

## MINUTES

### TOWN OF MOSSBANK

#### REGULAR COUNCIL MEETING

7:00 p.m. Monday, November 8, 2021

*Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Monday, November 8, 2021 at 7:00 p.m.*

*Mayor Bryan Howe, Deputy Mayor Kristi Green, Councillor Jeremy Costley, Councillor Steve Kowalski, Councillor Jeremy Howe, Councillor Kari Dawn Wolitski and CAO Chris Costley were in attendance at the call to order. Absent: Councillor Brett Tollefson.*

*Mayor Bryan Howe called the meeting to order at 7:05 p.m.*

#### **ADOPTION OF THE AGENDA**

316/21 Councillor J. Howe moved to adopt the agenda as amended.

CARRIED

#### **ADOPTION OF MINUTES**

317/21 Councillor Green moved that the minutes of the regular meeting of Council held on Thursday, October 14, 2021 be adopted.

CARRIED

#### **CORRESPONDENCE**

318/21 Councillor J. Costley moved that the correspondence presented be filed.

CARRIED

#### **VOLUNTEER APPRECIATION BBQ**

319/21 Councillor J. Howe moved to schedule a volunteer appreciation BBQ at the Mossbank & Rural Fire Hall (10 Foss St) to take place on Thursday, November 18, 2021 at 6:00 p.m.

CARRIED

#### **CENTENNIAL DRIVE WATER/SEWER DESIGN**

320/21 Councillor J. Costley moved that administration prepare and send request for proposal packages to BCL Engineering, Pinter & Associates, Associated Engineering, and McGinn Engineering for the design work associated with water, sewer, and drainage for the subdivision of Block G Plan 60 MJ05717 and Block O Plan 67MJ00876.

CARRIED

#### **WATER SAMPLES AND REPORT**

321/21 Councillor Green moved to accept the chlorine & turbidity report and the bacteriological water samples for October 2021 as presented.

CARRIED

#### **DUTCH ELM DISEASE REPORT**

322/21 Councillor Kowalski moved to accept the Dutch Elm disease report for one boulevard tree adjacent to 103 2<sup>nd</sup> Avenue E (Lot 11 Block 11 Plan AT3807), as presented.

CARRIED

#### **MOSSBANK CHILD CARE SERVICES INC. – FIRE INSPECTION**

323/21 Councillor Kowalski moved to accept the fire inspection report prepared by Municode Services Ltd. for Mossbank Childcare Services Inc. (the former Legion Hall located at 501 T C Douglas St E) dated November 3, 2021, as presented.

CARRIED

**FINANCIAL REPORTS**

324/21 Councillor Green moved that the financial reports for October 2021 (bank reconciliation, financial summary, and staff salary report) be accepted as presented.

CARRIED

**LIST OF ACCOUNTS FOR APPROVAL**

325/21 Councillor J. Howe moved that the List of Accounts for Approval for October 2021 be approved and that these be attached to and form part of the minutes.

CARRIED

**2018 HAY LOSSES SETTLEMENT**

326/21 Councillor J. Costley moved to approve the preparation of a release of liability by Lewans & Ford Law Office, on the understanding that they also represent Generation 5 Ag Ventures Ltd. on other matters, regarding the settlement of a claim for hay losses and damages alleged by Generation 5 Ag Ventures Ltd.

CARRIED

**SHOP AND LOT OFFER – 502/504 MAIN ST.**

327/21 Councillor Green moved to table discussion regarding the purchase offer for Lot 7 Block 7 Plan AG5245 and a portion of Lot 8 Block 7 Plan AG5245 (502 & 504 Main Street) indefinitely.

CARRIED

**CURBSIDE GARBAGE/RECYCLING PICKUP**

328/21 Councillor Kowalski moved to table discussion regarding curbside garbage and recycling indefinitely.

CARRIED

**CHRISTMAS PARTY**

329/21 Councillor Wolitski moved to schedule the Town of Mossbank Christmas Party at the Bent Nail Café on Friday, December 10, 2021 at 6:00 p.m.

CARRIED

**DISCRETIONARY-USE APPROVAL – LOTS 1-2 BLOCK 5 PLAN AG895**

330/21 Councillor J. Costley moved to table discussion regarding the request for discretionary-use approval for mobile trailer units on Lots 1-2 Block 5 Plan AG895 indefinitely.

CARRIED

**LOT PERMIT AGREEMENT**

331/21 Councillor Green moved to approve the lot permit agreement submitted by Dean Wilson authorizing the storage of one (1) trailer, as shown by the photo presented, on Block G Plan 60MJ05717.

CARRIED

332/21 Councillor Green moved to approve the lot permit agreement submitted by Trent Helland authorizing the storage of one (1) trailer, as shown by the photo presented, on Block G Plan 60MJ05717.

