

MINUTES
TOWN OF MOSSBANK
REGULAR COUNCIL MEETING

7:00 p.m. Monday, September 19, 2022

Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Monday, September 19, 2022, at 7:00 p.m.

Mayor Bryan Howe, Deputy Mayor Kristi Green, Councillor Jeremy Howe, Councillor Steve Kowalski (by phone), Councillor Kari Dawn Wolitski (by phone), and CAO Chris Costley were in attendance at the call to order. Absent: Councillors Jeremy Costley and Clay Stark. Guest: Bonnie Olafson.

Mayor Bryan Howe called the meeting to order at 7:05 p.m.

ADOPTION OF THE AGENDA

261/22 Councillor Green moved to adopt the agenda as presented.

CARRIED

ADOPTION OF THE MINUTES

262/22 Councillor J. Howe moved to adopt the minutes of the regular meeting of Council held on Monday, August 22, 2022, as presented.

CARRIED

263/22 Councillor J. Howe moved that the decision to send municipal employees to conduct a cleanup of Lot 1 Block 20 Plan CX555 be left to the discretion of the Bylaw Enforcement Committee.

CARRIED

CORRESPONDENCE

264/22 Councillor J. Howe moved that the correspondence be filed as presented.

CARRIED

MANAGER REPORTS

265/22 Councillor Green moved to approve the adjustment of 2022 lifeguard wages for Quinn Miller and Rylan Costley to \$17.00 per hour as per the wage rate submitted for the Canada Summer Jobs grant application.

CARRIED

WATER SAMPLES AND REPORTS

266/22 Councillor J. Howe moved to accept the chlorine & turbidity report for August 2022 as presented.

CARRIED

267/22 Councillor J. Howe moved to accept the bacteriological water test reports for August 2022 as presented

CARRIED

FINANCIAL REPORTS

268/22 Councillor Green moved that the financial reports for August 2022 (bank reconciliation, financial summary, and staff salary report) be accepted as presented.

CARRIED

LIST OF ACCOUNTS FOR APPROVAL

269/22 Councillor Green moved that the List of Accounts for Approval for August 2022 be approved and that these be attached to and form part of the minutes.

CARRIED

BYLAW NO.08/22 - EXTENTION OF TIME BYLAW

270/22 Councillor Green moved that Bylaw No.08/22, a bylaw to extend the time required for the completion and publicization of the 2021 financial statements, receive first reading.

CARRIED

271/22 Councillor Kowalski moved that Bylaw No.08/22, a bylaw to extend the time required for the completion and publicization of the 2021 financial statements, receive second reading.

CARRIED

272/22 Councillor J. Howe moved that Bylaw No.08/22, a bylaw to extend the time required for the completion and publicization of the 2021 financial statements, receive three readings at this meeting.

CARRIED

273/22 Councillor Green moved that Bylaw No.08/22, a bylaw to extend the time required for the completion and publicization of the 2021 financial statements, receive third reading and be adopted.

CARRIED

COMMUNITY HALL DOOR REPLACEMENT

274/22 Councillor J. Howe moved to approve the replacement of the main entrance doors of the Mossbank Community Hall, as per estimate #1246, by Rolling Sand Renovations at an estimated cost of \$4,153.99 plus tax.

CARRIED

CENTENNIAL DR EXPANSION (2022)

275/22 Councillor Green moved to approve up to \$500 plus tax to advertise the lots for sale from the Centennial Dr Expansion (2022) on Facebook with review of the advertisements to be conducted by the Economic Development & Planning Committee and Greg Foreman.

CARRIED

276/22 Councillor J. Howe moved to authorize himself and CAO Chris Costley to negotiate with Wayne Haas (Jaw's Mechanical Inc.) regarding invoice adjustments and upon acceptable changes, at their discretion, authorize final payment on invoices to Dave Mihalicz Excavating Ltd. (which include the associated subcontractor, Jaw's Mechanical Inc.).

CARRIED

WALKING PATH LOAN

278/22 Councillor Green moved to table discussion regarding the walking path loan from the Rural Municipality of Sutton No. 103 indefinitely.

CARRIED

CREDIT UNION

279/22 Councillor J. Howe moved to table discussion regarding credit union proposals until the next regular meeting of Council.

CARRIED

CCRF GRANT

280/22 Councillor Green moved that the Economic Development & Planning Committee meet to discuss alternative options regarding the use of the Canada Community Revitalization Grant.

CARRIED

RIP UP SELECT SECTIONS EMULSIFIED ASPHALT

281/22 Councillor J. Howe moved that maintenance staff arrange to return the 200 block of 2nd Street W to gravel (rip up emulsified asphalt).

CARRIED

TREE LIGHTING

282/22 Councillor J. Howe moved to schedule the 2022 Tree Lighting Celebration for Friday, December 2 and approve the following expenses:

- \$600 plus tax to Prairie Percherons for horse wagon rides;
- \$100 gift card (Santa Claus honorarium); and
- up to \$100 to sponsor hot chocolate for the event.

CARRIED

UTILITY ABATEMENT

283/22 Councillor J. Howe moved to approve a 25% abatement of the September 30 utility bills for the residents of Centennial Drive and 1st Avenue E due to service disruptions.

DEFEATED

K PETERSEN OFFER LETTER

284/22 Councillor Green moved to approve the hiring of Kim Petersen at a wage rate of \$14 per hour and authorize CAO Chris Costley to sign the offer letter, as presented and retroactive to September 6, 2022, on behalf of the Town of Mossbank.

CARRIED

HIGHWAY SIGN

285/22 Councillor Green moved to approve the purchase of a 4' x 8' coroplast sign from Able II Print for \$250 plus tax for advertisement of the Centennial Dr Expansion (2022) lots.

CARRIED

OFFICE COPIER PURCHASE

286/22 Councillor Wolitski moved to approve the purchase of a Canon IR C3525i photocopier at a one-third share cost of \$389.80 plus tax (with the remainder of the \$1,169.35 purchase cost to be covered by the R.M. of Lake Johnston No. 102 and R.M. of Sutton No. 103).

CARRIED

WTP - REPLACE PUMP MOTOR

287/22 Councillor Kowalski moved to approve up to \$3,868.75 plus tax for the supply and installation of a pump motor at the water treatment plant by Sigma Automation Ltd.

CARRIED

TRUCK TRANSMISSION

288/22 Councillor J. Howe moved to approve the cost of \$2,932.42 plus tax for the 2011 GMC Sierra 1500 truck transmission repair by Dale & Lisa’s Farm & Auto Ltd. (billed through Southland Co-op).

CARRIED

Councillors Wolitski and Kowalski left the meeting at 10:06 p.m.

GRAIN BIN AND UBAS ACT

289/22 Councillor J. Howe moved to approve the construction of a grain bin at 118 Railway Avenue (Lots 7-10 Block 1 Plan AA1080) on a discretionary-use basis on the following conditions:

- it must be secured with bin anchors or other reasonable means (at the discretion of administration); and
- subject to residents in the direct vicinity having no concerns.

CARRIED

ADJOURNMENT

290/22 Councillor Green moved to adjourn the meeting at 10:20 p.m.

CARRIED

NEXT COUNCIL MEETING – OCTOBER 17, 2022

Bryan Howe, Mayor

Chris Costley, CAO