

MINUTES

TOWN OF MOSSBANK

REGULAR COUNCIL MEETING

7:00 p.m. Wednesday, May 3, 2023

Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Wednesday, May 3, 2023 at 7:00 p.m.

Deputy Mayor Kristi Green, Councillor Steve Kowalski (by phone), Councillor Grant Linn, Councillor Clay Stark, Councillor Kari-Dawn Wolitski, and CAO Chris Costley were in attendance at the call to order. Absent: Mayor Bryan Howe and Councillor Jeremy Costley. Guest: Bonnie Olafson.

Deputy Mayor Kristi Green called the meeting to order at 7:12 p.m.

ADOPTION OF THE AGENDA

85/23 Councillor Stark moved to adopt the agenda as amended.

CARRIED

ADOPTION OF THE MINUTES

86/23 Councillor Linn moved to adopt the minutes of the regular meeting of Council held on Tuesday, March 21, 2023, as presented.

CARRIED

CORRESPONDENCE

87/23 Councillor Linn moved to include costs for the enrollment of Public Works Manager Gerrad Waughtal in the Saskatchewan Health Authority Pool Operator's Training Course in the 2024 preliminary budget.

CARRIED

88/23 Councillor Kowalski moved that the correspondence be filed.

CARRIED

COMMITTEE OF THE WHOLE, CLOSED SESSION

89/23 Councillor Wolitski moved that Council recess to the Committee of the Whole, closed session, at 7:26 pm., pursuant to subsection 120(2)(a) of *The Municipalities Act*, to discuss employee matters.

CARRIED

90/23 Councillor Stark moved that Council adjourn the closed session and reconvene the meeting at 7:40 p.m.

CARRIED

MANAGER REPORTS

91/23 Councillor Wolitski moved to hire Candace Mowbray for the position of Administrative Assistant (Casual) at a rate of \$25.00 per hour and for an average weekly input not exceeding eight (8) hours in any given year.

CARRIED

Councillor Wolitski left the meeting at 7:42 pm.

92/23 Councillor Green moved that administration contact Rink Board President Kiall Jennett to advise of the following policy, effective immediately:

- the use of any part of Mossbank Centennial Arena outside of the operating season (hockey, figure skating or curling) requires the approval of a majority of the Recreation Committee;
- one may contact a member of the Recreation Committee, preferably the Committee Chair, to request approval; and

- Council is delegating the ability to provide such approval and specify rental conditions so the Recreation Committee can respond to requests in a timely manner and ensure oversight regarding the use of the facility.

CARRIED

WATER SAMPLES AND REPORTS

93/23 Councillor Linn moved to accept the chlorine & turbidity report and bacteriological water samples for March 2023 as presented.

CARRIED

FINANCIAL REPORTS

94/23 Councillor Kowalski moved that the financial reports for March 2023 (bank reconciliation, financial summary, and staff salary report) be accepted as presented.

CARRIED

ACCOUNTS FOR APPROVAL

95/23 Councillor Linn moved that the List of Accounts for Approval consisting of cheques numbered 7857-7878, EFTs numbered 815-854, and automatic withdrawal payments shown on the Lafleche Credit Union bank reconciliation be approved and that these be attached to and form part of the minutes.

CARRIED

Councillor Wolitski returned to the meeting at 8:16 p.m.

JASON LETNES DRIVEWAY

96/23 Councillor Linn moved to approve replacement of the curb adjacent to Lot 5 Block 27 Plan 102300129 at a cost of \$6,400 plus tax upon approval of the claim by the insurance adjuster.

CARRIED

LIBRARY DRAINAGE

97/23 Councillor Wolitski moved that administration obtain a quote for a decorative grate and drainage channel to be installed at the southeast corner of the Mossbank Library.

CARRIED

BUDGET 2023

98/23 Councillor Stark moved that administration postpone the installation of the power distribution system and street lighting for the Centennial Drive Expansion until fall 2023.

CARRIED

99/23 Councillor Kowalski moved to table discussion regarding the 2023 budget until the next regular meeting of Council.

CARRIED

CENTENNIAL DR EXPANSION

100/23 Councillor Green moved to appoint Krista Clark (W Real Estate Inc.) as the real estate broker for the sale of lots from the Centennial Drive Expansion at a commission rate of 5% for a six (6) month term.

CARRIED

101/23 Councillor Stark moved to approve the conceptual drawings as amended.

CARRIED

C FORTIN THANK YOU

102/23 Councillor Stark moved to approve a \$200 gift for Christa Fortin in appreciation of her service to the Town of Mossbank.

CARRIED

CP RAIL COMPLAINT

103/23 Councillor Linn moved to authorize CAO Chris Costley to issue a letter to CP Rail regarding unattended engines left to idle within municipal limits for extended periods of time.

CARRIED

SEWER JETTING

104/23 Councillor Linn moved to approve sewer main jetting by Atlas Sewer Service at a cost of \$12,196.08 plus tax.

CARRIED

EPT RATES ACKNOWLEDGEMENT

105/23 Councillor Wolitski moved to acknowledge the 2023 education property tax mill rates as follows:

- Agricultural Property 1.42 mills
- Residential Property 4.54 mills
- Commercial/Industrial Property 6.86 mills
- Resource Property 9.88 mills

CARRIED

1ST AVENUE E DRAINAGE

106/23 Councillor Stark moved to approve up to \$3,000 for gravel and roadwork to repair the 200 block of 1st Avenue E.

CARRIED

WALKING PATH DRAINAGE

107/23 Councillor Wolitski moved to table discussion regarding the walking path drainage until the next regular meeting of Council.

CARRIED

POOL OPENING DATE

108/23 Councillor Linn moved to approve the opening of Mossbank Swimming Pool as early as June 19, 2023, on evenings and weekends depending on availability of staff.

CARRIED

POWER LINE RELOCATE

109/23 Councillor Stark moved that the Town of Mossbank cover 50% of the cost of relocating the power line currently located along the eastern side of Lot 13 Block 24 Plan 68MJ02636.

DEFEATED

CREDIT CARD LIMIT

110/23 Councillor Kowalski moved to approve an increase to the credit limit on the Lafleche Credit Union credit card from \$3,000 to \$5,000.

CARRIED

RESCHEDULE MAY 23 MEETING

111/23 Councillor Wolitski moved to reschedule the next regular meeting of Council from May 23 to May 29, 2023, at 7:00 p.m.

CARRIED

STREET SWEEPER

112/23 Councillor Wolitski moved to approve up to \$1,200 plus tax for parts and labour to retrofit the skidsteer street sweeper as required.

CARRIED

WALKING PATH ADDITIONS

113/23 Councillor Linn moved that details regarding the use of remaining grant funds for the walking path be assigned to the Recreation Committee, in addition to any other stakeholders they feel should be included, so that a recommendation can be submitted to Council for consideration.

CARRIED

CAMPGROUND UPGRADES

114/23 Councillor Stark moved to provide approval-in-principle for the development of a new campground area or an upgrade of the existing RV Park (construction to occur outside of the regular operating season) on the condition it is fully funded.

CARRIED

115/23 Councillor Kowalski moved to approve internet service at the Mossbank RV Park at a cost not exceeding \$100 per month plus tax.

DEFEATED

BALL DIAMOND UPGRADES

116/23 Councillor Kowalski moved to approve the installation of dugouts and/or other shaded areas at the new ball diamond and Jack Bath Field on the condition it is fully funded.

CARRIED

ADJOURNMENT

117/23 Councillor Linn moved to adjourn the meeting at 9:47 p.m.

CARRIED

Bryan Howe, Mayor

Chris Costley, CAO