CARRIED

**WAGE ADJUSTMENTS**

333/21 Councillor Howe moved to approve the following salaries and wage rates effective January 1, 2022:

Gerrad Waughtal - \$62,000 per annum  
Brent Kabrud - \$26.52 per hour  
Christa Fortin - \$23.00 per hour  
John Sylvestre - \$16.72 per hour  
Joe Cwynar - \$16.72 per hour

CARRIED

*Councillor J. Costley declared pecuniary interest and left the meeting at 9:08 p.m.*

334/21 Councillor Kowalski moved to approve a wage increase for Chris Costley to \$73,440 per annum, effective January 1, 2022.

CARRIED

*Councillor J. Costley returned to the meeting at 9:11 p.m. Councillor J. Howe declared pecuniary interest and left the meeting at 9:11 p.m.*

**STAFF CHRISTMAS GIFTS**

335/21 Councillor Wolitski moved to approve the purchase of \$100 gift cards from Top Shelf Grocery for each of the following employees:

- Chris Costley
- Rick Rollie
- Christa Fortin
- Brent Kabrud
- Gerrad Waughtal
- John Sylvestre
- Joe Cwynar

CARRIED

*Councillor J. Howe returned to the meeting at 9:12 p.m.*

**MAINTENANCE HOURLY RATE**

336/21 Councillor Wolitski moved to approve a billing rate of \$40.00 per man hour plus mileage and direct costs for the purposes of recovering costs related to Nuisance Bylaw enforcement or as otherwise may be applicable for any work outside of regular operations by maintenance staff for residents.

CARRIED

**LIBRARY SEWER INVOICES**

337/21 Councillor Green moved to bill the Rural Municipalities of Lake Johnston No. 102 and Sutton No. 103 each for a one-third share of the plumbing and excavation costs for the Mossbank Library (310 Main Street) sewer line replacement totalling \$2,052.30 plus tax.

CARRIED

**LOT CONSOLIDATION REQUEST**

338/21 Councillor J. Howe moved to approve the lot consolidation request for Lots 17-18 Block 4 Plan AG895.

CARRIED

*Councillor Wolitski and Councillor Kowalski declared a conflict of interest at 9:28 p.m. and abstained from the discussion and voting on resolution #339/21.*

**LOT OFFER – LOT 3 BLOCK 20 PLAN CX555**

339/21 Councillor J. Howe moved that administration present Ken Kowalski with a counteroffer of \$9,000 (inclusive of a \$500 non-refundable deposit payable at the beginning of the term) payable over 9 months for Lot 3 Block 20 Plan CX555.

CARRIED

**TREE REMOVAL**

340/21 Councillor Green moved to contract Ryan Howe to remove two (2) boulevard trees, as per photos provided, adjacent to Lot 11 Block 4 Plan AA1080 at a cost of \$500 plus tax.

CARRIED

**LOT SWAP OFFER – LOTS 1-2 BLOCK 5 PLAN AG895 FOR PARCEL M PLAN 61MJ12082**

341/21 Councillor Tollefson moved to table discussion regarding the offer presented by Jack Edinborough (on behalf of Leon Wuschke) for the exchange of Lots 1-2 Block 5 Plan AG895 for Parcel M Plan 61MJ12082 until the next regular meeting of Council.

CARRIED

**OLD ZAMBONI**

342/21 Councillor Green moved to approve the disposition of the old ice resurfer, as shown by the photo provided and at the discretion of Jeff Batty, with proceeds payable to the Mossbank Centennial Arena.

CARRIED

**GAZEBOS & CANVAS BUILDINGS OVER 100 SQUARE FEET**

343/21 Councillor J. Howe moved that the following interpretation be applied by administration regarding the enforcement of *The Uniform Building and Accessibility Standards Act* effective immediately:

- Any prefabricated gazebo or canvas building is not to be considered a “structure” in regard to the definition of “building” if it has not been altered in any way and the owner is able to demonstrate, to the satisfaction of the Development Officer, that the design is CSA approved or otherwise no risk to any person’s safety.

CARRIED

**TAX PAYMENT PLAN**

344/21 Councillor Green moved to approve the cancellation of any additional tax penalty applied to tax arrears on Lot 2 Block 20 Plan CX555, effective immediately and until arrears have been cleared in full, on the condition the owner makes a payment of at least \$500 per month without delinquency.

CARRIED

**ADJOURNMENT**

345/21 Councillor J. Costley moved to adjourn the meeting at 10:01 p.m.

CARRIED

**NEXT COUNCIL MEETING – DECEMBER 13, 2021**

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*Bryan Howe, Mayor*

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*Chris Costley, CAO*