

**MINUTES**  
**TOWN OF MOSSBANK**  
**REGULAR COUNCIL MEETING**  
**7:00 p.m. Monday, March 12, 2018**

*Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Monday, March 12, 2018 at 7:00 p.m.*

*Mayor Gregg Nagel, Councillor Jeremy Costley, Councillor Dave Gibson, Councillor Mike Jolly, Councillor Aubrey Tollefson, Councillor Brett Tollefson, and CAO Chris Costley were in attendance at the call to order. Absent: Councillor Kristi Green.*

*Mayor Nagel called the meeting to order at 7:00 p.m.*

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**ADOPTION OF THE AGENDA**

58/18 Councillor A. Tollefson moved to adopt the agenda as amended.

CARRIED

**ADOPTION OF MINUTES**

59/18 Councillor A. Tollefson moved that the minutes of the regular meeting of Council held on Monday, February 12, 2018 be adopted.

CARRIED

**CORRESPONDENCE**

60/18 Councillor B. Tollefson moved that the correspondence presented be filed.

CARRIED

**MANAGER REPORTS**

61/18 Councillor J. Costley moved to accept the verbal Public Works Manager's report for February 2018 as relayed by Mayor Gregg Nagel.

CARRIED

**WATER SAMPLES AND REPORT**

62/18 Councillor Gibson moved to accept the chlorine & turbidity report and the bacteriological water samples for February 2018 as presented.

CARRIED

**FINANCIAL REPORTS**

63/18 Councillor B. Tollefson moved that the financial reports for February 2018 (bank reconciliation, financial summary and staff salary report) be accepted as presented.

CARRIED

**LIST OF ACCOUNTS FOR APPROVAL**

64/18 Councillor A. Tollefson moved to approve the List of Accounts for Approval for February 2018 and that these be attached to and form part of the minutes.

CARRIED

**DOOR REPLACEMENT**

65/18 Councillor B. Tollefson moved that the discussion regarding the replacement of the two doors entering the swimming pool area be tabled pending additional quotes and a review by the Recreation Committee.

CARRIED

**FIRE HALL**

66/18 Councillor Jolly moved that administration approach the Rural Municipality of Lake Johnston #102 in regard to transferring title to Lot 7 Block 7 Plan AG5245 (502 Main Street) to the Town of Mossbank and entering into an agreement for the lease of the proposed Fire Hall, to be constructed thereon, for a 99 year period; and further, to approve the legal consolidation of Lots 7-8 Block 7 Plan AG5245.

CARRIED

**G FOREST TERMINATION OF EMPLOYMENT**

67/18 Councillor Gibson moved to approve the letter, termination agreement and release, addressed to Giselle Forest and dated February 28, 2018, as presented; and further, to authorize CAO Chris Costley to sign said documents on behalf of the Town of Mossbank.

CARRIED

**WEBSITE OPTIMIZATION**

68/18 Councillor A. Tollefson moved to purchase the Udemy Search Engine Optimization instructional video package at a cost of \$14.99 plus taxes.

CARRIED

**SPRING CLEAN-UP 2018**

69/18 Councillor B. Tollefson moved to table the spring clean-up until the next regular meeting of Council.

DEFEATED

**LIFEGUARDS 2018**

70/18 Councillor J. Costley moved that CAO Chris Costley conduct interviews for the 2018 lifeguard positions and be authorized to offer employment at his discretion.

CARRIED

**BUDGET 2018**

71/18 Councillor A. Tollefson moved to table discussion regarding the 2018 budget until the next regular meeting of Council.

CARRIED

**PALLISER REGIONAL LIBRARY – LETTER OF SUPPORT**

72/18 Councillor A. Tollefson moved that administration provide a letter of support for the Palliser Regional Library Digital Literacy Exchange initiative.

CARRIED

**ASSET MANAGEMENT PLAN PROGRESS**

73/18 Councillor Gibson moved to approve development of an asset management plan by administration in accordance with the working model presented.

CARRIED

**AUDIT ENGAGEMENT LETTER**

74/18 Councillor Gibson moved to authorize CAO Chris Costley and Mayor Gregg Nagel to sign the engagement letter, as presented, for the performance of the 2017 financial statements audit by de Jong & Associates Chartered Professional Accountants, Prof. Corp.

CARRIED

**APRIL MEETING**

75/18 Councillor J. Costley moved to approve the purchase of a 2018 South Central Municipal Association membership at a cost of \$180.

CARRIED

**OWWA REQUEST**

76/18 Councillor Jolly moved that administration advise the Old Wives Watershed Association that fifteen minutes will be permitted for a presentation at the Council meeting on May 14, 2018.

CARRIED

**UTILITY BILLINGS**

77/18 Councillor Gibson moved that administration prepare a bylaw to increase garbage and recycling fees by \$5.00 per quarter.

