

MINUTES

TOWN OF MOSSBANK

REGULAR COUNCIL MEETING

7:00 p.m. Tuesday October 17, 2023

*Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Tuesday, October 17 at 7:00 p.m.*

*Interim Mayor Kristi Green, Councillor Steve Kowalski, Councillor Grant Linn , Councillor Clay Stark, Councillor Kari-Dawn Wolitski, and CAO Anna Finlay were in attendance at the call to order. Guests Greg Foreman, Bonnie Olafson and Larry Brodin in attendance.*

*Interim Mayor Kristi Green called the meeting to order at 7:00 p.m.*

**ADOPTION OF THE AGENDA**

262/23 Councillor Stark moved to adopt the agenda as amended.

CARRIED

**ADOPTION OF THE MINUTES**

263/23 Councillor Kowalski moved to adopt the minutes of the regular meeting of Council held on September 19, 2023 as presented.

CARRIED

**CORRESPONDENCE**

265/23 Councillor Linn moved that the rink board decision be tabled to November meeting.

CARRIED

264/23 Councillor Kowalski moved that the correspondence be filed.

CARRIED

**MANAGER REPORTS**

265/23 Councillor Kowalski moved to accept the manager reports.

CARRIED

**WATER SAMPLES AND REPORTS**

266/23 Councillor Wolitski moved to accept the bacteriological water samples for Sept 6, 2023 as presented.

CARRIED

**COMMITTEE REPORTS**

267/23 Councillor Linn moved to accept the committee reports as presented.

CARRIED

**FINANCIAL REPORTS**

268/23 Councillor Wolitski moved to accept the financial reports as presented.

CARRIED

**ACCOUNTS FOR APPROVAL**

269/23 Councillor Wolitski moved that the List of Accounts for Approval be approved as presented.

CARRIED

**BYLAW NO. 09/23 – AUDITOR EXTENSION**

270/23 Councillor Wolitski moved that Bylaw No. 09/23, a bylaw of the town of Mossbank in the province of Saskatchewan to extend the time required for the completion of the 2022 financial statements, receive first reading.

CARRIED

271/23 Councillor Linn moved that Bylaw No. 09/23, a bylaw of the town of Mossbank in the province of Saskatchewan to extend the time required for the completion of the 2022 financial statements, receive second reading.

CARRIED

272/23 Councillor Kowalski moved that Bylaw No. 09/23, a bylaw of the town of Mossbank in the province of Saskatchewan to extend the time required for the completion of the 2022 financial statements, receive three readings at this meeting.

CARRIED UNANIMOUSLY

273/23 Councillor Stark moved that Bylaw No. 09/23, a bylaw of the town of Mossbank in the province of Saskatchewan to extend the time required for the completion of the 2022 financial statements, receive third reading and be adopted.

CARRIED

**FIREFIGHTING FEES**

274/23 Councillor Kowalski moved that we make no changes to the current state of firefighting fees being covered by town taxes and that the discussion be tabled indefinitely.

CARRIED

**LETNES DRIVEWAY**

275/23 Interim Mayor Green made a motion to pay top-up to Letnes Construction for \$3787.88 constituting the final payment regarding the fix for their driveway.

CARRIED

**BY-ELECTION REMUNERATION**

276/23 Councillor Kowalski approved \$200/day for a max of \$400 for the 2023 by-election to be paid to a poll clerk to chosen by administration.

CARRIED

**SASKTEL PHONE UPGRADE**

277/23 Councillor Wolitski moved to approve up to \$106/month plus initial set up charges. No training to be included in set-up.

CARRIED

**SIDEWALK QUOTE**

278/23 Councillor Wolitski moved to table discussion regarding sidewalks for Bonnie Olafson and Marnie Oddliefson until budget meeting.

CARRIED

**MUNISOFT TRAINING**

279/23 Councillor Linn moved to table discussion regarding Munisoft training until budget meeting.

