

## MINUTES

### TOWN OF MOSSBANK REGULAR COUNCIL MEETING

7:00 p.m. Monday May 29, 2023

*Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Monday, May 29, 2023 at 7:00 p.m.*

*Mayor Bryan Howe, Deputy Mayor Kristi Green, Councillor Jeremy Costley, Councillor Steve Kowalski, Councillor Grant Linn (by phone), Councillor Clay Stark, Councillor Kari-Dawn Wolitski, and CAO Chris Costley were in attendance at the call to order.*

*Mayor Bryan Howe called the meeting to order at 7:05 p.m.*

#### **ADOPTION OF THE AGENDA**

118/23 Councillor Green moved to adopt the agenda as amended.

CARRIED

#### **ADOPTION OF THE MINUTES**

119/23 Councillor Kowalski moved to adopt the minutes of the regular meeting of Council held on Wednesday, May 3, 2023 as presented.

CARRIED

#### **CORRESPONDENCE**

120/23 Councillor Stark moved that the correspondence be filed.

CARRIED

#### **COMMITTEE OF THE WHOLE, CLOSED SESSION**

121/23 Councillor Wolitski moved that Council recess to the Committee of the Whole, closed session, at 7:15 p.m., pursuant to subsection 120(2)(a) of The Municipalities Act, to discuss employee matters.

CARRIED

122/23 Councillor Wolitski moved that Council adjourn the closed session and reconvene the meeting at 7:45 p.m.

CARRIED

#### **MANAGER REPORTS**

123/23 Councillor Green moved to accept the resignation of CAO Chris Costley, effective July 28, 2023.

CARRIED

#### **WATER SAMPLES AND REPORTS**

124/23 Councillor Green moved to accept the chlorine & turbidity report and bacteriological water samples for April 2023 as presented.

CARRIED

#### **COMMITTEE REPORTS**

125/23 Councillor Wolitski moved to approve the purchase of mulch for Main Street boulevards at a cost of up to \$1,500 plus tax.

CARRIED

#### **FINANCIAL REPORTS**

126/23 Councillor Green moved to table discussion regarding the April bank reconciliation and financial summary until the next regular meeting of Council and accept the April staff salary report as presented.

CARRIED

**ACCOUNTS FOR APPROVAL**

127/23 Councillor Stark moved that the List of Accounts for Approval consisting of cheques numbered 7879-7891, EFTs numbered 855-864, and automatic withdrawal payments shown on the Lafleche Credit Union bank reconciliation be approved and that these be attached to and form part of the minutes.

CARRIED

**BYLAW NO. 05/23 – GOLF CART BYLAW**

128/23 Councillor Wolitski moved that Bylaw No. 05/23, a bylaw to permit the operation of golf carts on the public highways within the municipality, receive first reading.

CARRIED

129/23 Councillor Stark moved that Bylaw No. 05/23, a bylaw to permit the operation of golf carts on the public highways within the municipality, receive second reading.

CARRIED

130/23 Councillor J. Costley moved that Bylaw No. 05/23, a bylaw to permit the operation of golf carts on the public highways within the municipality, receive three readings at this meeting.

CARRIED UNANIMOUSLY

131/23 Councillor Kowalski moved that Bylaw No. 05/23, a bylaw to permit the operation of golf carts on the public highways within the municipality, receive third reading and be adopted.

CARRIED

**1<sup>ST</sup> AVENUE E DRAINAGE**

132/23 Councillor Green moved to table discussion regarding 1<sup>st</sup> Avenue E drainage until the next regular meeting of Council.

CARRIED

**LIBRARY DRAINAGE**

133/23 Councillor Green moved to approve a budget of up to \$1,000 plus tax for the installation of a grate and a drainage channel at the sidewalk located near the southeast corner of the Mossbank Library (310 Main Street).

CARRIED

**LETNES DRIVEWAY INSURANCE CLAIM**

134/23 Councillor J. Costley moved that correspondence from our insurance adjuster be forwarded to Katie and Jason Letnes and that administration obtain additional quotes for the replacement of the missing or damaged curb adjacent to 206-210 1<sup>st</sup> Avenue E.

CARRIED

**2023 BUDGET**

135/23 Councillor Linn moved to table discussion regarding the 2023 budget until the next regular meeting of Council.

CARRIED

**WALKING PATH DRAINAGE**

136/23 Councillor Green moved to approve the construction of drainage ditches, as required to address drainage issues along the walking path, by Brent Anderson in exchange for the cost of fuel.

CARRIED

**STREET SWEEPER**

137/23 Councillor Wolitski moved to amend resolution #112/23 to replace "\$1,200" with "\$1,800".

CARRIED

**BOULEVARD ADJACENT TO LOT 6-8 BLOCK 8 PLAN AA1080**

138/23 Councillor J. Costley moved that Mayor Howe be appointed to speak to Brad Nagel about the replacement of grass on the boulevard in front of Lots 6-8 Block 8 Plan AA1080 with concrete or rubber patio blocks.

CARRIED

**CURB ADJACENT TO LOTS 7-8 BLOCK 24 PLAN 68MJ02636**

139/23 Councillor Green moved to table discussion regarding the replacement of the curb adjacent to Lot 7-8 Block 24 Plan 68MJ02636 until the next regular meeting of Council.

CARRIED

**PURCHASE OFFER – LOT 16 BLOCK 7 PLAN AG5245**

140/23 Councillor Kowalski moved to table discussion regarding the offer to purchase Lot 16 Block 7 Plan AG5245 until the next regular meeting of Council.

CARRIED

**ADMINISTRATIVE ASSISTANT**

141/23 Councillor Stark moved to accept the resignation of Administrative Assistant Kim Petersen, effective May 8, 2023.

CARRIED

142/23 Councillor J. Costley moved to approve the following with regard to the position of Administrative Assistant:

- Hire Anna Finlay for a full-time position at a rate of \$20.00 per hour starting on September 5, 2023.
- Hire Shantel Reimer for a full-time position at a rate of \$18.00 per hour starting on June 5, 2023 (on the understanding the hours may be reduced to part-time on September 5, 2023); and
- Transition Greg Foreman into a casual position at a rate of \$20.00 per hour, as requested by the employee, starting on June 5, 2023.

CARRIED

*Councillor J. Costley left the meeting at 9:45 p.m.*

**FENCING REQUEST**

143/23 Councillor Wolitski moved to approve a fifty (50) year lease of the portion of Lane 2 Plan 83MJ13831 directly adjacent to Lots 1-2 Block 25 Plan 83MJ13831 to Jeremy Costley for a fee of \$100 to accommodate the construction of a fence on the lane boundary.

CARRIED

*Councillor J. Costley returned to the meeting at 9:57 p.m.*

**REALTOR AGREEMENT- CENTENNIAL EXPANSION**

144/23 Councillor Green moved to authorize CAO Chris Costley to sign the realtor agreement with W Real Estate Inc. on behalf of the Town of Mossbank regarding the sale of lots created by the subdivision of Parcel O Plan 67MJ00876 Ext. 6 and Parcel G Plan 60MJ05717 retroactive to May 19, 2023.

CARRIED

**ADJOURNMENT**

145/23 Councillor Kowalski moved to adjourn the meeting at 10:08 p.m.

CARRIED

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*Bryan Howe, Mayor*

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*Chris Costley, CAO*