

MINUTES  
TOWN OF MOSSBANK  
REGULAR COUNCIL MEETING

7:00 p.m. Monday, November 21, 2022

*Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Monday, November 21, 2022, at 7:00 p.m.*

*Mayor Bryan Howe, Deputy Mayor Kristi Green, Councillor Jeremy Costley, Councillor Steve Kowalski (by phone), Councillor Clay Stark, Councillor Kari Dawn Wolitski and CAO Chris Costley were in attendance at the call to order. Absent: Councillor Jeremy Howe.*

*Mayor Bryan Howe called the meeting to order at 7:05 p.m.*

**ADOPTION OF THE AGENDA**

307/22 Councillor Green moved to adopt the agenda as presented.

CARRIED

**ADOPTION OF THE MINUTES**

308/22 Councillor Wolitski moved to adopt the minutes of the regular meeting of Council held on Monday, October 17, 2022 as presented.

CARRIED

**CORRESPONDENCE**

309/22 Councillor Green moved that the correspondence be filed as presented.

CARRIED

**MANAGEMENT REPORTS**

310/22 Councillor J. Costley moved that the report on 2022 administrative cost savings be accepted as presented.

CARRIED

**WATER SAMPLES AND REPORTS**

311/22 Councillor Stark moved to accept the chlorine & turbidity report and the bacteriological water samples for October 2022 as presented.

CARRIED

**LAGOON SECONDARY CELL WATER SAMPLE**

312/22 Councillor Green moved to accept the lagoon secondary cell water sample report prepared by SRC Environmental Analytical Laboratories, as presented.

CARRIED

**GENERAL HEALTH & TOXICITY WATER SAMPLE**

313/22 Councillor Kowalski moved to accept the water treatment plant general health & toxicity water sample report prepared by SRC Environmental Analytical Laboratories, as presented.

CARRIED

**FINANCIAL REPORTS**

314/22 Councillor J. Costley moved that the financial reports for October 2022 (bank reconciliation, financial summary, and staff salary report) be accepted as presented.

CARRIED

**ACCOUNTS FOR APPROVAL**

315/22 Councillor Wolitski moved that the List of Accounts for Approval for October 2022, consisting of cheque #7766-7791, EFT #657-685, and automatic withdrawal payments shown on the Lafleche Credit Union bank reconciliation be approved and that these be attached to and form part of the minutes; and further, to approve the net payment for EFT #649 amounting to \$1,821.10 including tax (EFT #649 netted against the refund receipted as RC #220035-009).

CARRIED

**BYLAW NO.09/22 – AUDITOR EXTENTION**

316/22 Councillor Green moved that Bylaw No. 09/22, a bylaw to extend the time required for completion and publicization of the 2021 financial statements and waterworks financial overview, receive first reading.

CARRIED

317/22 Councillor J. Costley moved that Bylaw No. 09/22, a bylaw to extend the time required for completion and publicization of the 2021 financial statements and waterworks financial overview, receive second reading.

CARRIED

318/22 Councillor Stark moved that Bylaw No. 09/22, a bylaw to extend the time required for completion and publicization of the 2021 financial statements and waterworks financial overview, receive three readings at this meeting.

CARRIED

319/22 Councillor Wolitski moved that Bylaw No. 09/22, a bylaw to extend the time required for completion and publicization of the 2021 financial statements and waterworks financial overview, receive third reading and be adopted.

CARRIED

#### **CREDIT UNION**

320/22 Councillor Kowalski moved to table discussion regarding credit union proposals indefinitely.

CARRIED

#### **COCONUT MATTING**

321/22 Councillor Stark moved to table discussion regarding coconut matting (erosion control on Centennial Drive Expansion) until the next regular meeting of Council.

CARRIED

#### **TOWN FORUM**

322/22 Councillor Green moved to schedule a community update session for Wednesday, March 1, 2023 at the Mossbank Community Hall at 7 p.m.

CARRIED

#### **DUGOUT FENCE**

323/22 Councillor Wolitski moved to table discussion regarding the dugout fence until the next regular meeting of Council.

CARRIED

#### **WAGE ADJUSTMENTS**

324/22 Councillor J. Costley moved to table discussion regarding wage adjustments until the next regular meeting of Council.

CARRIED

#### **STAFF CHRISTMAS GIFTS**

325/22 Councillor Wolitski moved to approve \$100.00 Top Shelf Grocery gift certificates as a Christmas gift for the following staff:

- Chris Costley
- Joe Cwynar
- Christa Fortin
- Brent Kabrud
- John Sylvestre
- Gerrad Waughtal

CARRIED

**RECYCLING TRAILER**

326/22 Councillor Stark moved to table discussion regarding the recycling trailer until the next regular meeting of Council.

CARRIED

**RINK FURNACE**

327/22 Councillor Wolitski moved to approve the supply and installation of a Bryant 926T furnace by Prairie Mechanical Services at the Mossbank Centennial Arena at a cost of \$5,120 plus tax.

CARRIED

**MOSSBANK LIBRARY QUESTIONS**

328/22 Councillor Green moved to approve the installation of a bench and a garbage can along the walking trail (near Main Street on the west side) at the expense of Mossbank Library.

CARRIED

329/22 Councillor Green moved to advise the Mossbank Library Board that Council will be including the cost of mulch for Main Street boulevards in the 2023 budget.

CARRIED

**LIBRARY EXTRA HOURS**

330/22 Councillor J. Costley moved to approve payment of \$2,378 to Palliser Regional Library for 50% of the cost of 4.0 additional hours per week in 2023 and bill Mossbank Library \$1,189 for their contribution (remaining portions to be paid by the R.M. of Lake Johnston No. 102 and R.M. of Sutton No. 103).

CARRIED

**INSURANCE 2022/2023**

331/22 Councillor Wolitski moved to approve payment of \$32,640 plus PST to Nagel Insurance Services Ltd. for the Town of Mossbank's insurance policy covering September 27, 2022 to September 27, 2023.

CARRIED

**RM GRADER**

332/22 Councillor J. Costley moved to approve rental of a grader from the R.M. of Lake Johnston No. 102 at a rate of \$100 per hour, unmanned and when available (not in use for R.M. purposes), to be operated only by Public Works Manager Gerrad Waughtal.

CARRIED

**DEPARTMENT OF HIGHWAYS SIGNAGE UPDATE**

333/22 Councillor Green moved to approve updates to the Department of Highways, Highway No. 2 signage at the discretion of administration (on the understanding there will be no net cost to the Town of Mossbank).

CARRIED

**AGM – SOUTH CENTAL PROTECTIVE SERVICES**

334/22 Councillor Green moved to table discussion regarding the December 8, 2022 South Central Protective Services AGM indefinitely.

CARRIED

**BOARD OF REVISION TRAINING**

335/22 Councillor J. Costley moved to approve Board of Revision training for administrative staff, at a cost of \$100 plus tax per person, at the discretion of CAO Chris Costley.

CARRIED

**AMEND RESOLUTION #304/22**

336/22 Mayor Howe moved to amend resolution #304/22 to add “and Council” after the word “staff”.

CARRIED

**NEW MEETING DATE**

337/22 Councillor Wolitski moved that the regular meetings of Council be scheduled for the third Tuesday of each month for December and going forward.

CARRIED

**NEW MEETING DATE**

337/22 Councillor Wolitski moved to adjourn the meeting at 10:01 p.m.

CARRIED

**NEXT COUNCIL MEETING** – December 20, 2022

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*Bryan Howe, Mayor*

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*Chris Costley, CAO*