

MINUTES
TOWN OF MOSSBANK
REGULAR COUNCIL MEETING

7:00 p.m. Tuesday, December 20, 2022

Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Tuesday, December 20, 2022, at 7:00 p.m.

Mayor Bryan Howe, Deputy Mayor Kristi Green, Councillor Jeremy Costley, Councillor Steve Kowalski , Councillor Clay Stark, Councillor Kari Dawn Wolitski and CAO Chris Costley were in attendance at the call to order. Absent: Councillor Jeremy Howe. Guest: Bonnie Olafson

Mayor Bryan Howe called the meeting to order at 7:03 p.m.

ADOPTION OF THE AGENDA

338/22 Councillor Kowalski moved to adopt the agenda as presented.

CARRIED

ADOPTION OF THE MINUTES

339/22 Councillor Green moved to adopt the minutes of the regular meeting of Council held on Monday, November 21, 2022 as presented.

CARRIED

CORRESPONDENCE

340/22 Councillor Wolitski moved that the correspondence be filed as presented.

CARRIED

Councillor Clay Stark declared a conflict of interest and left the meeting at 7:29 p.m.

SPRING SWEEPING

341/22 Councillor Green moved that administration post a call for tenders notice for street and sidewalk sweeping to be conducted in spring 2023.

CARRIED

Councillor Clay Stark returned to the meeting at 7:35 p.m.

WATER SAMPLES AND REPORTS

342/22 Councillor Green moved to accept the chlorine & turbidity report and the bacteriological water samples for November 2022 as presented.

CARRIED

HIGH SCHOOL ACADEMY

343/22 Councillor Wolitski moved to support the notion of a Mossbank High School Academy, in principle, and that Councillor Jeremy Costley arrange to discuss this with the Prairie South School Division Board.

CARRIED

FINANCIAL REPORTS

344/22 Councillor Wolitski moved that the financial reports for November 2022 (bank reconciliation, financial summary, and staff salary report) be accepted as presented.

CARRIED

ACCOUNTS FOR APPROVAL

345/22 Councillor Kowalski moved that the List of Accounts for Approval consisting of cheques numbered 7792-7799, EFTs numbered 689-691 & 743-759 (EFTs numbered 686-688 & 692-742 don't exist due to a Munisoft glitch), and automatic withdrawal payments shown on the Lafleche Credit Union bank reconciliation be approved and that these be attached to and form part of the minutes.

CARRIED

DUGOUT FENCE

346/22 Councillor Green moved to table discussion regarding the dugout fence until the next regular meeting of Council.

CARRIED

RECYCLING TRAILER

347/22 Councillor Kowalski moved to table discussion regarding the transfer station recycling trailer until the next regular meeting of Council.

CARRIED

WAGE ADJUSTMENTS

348/22 Councillor Wolitski moved to approve a 4% wage/salary increase for the following staff, effective January 1, 2023:

- Gerrad Waughtal - \$64,479.96 per annum;
- Brent Kabrud - \$27.58 per hour;
- Kim Petersen - \$14.56 per hour;
- John Sylvestre - \$17.39 per hour; and
- Joe Cwynar - \$17.39 per hour.

CARRIED

COMMITTEE OF THE WHOLE, CLOSED SESSION

349/21 Councillor Wolitski moved that Council recess to the Committee of the Whole, closed session, at 8:50 p.m., pursuant to subsection 120(2)(a) of *The Municipalities Act*, to discuss employee matters.

CARRIED

CAO Chris Costley left the meeting at 8:50 p.m.

Councillor Jeremy Costley declared a conflict of interest and left the meeting at 8:50 p.m.

350/21 Councillor Wolitski moved that Council adjourn the closed session and reconvene the meeting at 8:59 p.m.

CARRIED

CAO Chris Costley returned to the meeting at 8:59 p.m.

351/22 Councillor Wolitski moved that Mayor Bryan Howe discuss a 4% wage increase for CAO Chris Costley with the R.M. of Lake Johnston No. 102.

CARRIED

Councillor Jeremy Costley returned to the meeting at 9:00 p.m.

COCONUT MATTING

352/22 Councillor Wolitski moved to table discussion regarding coconut matting (erosion control on Centennial Dr Expansion) until the regular meeting of Council to be held in March 2023.

CARRIED

ASSINIBOIA RCMP MEETING

353/22 Councillor Green moved to approve the attendance of Mayor Bryan Howe and Councillor Clay Stark at the RCMP meeting to be held in Assiniboia on January 17, 2023 at 1:00 p.m.

CARRIED

WSA OPERATING PERMITS

354/22 Councillor Stark moved to approve the Permit to Operate a Waterworks and Permit to Operate a Sewage Works, issued by the Water Security Agency, as presented.

CARRIED

ADMIN ASSISTANT POSITION

355/22 Councillor Stark moved to accept the resignation of Christa Fortin, effective December 19, 2022, and authorize CAO Chris Costley to make employment offers to applicants within the range of \$18.00 - 20.00 per hour.

CARRIED

REMOTE WORK ARRANGEMENT

356/22 Councillor J. Costley moved to hire Christa Fortin, on a remote work basis, at a rate of \$26.00 per hour effective January 1, 2023, to assist with the training of her replacement.

CARRIED

FINANCIAL STATEMENTS

357/22 Mayor Howe moved to approve the 2021 financial statements as presented.

CARRIED

358/22 Councillor Kowalski moved to authorize Mayor Bryan Howe and CAO Chris Costley to sign the representation and management’s responsibility letters as presented.

CARRIED

GRADER OPERATOR TRAINING

359/22 Councillor Kowalski moved to approve the enrollment of Public Works Manager Gerrad Waughtal in the Evolution Training & Consulting grader operator course being organized by the R.M. of Sutton No. 103 at a cost not exceeding \$1,200 plus tax.

CARRIED

ADJURNMENT

360/22 Councillor Wolitski moved to adjourn the meeting at 9:15 p.m.

CARRIED

NEXT COUNCIL MEETING – January 17, 2023

Bryan Howe, Mayor

Chris Costley, CAO