

MINUTES

TOWN OF MOSSBANK

REGULAR COUNCIL MEETING

7:00 p.m. Monday, June 20, 2022

Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Monday, June 20, 2022 at 7:00 p.m.

Mayor Bryan Howe, Deputy Mayor Kristi Green, Councillor Jeremy Costley, Councillor Jeremy Howe, Councillor Steve Kowalski, Councillor Clay Stark (by phone), Councillor Kari Dawn Wolitski, and CAO Chris Costley were in attendance at the call to order.

Mayor Bryan Howe called the meeting to order at 7:08 p.m.

ADOPTION OF THE AGENDA

155/22 Councillor Wolitski moved to adopt the agenda.

CARRIED

ADOPTION OF MINUTES

156/22 Councillor Green moved that the minutes of the regular meeting of Council held on Monday, May 16, 2022 be adopted.

CARRIED

CORRESPONDENCE

157/22 Councillor Wolitski moved to submit an Expression of Interest for participation in the SUMA Municipal Immigration Network.

CARRIED

158/22 Councillor Wolitski moved that administration post information about the Queen Elizabeth II Platinum Jubilee Medal nomination period on the Town of Mossbank Facebook page.

CARRIED

159/22 Councillor Wolitski moved to register Councillor Stark in the *Enhancing Community Fire Safety: What to Expect from the Fire Service Minimum Standard Guideline* webinar to be held June 21, 2022 at 10:00 a.m.

CARRIED

160/22 Councillor Wolitski moved that the correspondence presented be filed.

CARRIED

WATER SAMPLES AND REPORT

161/22 Councillor J. Howe moved to accept the chlorine & turbidity report and the bacteriological water samples for May 2022 as presented.

CARRIED

WSA INSPECTION REPORTS – WATERWORKS & LAGOON

162/22 Councillor J. Howe moved to accept the 2022 WSA compliance inspection reports for the waterworks and lagoon as presented.

CARRIED

COMMITTEES

163/22 Councillor J. Costley moved to approve the following standing committee appointments, effective immediately:

Standing Committees of the Town of Mossbank	
2022	
Bylaw Enforcement and Policing	Clay Stark (Chair), Steve Kowalski
Emergency and Fire Preparedness	Kari Wolitski (Chair), Jeremy Howe
Transportation	Steve Kowalski (Chair), Kari Wolitski
Recreation, Culture & Parks	Kristi Green (Chair), Clay Stark
Utilities and Waste	Jeremy Howe (Chair), Jeremy Costley
Economic Development and Planning	Jeremy Costley (Chair), Kristi Green, Kari Wolitski, Steve Kowalski, Jim Howe
----- Mayor Bryan Howe is <i>Ex Officio</i> on every committee -----	
- All other issues may be assigned to the Committee of the Whole or a special committee -	
- Standing Committees must meet at least once annually and report discussion to Council -	

CARRIED

164/22 Councillor J. Costley moved to approve a budget of up to \$2,500 plus tax for patio stones, landscaping fabric and mulch, with spending on each respective item to be left to the discretion of the Transportation Committee plus Councillor J. Costley and Bonnie Olafson.

CARRIED

FINANCIAL REPORTS

165/22 Councillor J. Howe moved that the financial reports for May 2022 (bank reconciliation, financial summary, and staff salary report) be accepted as presented.

CARRIED

LIST OF ACCOUNTS FOR APPROVAL

166/22 Councillor Green moved to approve payment to Gerrad Waughtal for 112.5 banked hours accumulated up to April 30, 2022 plus 90 vacation hours accumulated up to December 31, 2022, for a gross payment of \$6,036.06 (net payment of \$3,477.77 after deductions).

CARRIED

167/22 Councillor Green moved that the List of Accounts for Approval for May 2022 be approved and that these be attached to and form part of the minutes.

CARRIED

BYLAW NO. 07/22 – AUDITOR EXTENSION

168/22 Councillor Wolitski moved that Bylaw No. 07/22, a bylaw to extend the time required for completion of the 2021 financial statements, receive first reading.

CARRIED

169/22 Councillor Kowalski moved that Bylaw No. 07/22, a bylaw to extend the time required for completion of the 2021 financial statements, receive second reading.

CARRIED

170/22 Councillor Green moved that Bylaw No. 07/22, a bylaw to extend the time required for completion of the 2021 financial statements, receive three readings at this meeting.

CARRIED

171/22 Councillor J. Howe moved that Bylaw No. 07/22, a bylaw to extend the time required for completion of the 2021 financial statements, receive third reading and be adopted.

CARRIED

CREDIT UNION

172/22 Councillor Green moved to table discussion regarding credit union proposals until the next regular meeting of Council.

CARRIED

CENTENNIAL DR EXPANSION (2022)

173/22 Councillor Wolitski moved to table Centennial Dr Expansion (2022) lot pricing until the next regular meeting of Council.

