

MINUTES

TOWN OF MOSSBANK REGULAR COUNCIL MEETING

7:00 p.m. Tuesday, July 18, 2023

Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Tuesday, July 18, 2023 at 7:00 p.m.

Deputy Mayor Kristi Green, Councillor Jeremy Costley, Councillor Steve Kowalski, Councillor Grant Linn, Councillor Clay Stark, Councillor Kari-Dawn Wolitski, and CAO Chris Costley were in attendance at the call to order. Absent: Mayor Bryan Howe.

Deputy Mayor Kristi Green called the meeting to order at 7:06 p.m.

ADOPTION OF THE AGENDA

180/23 Councillor Kowalski moved to adopt the agenda as presented.

CARRIED

ADOPTION OF THE MINUTES

181/23 Councillor Linn moved to adopt the minutes of the regular meeting of Council held on Tuesday, June 20, 2023 and the special meeting of Council held on Wednesday June 28, 2023 as presented.

CARRIED

CORRESPONDENCE

182/23 Councillor Stark moved to forward the inspector's comments related to the inspection of the ice compressor at Mossbank Centennial Arena to Kiall Jennett, President of the Mossbank Rink Board.

CARRIED

183/23 Councillor Wolitski moved that the correspondence be filed.

CARRIED

WATER SAMPLES AND REPORTS

184/23 Councillor Stark moved to accept the water reports and bacteriological water samples for June 2023 as presented.

CARRIED

SWIMMING POOL AND CAMPGROUND INSPECTION REPORTS

185/23 Councillor Linn moved to accept the Saskatchewan Health Authority swimming pool and campground inspection reports, dated June 26, 2023, as information.

CARRIED

FINANCIAL REPORTS

186/23 Councillor Kowalski moved that the financial reports for June 2023 (bank reconciliation, financial summary, and staff salary report) be accepted as presented.

CARRIED

ACCOUNTS FOR APPROVAL

187/23 Councillor J. Costley moved that the List of Accounts for Approval consisting of cheques numbered 7911-7938, EFTs numbered 877-904, and automatic withdrawal payments shown on the Lafleche Credit Union bank reconciliation be approved and that these be attached to and form part of the minutes.

CARRIED

BYLAW NO.07/23 – EXTEND THE TIME FOR COMPLETION OF 2022 FINANCIAL STATEMENTS

188/23 Councillor Stark moved that Bylaw No. 07/23, a bylaw to extend the time required for the completion of the 2022 financial statements, receive first reading.

CARRIED

189/23 Councillor Kowalski moved that Bylaw No. 07/23, a bylaw to extend the time required for the completion of the 2022 financial statements, receive second reading.

CARRIED

190/23 Councillor J. Costley moved that Bylaw No. 07/23, a bylaw to extend the time required for the completion of the 2022 financial statements, receive three readings at this meeting.

CARRIED UNANIMOUSLY

191/23 Councillor Wolitski moved that No. 07/23, a bylaw to extend the time required for the completion of the 2022 financial statements, receive third reading and be adopted.

CARRIED

DAYCARE EXPANSION

192/23 Councillor Linn moved to provide approval in principle for a 30' x 40' addition on the north side of 501 T C Douglas Street E (Lot 5 Block 22 Plan CX 555) on the condition the addition is fully funded by Mossbank Childcare Services Inc.

CARRIED

TOWN BBQ

193/23 Councillor Stark moved to table discussion regarding the replacement of the town barbecue until the next regular meeting of Council.

CARRIED

ICIP GRANT

194/23 Councillor Green moved that the meeting recess at 8:33 p.m. to allow for inspection of the proposed walking path route.

CARRIED

195/23 Councillor Green moved that the meeting be adjourned at 8:55 p.m.

CARRIED

196/23 Councillor Wolitski moved to approve the walking path plan, as amended, on the condition revised quotes (including PST) fall within the \$150,000 project cost (\$100,000 from the Investing in Canada Infrastructure Program and \$50,000 from the Dare to Dream Lottery).

CARRIED

STREET LAMPS

197/23 Councillor Stark moved to approve the street lamps plan for the 300 and 400 blocks of Main Street as presented.

CARRIED

WESTERN MUNICIPAL BOARD OF REVISION

198/23 Councillor Kowalski moved that the Town of Mossbank appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023 through to December 31, 2023; remuneration as set out in the Western Municipal Consulting fee schedule (minimum cost of \$250 plus tax), with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans;

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the

members appointed for a hearing shall determine the chair of that hearing from among their numbers; and

That the Town of Mossbank appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023 through to December 31, 2023; remuneration as set out in the Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties, the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

SERVER COMPUTER

199/23 Councillor Linn moved to approve the purchase of an ASUS desktop computer, as presented, at a cost of \$2,672 plus tax.

CARRIED

2023 BUDGET

200/23 Councillor Wolitski moved to approve the 2023 budget as amended.

CARRIED

COMMITTEE OF THE WHOLE, CLOSED SESSION

201/23 Councillor Wolitski moved that Council recess to the Committee of the Whole, closed session, at 10:05 p.m., pursuant to subsection 120(2)(a) of *The Municipalities Act*, to discuss employee matters.

CARRIED

CAO Chris Costley left the meeting at 10:05 p.m. Councillor Jeremy Costley declared a conflict of interest and left the meeting at 10:24 p.m.

202/23 Councillor Wolitski moved that Council adjourn the closed session and reconvene the meeting at 10:26 p.m.

CARRIED

CAO Chris Costley returned to the meeting at 10:26 p.m.

CAO EMPLOYMENT CONTRACT

203/23 Councillor Linn moved to appoint Chris Costley as Chief Administrative Officer of the Town of Mossbank for a term position ending on August 31, 2023, under the conditions of the Employment Contract presented, and authorize Mayor Bryan Howe to sign the Agreement on behalf of the Town of Mossbank.

CARRIED

ADJOURNMENT

204/23 Councillor Kowalski moved to adjourn the meeting at 11.25 pm.

CARRIED

Bryan Howe, Mayor

Chris Costley, CAO