

MINUTES
TOWN OF MOSSBANK
REGULAR COUNCIL MEETING
7:00 p.m. Monday, April 16, 2018

Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Monday, April 16, 2018 at 7:00 p.m.

Councillor Kristi Green, Councillor Jeremy Costley, Councillor Dave Gibson, Councillor Mike Jolly, CAO Chris Costley, and Public Works Manager Rick Rollie were in attendance at the call to order. Absent: Mayor Gregg Nagel, Councillor Aubrey Tollefson, and Councillor Brett Tollefson.

Councillor Green called the meeting to order at 7:05 p.m.

ADOPTION OF THE AGENDA

103/18 Councillor Jolly moved to adopt the agenda as amended.

CARRIED

Public Works Manager Rick Rollie led a discussion regarding maintenance issues. He left the meeting at 7:25 p.m.

ADOPTION OF MINUTES

104/18 Councillor J. Costley moved to schedule a special meeting of Council for Wednesday, April 18, 2018 to discuss the proposals submitted in response to Request-for-Proposal #MOS2018-001 (repaving of 5th Avenue E and 1st Avenue).

CARRIED

ADOPTION OF MINUTES

105/18 Councillor J. Costley moved that the minutes of the regular meeting of Council held on Monday, March 12, 2018 be adopted.

CARRIED

106/18 Councillor Jolly moved that the minutes of the special meeting of Council held on Monday, March 26, 2018 be adopted.

CARRIED

CORRESPONDENCE

107/18 Councillor Jolly moved that the correspondence presented be filed.

CARRIED

WATER SAMPLES AND REPORT

108/18 Councillor Gibson moved to accept the chlorine & turbidity report and the bacteriological water samples for March 2018 as presented.

CARRIED

FINANCIAL REPORTS

109/18 Councillor J. Costley moved that the financial reports for March 2018 (bank reconciliation, financial summary and staff salary report) be accepted as presented.

CARRIED

LIST OF ACCOUNTS FOR APPROVAL

110/18 Councillor Gibson moved to approve the List of Accounts for Approval for March 2018 and that these be attached to and form part of the minutes.

CARRIED

FIRE HALL

111/18 Councillor Jolly moved to table discussion regarding the new fire hall until the next regular meeting of Council.

CARRIED

Councillor J. Costley declared pecuniary interest and left the meeting at 8:00 p.m.

SUTOR SQUARE WIDENING AND CURBS

112/18 Councillor Gibson moved to approve the widening of Sutor Square, as presented, to a width of thirty-six feet (36'), to be completed by Town of Mossbank staff, and the construction of curbs at the expense of the adjacent property owners; and further, that administration prepare a local improvement bylaw based on a maximum payment period of 5 years with annual interest of 3%.

CARRIED

Councillor J. Costley returned to the meeting at 8:02 p.m.

SOUTH COUNTRY EQUIPMENT DONATION

113/18 Councillor Gibson moved to table discussion regarding the South Country Equipment donation until the next regular meeting of Council.

CARRIED

BUDGET 2018

114/18 Councillor Gibson moved to approve the budget for 2018 as presented.

CARRIED

LIFEGUARDS 2018

115/18 Councillor Gibson moved to approve the hiring of the following staff at the rates and positions specified:

- Laura Archer – Head Lifeguard - \$17.58/hour
- Matthew Tamlin – Senior Lifeguard - \$16.54/hour
- Megan Kleckner – Junior Lifeguard - \$13.44/hour
- Aaron Tamlin – Junior Lifeguard - \$13.44/hour
- Lorenne Rutko – Junior Lifeguard - \$13.44/hour

CARRIED

2018 GREAT SOUTHWEST MAP AND TRAVEL GUIDE

116/18 Councillor Jolly moved to approve the purchase of a community feature advertisement in the 2018 Great Southwest Map and Travel Guide at a cost of \$125; and further, that the 2019 renewal be presented for further discussion when due.

CARRIED

THOMSON LAKE DEVELOPMENT – WATER SUPPLY

117/18 Councillor Jolly moved to authorize administration to provide a letter to Peter Gerritsen of Quest Homes Inc. advising that, based on the estimates of water usage provided, the Town of Mossbank has the capacity to supply the proposed Thomson Lake subdivision with water and is willing to provide water at standard rates for the purchase of bulk water under the following conditions:

- the truck route is used to access the water treatment plant; and
- notification of fill dates are provided to the Manager of Public Works in advance.

CARRIED

WEED CONTROL

118/18 Councillor Gibson moved to approve the spring 2018 application of herbicide to the following locations upon posting advance notice to the public:

- Jack Bath Field;
- A's Diamond;
- Kinsmen Park; and
- Any other areas owned by the Town of Mossbank at the discretion of the Manager of Public Works.

CARRIED

REC BOARD APPOINTMENTS

119/18 Councillor J. Costley moved to appoint the following members of Council to the Mossbank & District Recreation Board, effective January 1, 2018:

- Kristi Green (primary representative);
- Brett Tollefson (alternate); and
- Dave Gibson (alternate).