CARRIED

174/22 Councillor Green moved to approve a budget of up to \$1,000 plus tax for McGinn Engineering Ltd. to conduct the bid competition process for the Centennial Dr Expansion (2022) water and sewer mains.

CARRIED

175/22 Councillor Wolitski moved to adopt the construction agreement, as presented by administration, for use for the Centennial Dr Expansion (2022) water and sewer main construction.

CARRIED

176/22 Councillor Green moved to approve the gas main installation plan submitted by SaskEnergy Incorporated, as presented, and authorize CAO Chris Costley to sign it as well as the related Utility Easement Agreement for Block O Plan 67MJ00876, as presented, on behalf of the Town of Mossbank.

CARRIED

177/22 Councillor J. Howe moved to approve up to \$6,000 plus tax for caragana removal to commence after water/sewer tenders close at discretion of Mayor Bryan Howe.

CARRIED

COMMUNITY HALL WATER RUN

178/22 Councillor J. Howe moved to table discussion regarding the drainage ditch through the Mossbank Community Hall grounds (Block 6 Plan AG895) until the 2023 budget meeting.

CARRIED

RESCHEDULE ROLLIE PARK CEREMONY

179/22 Councillor J. Costley moved to postpone the Rollie Park dedication ceremony indefinitely.

CARRIED

Councillor J. Howe declared a conflict of interest and left the meeting at 8:52 p.m.

SURVEYING – ROAD LEVELS

180/22 Councillor Wolitski moved to approve payment of \$1,200 plus tax to Jeremy Howe for elevation staking for the road to be constructed for the Centennial Dr Expansion (2022).

CARRIED

Councillor J. Howe returned to the meeting at 8:55 p.m.

RECYCLED ASPHALT SHINGLES

181/22 Councillor J. Costley moved to approve the shipping of a load of recycled asphalt shingles from Len’s Hauling in Aberdeen, SK to Mossbank, SK at a cost of up to \$1,700 plus tax.

CARRIED

SEWER MAIN BLOCKAGE

182/22 Councillor Green moved to reimburse the owner of Lot 20 Block 18 Plan AG895 for shower replacement due to staining related to a sewer main blockage.

DEFEATED

WILLOW BUNCH 150TH ANNIVERSARY

183/22 Councillor Wolitski moved to approve a budget of up to \$100 for an advertisement in the Assiniboia Times congratulating the Town of Willow Bunch on their 150th anniversary.

CARRIED

GRAD SCHOLARSHIP

184/22 Councillor Howe moved to approve payment of \$200 to Michelle Gonzalez-Jacome as the 2022 Town of Mossbank graduation scholarship recipient.

CARRIED

CRUSHER DUST – WALKING PATHS

185/22 Councillor Howe moved to approve up to \$16,500 for walking trail expenses to date (to be reimbursed by Farm it Forward) including the packer rental (approximately \$1,000), culverts (approximately \$600), topsoil (approximately \$800), crusher dust (approximately \$13,500), and any costs related to the use of materials and equipment provided by the R.M. of Lake Johnston No. 102.

CARRIED

QUILTING CLUB

186/22 Councillor Wolitski moved to lease two (2) offices within 316 Main Street (Lots 2-3 Block 8 Plan AG895), excluding the former Credential Securities office, to the Mossbank Quilters for \$500 per year on condition that they agree to vacate the premises upon thirty (30) days notice of a business leasing the space from the Town of Mossbank (prorated portion of fee to be returned in the event this happens).

CARRIED

MILEAGE RATES

187/22 Councillor Howe moved to increase mileage rates to seventy-five cents (\$0.75) per kilometer effective July 1, 2022

CARRIED

RAMP SEALING

188/22 Councillor Wolitski moved to approve the application of concrete sealer to the Municipal Office ramp by Trent Helland (Bear Concrete) at a cost of \$100 plus tax.

CARRIED

RV PARK OVERFLOW

189/22 Councillor Wolitski moved to approve the use of the Mossbank Community Hall grounds for campground overflow from July 22-24, 2022.

CARRIED

RV STORAGE LOCATION

190/22 Councillor Wolitski moved to table discussion regarding the RV storage location until the next regular meeting of Council.

CARRIED

CASUAL OFFICE ASSISTANT

191/22 Councillor Wolitski moved to approve the hiring of an administrative assistant on a casual basis, at the discretion of CAO Chris Costley, at a net cost to the Town of Mossbank not exceeding \$2,600 for gross wages annually.

CARRIED

ALTERNATE FOR CANADA DAY

192/22 Councillor Stark moved to appoint Deputy Mayor Kristi Green as an alternate speaker representing the Town of Mossbank at the 2022 Canada Day Celebration.

CARRIED

ADJOURNMENT

193/22 Councillor Howe moved to adjourn the meeting at 9:45 p.m.

CARRIED

NEXT COUNCIL MEETING – JULY 18, 2022

Bryan Howe, Mayor

Chris Costley, CAO