CARRIED

**SASKPOWER FOR SUBDIVISION**

280/23 Councillor Wolitski moved authorize acting CAO Anna Finlay to get a quote for temporary solution for power for lot 22 block 24 plan 67MJ00876.

CARRIED

281/23 Councillor Wolitski moved to table discussion regarding full power for the subdivision until spring.

CARRIED

#### **MAIN STREET LIGHT POLES**

282/23 Interim Mayor Green moved to table until next meeting.

CARRIED

#### **TENDER SHED REMOVAL**

283/23 Councillor Kowalski moved to not accept any of the tenders received and to retender.

CARRIED

#### **NEW GRADER**

There is a possibility that the joint agreement to use the grader from RM 102 may not be continuing.

284/23 Councillor Linn moved to table discussion regarding grader options until the budget meeting.

Councillors will meet

CARRIED

#### **MINIMUM SERVICE LEVEL DECLARATION**

285/23 Councillor Wolitski made a motion to meet the minimum service level declaration set out by the SPSA for the volunteer fire department.

CARRIED

#### **LAFLECHE VS. CONEXUS**

286/23 Interim Mayor Green moved to table discussion on using Lafleche Credit Union vs Conexus Credit Union until next regular council meeting on the assumption that acting CAO Finlay will acquire more information regarding deposit options for both credit unions.

CARRIED

#### **CHANGING SIGNING AUTHORITY**

287/23 Councillor Linn moved to have Bryan Howe removed as a signing authority for the Town of Mossbank for both Conexus Credit Union and Lafleche Credit Union.

CARRIED

#### **COMMISSIONER FOR OATHS**

288/23 Councillor Kowalski moved to approve \$100 for a member of the office staff to get their designation as a commissioner for oaths for the province of Saskatchewan.

CARRIED

#### **MUNISOFT ADDITIONS**

289/23 Councillor Wolitski moved that both the Paymate payroll addition and the bank reconciliation addition for MuniSoft be approved for a max of \$25/month to the end of the year.

Councillor Wolitski suggested that we look at options to buy vs. annual subscription going forward after year end.

CARRIED

#### **FIRST AID**

290/23 Councillor Linn moved that we table this discussion indefinitely.

Suggested that the town look into hosting a course for the whole town.

CARRIED

**TAX ENFORCEMENT**

291/23 Councillor Wolitski moved that the list of land arrears for 2023 be recognized as presented.

CARRIED

**ACQUISITION OF TITLE**

292/23 Councillor Linn moved that administration be authorized to start the process for the acquisition of title as presented.

CARRIED

**GRAVEL COST**

293/23 Councillor Kowalski moved that discussion regarding the cost of gravel be tabled indefinitely.

Councillor Stark said going rate is approximately \$13.50/yd for road gravel plus mileage.

CARRIED

**CANCEL INTEREST ON TAXES**

294/23 Councillor Linn moved to accept the 2022 cancellations of interest on taxes as presented.

CARRIED

**WRITE OFF ACCOUNTS RECEIVABLE**

295/23 Councillor Wolitski moved to accept the write off of accounts receivable as presented.

CARRIED

**CHRIS 10 YEARS**

296/23 Councillor Wolitski moved to table discussion of a 10 year gift to Chris Costley.

MOTION RESCINDED

297/23 Councillor Linn moved that we purchase a 10 year plaque from flatland metalworks.

CARRIED UNANIMOUSLY

**305 1 STREET EAST**

Veranova (property consultants for Conexus Credit Union) has informed the town that they are no longer responsible for this property and that Conexus is walking away from the property as of the end of October 16.

298/23 Interim Mayor Green moved that we table discussion on this until the next regular council meeting.

Acting CAO Finlay is to acquire information on how to proceed with this going forward.

CARRIED

299/23 Councillor Linn moved that for yard clean up we do not get a Loraas disposal bin but use the town truck for disposal.

CARRIED

**ADJOURNMENT**

300/23 Councillor Wolitski moved to adjourn the meeting at 9:02 p.m.

CARRIED

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*Kristi Green, Interim Mayor*

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*Anna Finlay, Acting*