one (1) summer student (recreation groundskeeper position) through the Canada Summer Jobs program for the 2021 season (in addition to any others for the Mossbank Swimming Pool at the discretion of administration).

CARRIED

**2021 BUDGET MEETING DATE**

368/20 Councillor Green moved to schedule the 2021 budget meeting for Monday, January 25, 2021.

CARRIED

**EXTRA LIBRARY HOURS**

369/20 Councillor J. Howe moved that, in lieu of a payment to Palliser Regional Library for extra hours of operation in 2021, payment be made to the Mossbank Library in the amount of \$898.63.

CARRIED

**LIBRARY OPERATING GRANT**

370/20 Councillor Kowalski moved to approve payment of \$1,500 to the Mossbank Library as a 2021 operating grant.

CARRIED

**GOVERNMENT RELATIONS DECLARATION**

371/20 Councillor J. Costley moved to acknowledge in the minutes that the Town of Mossbank meets the following eligibility requirements for the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

to authorize CAO Chris Costley to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

**SHOP FRIDGE REIMBURSEMENT**

372/20 Councillor J. Howe moved to approve the purchase of the refrigerator at the Town Shop from Rick Rollie for \$200.

CARRIED

**FIRE DISPATCH SERVICES CONTRACT**

373/20 Councillor Green moved to authorize CAO Chris Costley to sign the fire dispatch services agreement with the Saskatchewan Public Safety Agency, dated December 1, 2020, on behalf of the Town of Mossbank.

CARRIED

**MAIN STREET FIRE HALL LOT**

374/20 Councillor J. Howe moved to approve the purchase of Lot 7 Block 7 Plan AG5245 for \$6,000 (payable to the Rural Municipality of Lake Johnston No. 102) and approve payment of \$7,049.85 to the Rural Municipality of Lake Johnston No. 102 for a one-third share of demolition and other costs associated with the property.

CARRIED

**TENDERED DOORS**

375/20 Councillor Green moved to approve a donation of two (2) hail damaged exterior doors from the Mossbank Centennial Arena to the Mossbank Housing Authority.

CARRIED

**LOT CONSOLIDATION – LOTS 7-8 BLOCK 12 PLAN AR4690**

376/20 Councillor Green moved to approve the consolidation of Lots 7-8 Block 12 Plan AR4690.

CARRIED

**RM 103 CASUAL RECEPTIONIST**

377/20 Councillor Green moved to approve Christa Fortin’s application for the Rural Municipal of Sutton No. 103 casual receptionist position on the understanding that it will not significantly affect her Town duties and work time will be billed to the appropriate municipality.

CARRIED

**ADJOURNMENT**

378/20 Councillor J. Costley moved to adjourn the meeting at 10:02 p.m.

CARRIED

**NEXT COUNCIL MEETING – JANUARY 11, 2021**

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*Bryan Howe, Mayor*

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*Chris Costley, CAO*