CARRIED

78/18 Councillor Gibson moved that administration prepare draft bylaws for water and sewer rate increases, at the discretion of administration, to take effect January 1, 2019.

CARRIED

**BYLAW NO. 01/18 – TAX DISCOUNT BYLAW**

79/18 Councillor A. Tollefson moved that Bylaw No. 01/18, a bylaw to provide for discounts on current taxes, receive first reading.

CARRIED

80/18 Councillor B. Tollefson moved that Bylaw No. 01/18, a bylaw to provide for discounts on current taxes, receive second reading.

CARRIED

81/18 Councillor Jolly moved that Bylaw No. 01/18, a bylaw to provide for discounts on current taxes, be given three readings at this meeting.

CARRIED

82/18 Councillor J. Costley moved that Bylaw No. 01/18, a bylaw to provide for discounts on current taxes, receive third reading and be adopted.

CARRIED

**BYLAW NO. 02/18 – FURROWS & FAITH TAX EXEMPTION**

83/18 Councillor Gibson moved that Bylaw No. 02/18, a bylaw for entering into a tax exemption agreement with the Furrows and Faith Retirement Cooperative Ltd. for the purposes of economic development, receive first reading.

CARRIED

84/18 Councillor A. Tollefson moved that Bylaw No. 02/18, a bylaw for entering into a tax exemption agreement with the Furrows and Faith Retirement Cooperative Ltd. for the purposes of economic development, receive second reading.

CARRIED

85/18 Councillor B. Tollefson moved that Bylaw No. 02/18, a bylaw for entering into a tax exemption agreement with the Furrows and Faith Retirement Cooperative Ltd. for the purposes of economic development, be given three readings at this meeting.

CARRIED

86/18 Councillor Jolly moved that Bylaw No. 02/18, a bylaw for entering into a tax exemption agreement with the Furrows and Faith Retirement Cooperative Ltd. for the purposes of economic development, receive third reading and be adopted.

CARRIED

**BYLAW NO. 03/18 – JANE SINGBEIL TAX EXEMPTION**

87/18 Councillor J. Costley moved that Bylaw No. 03/18, a bylaw for entering into a tax exemption agreement with Marion Jane Singbeil for the purposes of economic development, receive first reading.

CARRIED

88/18 Councillor Gibson moved that Bylaw No. 03/18, a bylaw for entering into a tax exemption agreement with Marion Jane Singbeil for the purposes of economic development, receive second reading.

CARRIED

89/18 Councillor A. Tollefson moved that Bylaw No. 03/18, a bylaw for entering into a tax exemption agreement with Marion Jane Singbeil for the purposes of economic development, be given three readings at this meeting.

CARRIED

90/18 Councillor B. Tollefson moved that Bylaw No. 03/18, a bylaw for entering into a tax exemption agreement with Marion Jane Singbeil for the purposes of economic development, receive third reading and be adopted.

CARRIED

**BYLAW NO. 04/18 – DALE AND MERILEE STARK TAX EXEMPTION**

91/18 Councillor Gibson moved that Bylaw No. 04/18, a bylaw for entering into a tax exemption agreement with Dale and Merilee Stark for the purposes of economic development, receive first reading.

CARRIED

92/18 Councillor J. Costley moved that Bylaw No. 04/18, a bylaw for entering into a tax exemption agreement with Dale and Merilee Stark for the purposes of economic development, receive second reading.

CARRIED

93/18 Councillor B. Tollefson moved that Bylaw No. 04/18, a bylaw for entering into a tax exemption agreement with Dale and Merilee Stark for the purposes of economic development, be given three readings at this meeting.

CARRIED

94/18 Councillor A. Tollefson moved that Bylaw No. 04/18, a bylaw for entering into a tax exemption agreement with Dale and Merilee Stark for the purposes of economic development, receive third reading and be adopted.

CARRIED

**BYLAW NO. 05/18 – MILL RATE BYLAW**

95/18 Councillor J. Costley moved that Bylaw No. 05/18, a bylaw to establish a uniform mill rate, receive first reading.

CARRIED

96/18 Councillor Gibson moved that Bylaw No. 05/18, a bylaw to establish a uniform mill rate, receive second reading.

CARRIED

**BYLAW NO. 06/18 – MILL RATE FACTOR BYLAW**

97/18 Councillor Gibson moved that Bylaw No. 06/18, a bylaw to establish mill rate factors, receive first reading.

CARRIED

98/18 Councillor B. Tollefson moved that Bylaw No. 06/18, a bylaw to establish mill rate factors, receive second reading.

CARRIED

**ADJOURNMENT**

99/18 Councillor Jolly moved to adjourn the meeting at 9:30 p.m.

CARRIED

**NEXT COUNCIL MEETING – APRIL 16, 2018**

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*Gregg Nagel, Mayor*

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Chris Costley, CAO