

MINUTES

TOWN OF MOSSBANK

REGULAR COUNCIL MEETING

7:00 p.m. Wednesday, March 10, 2020

*Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Wednesday, March 10, 2020 at 7:00 p.m.*

*Mayor Gregg Nagel, Deputy Mayor Kristi Green, Councillor Dave Gibson, Councillor Bryan Howe, Councillor Steve Kowalski, Councillor Brett Tollefson, and Assistant Administrator Christa Fortin were in attendance at the call to order. Arrived after the call to order: Councillor Jeremy Costley. Guests: CAO Chris Costley and Public Works Manager Rick Rollie.*

*Mayor Gregg Nagel called the meeting to order at 7:02 p.m.*

**RECORDING SECRETARY**

47/20 Councillor Tollefson moved to appoint Assistant Administrator Christa Fortin as recording secretary for this meeting.

CARRIED

**ADOPTION OF THE AGENDA**

48/20 Councillor Kowalski moved to adopt the agenda.

CARRIED

**ADOPTION OF MINUTES**

49/20 Councillor Kowalski moved that the minutes of the regular meeting of Council held on Thursday, February 12, 2020 be adopted.

CARRIED

*Public Works Manager Rick Rollie led a discussion regarding the Public Works Manager position and duties at 7:03 p.m.*

**PW MANAGER APPLICATIONS**

50/20 Councillor J. Costley moved that candidates under consideration for the Public Works Manager position tour municipal facilities with maintenance staff in advance of interviews.

CARRIED

*Rick Rollie left the meeting at 7:28 p.m.*

**CORRESPONDENCE**

51/20 Councillor Gibson moved that the correspondence presented be filed.

CARRIED

**WATER SAMPLES AND REPORT**

52/20 Councillor Tollefson moved to accept the chlorine & turbidity report and the bacteriological water samples for February 2020 as presented.

CARRIED

**FINANCIAL REPORTS**

53/20 Councillor Green moved that the financial reports for February 2020 (bank reconciliation, financial summary and staff salary report) be accepted as presented.

CARRIED

**LIST OF ACCOUNTS FOR APPROVAL**

54/20 Councillor Tollefson moved that the List of Accounts for Approval for February 2020 be approved and that these be attached to and form part of the minutes.

CARRIED

**SGI HAIL CLAIM**

55/20 Councillor Green moved to accept cash settlements from SGI, as presented, for hail damage at the following properties:

- Lots 23-25 Block 8 Plan EX633 (Brink Street Storage Building);
- Lot 5 Block 22 Plan CX555 (Legion Hall);
- Block 6 Plan AG895 (Community Hall);
- Lots 8 Block 7 Plan AG5245 (Town Shop & Fire Hall);
- Lots 9-14 Block 7 Plan AG5245 (Water Treatment Plant);
- Lot 3 Block 8 Plan AG5245 (Main Street Storage Building); and

To advise SGI to proceed with the RFP for repairs to the Mossbank Centennial Arena.

CARRIED

56/20 Councillor J. Costley moved to accept a cash settlement from SGI for hail damage at Lots 4-5 Block 8 Plan AG895 (Mossbank Library).

CARRIED

57/20 Councillor Green moved to accept a cash settlement from SGI for hail damage at Lots 4-5 Block 8 Plan AG895 (Municipal Office).

CARRIED

58/20 Councillor Howe moved to obtain quotes for repairs to the buildings referenced in resolution #55/20, 56/20, and 57/20 at the discretion of administration in consultation with maintenance staff.

CARRIED

**TOWN OFFICE RAILING**

59/20 Councillor J. Costley moved to approve a budget of \$2,650.00 for the construction of railing at the Municipal Office as per the Town of Mossbank's share of the quote submitted by Steady Metal Works and for administration to notify the joint building committee.

CARRIED

**SGI PROVINCIAL TRAFFIC SAFETY FUND**

60/20 Councillor Tollefson moved to approve the construction of a sidewalk on the north side of the 100 block of 1<sup>st</sup> Avenue E by Letnes Construction at a cost of \$6,016.75 plus tax and the purchase of an Evolution 12FM radar speed sign at a cost of \$3,837.00 plus taxes and shipping as per the SGI Provincial Traffic Safety Fund grant application.

CARRIED

*Councillor Green left the meeting at 9:02 p.m.*

**MIDWEST SURVEYS LTD. – CEMETERY MAPPING**

61/20 Councillor Gibson moved to approve the purchase of a GIS cemetery mapping system from Midwest Surveys Ltd. at a cost of \$15,000 plus tax.

DEFEATED

**GYM MEMBERSHIP GIFT RECOGNITION**

62/20 Councillor J. Costley moved to approve the gift of a one (1) month gym membership for Dawson Waughtal in recognition of his assistance during a water seepage incident at the Mossbank Health & Fitness Centre in February.

CARRIED

**ENGLISH CLASSES – LEGION HALL RENTAL**

63/20 Councillor Gibson moved to approve the use of the Legion Hall for English classes at a rental rate of \$15/night, effective immediately.

CARRIED

**SOUTHWEST REGIONAL LANDFILL – LETTER OF SUPPORT REQUEST**

64/20 Councillor Tollefson moved that administration provide a letter of support to the City of Swift Current regarding their proposed Southwest Regional Landfill.

DEFEATED

**OFFICE CARPET**

65/20 Councillor Tollefson moved to recommend the approval of the quote provided by Floors Now at a cost of \$8,776.11 plus tax (1/3 of which is the town share) with work to commence as soon as appropriate (August 1 or sometime thereafter).

CARRIED

**SASKTEL BUSINESS INTERNET**

66/20 Councillor Gibson moved to approve the internet upgrade at the Town Office to interNET Extend 10 (5 year contract) at a cost of \$49.95 per month and to authorize Assistant Administrator Christa Fortin to sign the agreement.

CARRIED

**LOT 7 BLOCK 17 PLAN CX528 – INTEREST**

67/20 Councillor J. Costley moved to cancel the arrears interest on Lot 7 Block 17 Plan CX528 in the amount of \$119.02.

CARRIED

**MUNISOFT – ELECTRONIC FUNDS TRANSFER**

68/20 Councillor Gibson moved to table discussion regarding the EFT Munisoft program until the budget meeting.

CARRIED

*Councillor J. Costley declared pecuniary interest and left the meeting at 9:30 p.m.*

**LIFEGUARDS 2020**

69/20 Councillor Howe moved to approve the hiring of the following staff at the rates and for the positions specified:

- Megan Kleckner – Head Lifeguard - \$17.81/hour
- Lorraine Rutko – Senior Lifeguard - \$16.76/hour
- Neal Peters – Senior Lifeguard - \$16.76/hour
- Brooke Archer – Junior Lifeguard - \$13.61/hour
- Rylan Costley – Junior Lifeguard - \$13.61/hour

CARRIED

*Councillor J. Costley returned to the meeting at 9:33 p.m.*

**SOUTHERN SASKATCHEWAN VACATION GUIDE**

70/20 Councillor Tollefson moved to approve advertising in the 2020 Southern Saskatchewan Vacation Guide at a cost of \$500.00.

CARRIED

**ADJOURNMENT**

71/20 Councillor Howe moved to adjourn the meeting at 9:45 p.m.

CARRIED

**NEXT COUNCIL MEETING – APRIL 13, 2020**

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*Gregg Nagel, Mayor*

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*Chris Costley, CAO*