CARRIED

MUNICODE – D HUTCHINSON COTTAGE

120/18 Councillor J. Costley moved that, in order to recognize the temporary nature of the building being constructed, administration prepare an agreement with Doug Hutchinson to allow the cottage being constructed on Lot 16 Block 5 Plan AG895 to be secured to the ground with bin anchors or the like, for a period of up to four (4) years from the date of final inspection, thereafter requiring the construction of a permanent foundation in accordance with *The Uniform Building and Accessibility Standards Act*.

CARRIED

LOT 1 BLOCK 9 PLAN 16MJ13041 CURB AND DRAINAGE

121/18 Councillor Gibson moved to table discussion regarding the curb alteration and drainage plan for Lot 1 Block 9 Plan 16MJ13041 until the next regular meeting of Council.

CARRIED

CO-OP PROPANE LOT RENTAL

122/18 Councillor J. Costley moved to approve the commercial lease agreement for Lot 3 Block 17 Plan CX528, as presented, with Southland Co-operative Ltd. and authorize CAO Chris Costley to sign on behalf of the Town of Mossbank.

CARRIED

POOL FUNDING SIGN

123/18 Councillor Gibson moved that administration prepare a draft sign recognizing donors to the Mossbank Swimming Pool Project, for consideration by Council, with categories based on donation ranges.

CARRIED

RINK POLICY FOR SEASON SHUTDOWN

124/18 Councillor Gibson moved that administration prepare a draft policy for the end of season shutdown of the Mossbank Centennial Arena based on the understanding that on or before March 31 of each year:

- the heat will be turned down to ten (10) degrees Celsius;
- items owned by the Mossbank Rink Board or Mossbank Curling Club shall be placed in storage;
- final cleaning shall be conducted by the Mossbank Rink Board and the Mossbank Curling Club; and
- entry into the rink thereafter shall be on a permission-only basis, conditional on cleaning after each use.

CARRIED

G3 CANADA LETTER

125/18 Councillor J. Costley moved to authorize CAO Chris Costley to send the letter dated April 10, 2018, as presented, to G3 Canada Ltd.

CARRIED

EQUIPMENT DISPOSAL REQUEST

126/18 Councillor Jolly moved that administration prepare an invitation-to-tender for the sale of the sand spreader and safe, as shown by the pictures provided by administration, and to approve the disposal of these items if no tenders are received.

CARRIED

RBC DAY OF CARING

127/18 Councillor Gibson moved to table discussion regarding the RBC Day of Caring until the next regular meeting of Council.

CARRIED

GYM PLANNING

128/18 Councillor Jolly moved to approve a budget of \$23,400 for gym equipment pending the receipt of a letter from the South Country Health Care Foundation confirming their grant support.

CARRIED

129/18 Councillor Gibson moved that the following persons be appointed to a planning committee to provide a recommendation to Council regarding the items to be purchased with the grant from the South Country Health Care Foundation:

- Jeremy Costley;
- Sarah Jolly;
- Charmaine Howe;
- Holly Hutchinson;
- Taylor Brandt;
- Chris Costley; and
- Leslie Myles.

CARRIED

OFFER TO PURCHASE LOT 2 BLOCK 13 PLAN AR4690

130/18 Councillor J. Costley moved to approve the sale of Lot 2 Block 13 Plan AR4690 at the cost of \$6,000 to Carson and Mary-Kate Kowalski.

CARRIED

BYLAW NO. 05/18 – MILL RATE BYLAW

131/18 Councillor J. Costley moved that Bylaw No. 05/18, a bylaw to establish a uniform mill rate, receive third reading and be adopted.

CARRIED

BYLAW NO. 06/18 – MILL RATE FACTOR BYLAW

132/18 Councillor Gibson moved that Bylaw No. 06/18, a bylaw to establish mill rate factors, receive third reading and be adopted.

CARRIED

BYLAW NO. 08/18 – GARBAGE TAX BYLAW

133/18 Councillor Jolly moved that Bylaw No. 08/18, a bylaw to fix the rate for the garbage disposal and recycling services, receive first reading.

CARRIED

BYLAW NO. 09/18 – WATER AND SEWER RATES BYLAW

134/18 Councillor Gibson moved that Bylaw No. 09/18, a bylaw to fix the rates to be charged in connection to the water and sanitary sewer systems, receive first reading.

CARRIED

BYLAW NO. 10/18 – INFRASTRUCTURE LEVY BYLAW

135/18 Councillor J. Costley moved that Bylaw No. 10/18, a bylaw to raise funds for the replacement and repair of general infrastructure, receive first reading.

CARRIED

BYLAW NO. 07/18 – NUISANCE BYLAW

136/18 Councillor Gibson moved to table Bylaw No. 07/18, a bylaw to provide for the abatement of nuisances, until the next regular meeting of Council.

CARRIED

ADJOURNMENT

137/18 Councillor J. Costley moved to adjourn the meeting at 10:05 p.m.

CARRIED

NEXT COUNCIL MEETING – MAY 14, 2018

Gregg Nagel, Mayor

Chris Costley, CAO