

## MINUTES

### TOWN OF MOSSBANK

### REGULAR COUNCIL MEETING

7:00 p.m. Tuesday November 21st, 2023

*Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Tuesday, November 21<sup>st</sup> at 7:00 p.m.*

*Mayor Greg Foreman, Deputy Mayor Kristi Green, Councillor Steve Kowalski, Councillor Grant Linn, Councillor Clay Stark, Councillor Kari-Dawn Wolitski, Councillor Tom Howe, and CAO Anna Finlay were in attendance at the call to order. Guest Bonnie Olafson was in attendance.*

*Interim Mayor Kristi Green called the meeting to order at 6:58 p.m.*

#### **ADOPTION OF THE AGENDA**

301/23 Councillor Kowalski moved to adopt the agenda as amended.

CARRIED

#### **ADOPTION OF THE MINUTES**

302/23 Councillor Linn moved to adopt the minutes of the regular meeting of Council held on October 17<sup>th</sup>, 2023 as presented.

CARRIED

#### **ELECTION RESULTS**

303/23 Councillor Stark moved to accept the 2023 by-election results as presented.

CARRIED

304/23 Councillor Wolitski moved that public disclosures from Councillor Howe and Mayor Foreman be accepted as presented.

CARRIED

305/23 Councillor Kowalski moved that the Oath of Office for Councillor Howe and Mayor Foreman be accepted as presented

CARRIED

306/23 Councillor Linn moved that the Lafleche Credit Union and Conexus Credit Union accounts be changed to add Mayor Greg Foreman as a signing authority.

CARRIED

307/23 Councillor Howe moved that the file correspondence be accepted as presented.

CARRIED

#### **MANAGER REPORTS**

308/23 Councillor Howe moved to accept the manager reports.

Councillor Stark requested that information regarding the tractor bucket repairs be added.

CARRIED

#### **WATER SAMPLES AND REPORTS**

309/23 Councillor Green tabled the water reports until the December meeting.

CARRIED

#### **COMMITTEE REPORTS**

310/23 Councillor Linn moved to accept the committee reports as presented.

CARRIED

**FINANCIAL REPORTS**

311/23 Councillor Wolitski moved to accept the financial reports as presented.

CARRIED

**ACCOUNTS FOR APPROVAL**

312/23 Councillor Stark moved that the List of Accounts for Approval be approved as presented.

CARRIED

**BYLAW NO. 10/23 – AUDITOR EXTENSION**

313/23 Councillor Wolitski moved that Bylaw No. 10/23, a bylaw of the town of Mossbank in the province of Saskatchewan to extend the time required for the completion of the 2022 financial statements, receive first reading.

CARRIED

314/23 Councillor Linn moved that Bylaw No. 10/23, a bylaw of the town of Mossbank in the province of Saskatchewan to extend the time required for the completion of the 2022 financial statements, receive second reading.

CARRIED

315/23 Councillor Stark moved that Bylaw No. 10/23, a bylaw of the town of Mossbank in the province of Saskatchewan to extend the time required for the completion of the 2022 financial statements, receive three readings at this meeting.

CARRIED UNANIMOUSLY

316/23 Councillor Kowalski moved that Bylaw No. 10/23, a bylaw of the town of Mossbank in the province of Saskatchewan to extend the time required for the completion of the 2022 financial statements, receive third reading and be adopted.

CARRIED

**MAIN STREET LIGHTS**

317/23 Councillor Green moved to table the discussion on the lights until our next Regular meeting.

CARRIED

**RETENDER SHED REMOVAL**

318/23 Councillor Wolitski moved to table the removal of the shed indefinitely.

CARRIED

**RINK BOARD**

Mayor Foreman volunteered to join the Mossbank Rink Board.

319/23 Councillor Wolitski moved to table discussion on the Mossbank Rink Board indefinitely.

CARRIED

**LAFLECHE VS. CONEXUS**

320/23 Councillor Green moved to approve up to \$150 in ordering cheques for Conexus.

CARRIED

**SASKPOWER FOR SUBDIVISION**

321/23 Councillor Green moved to accept the quote from Saskpower for \$13,500 to supply the subdivision with a temporary power solution.

CARRIED

**PHONE ALLOWANCE**

322/23 Councillor Green moved to have all staff receive \$50/month to cover phone expenses.

CARRIED

**LANDFILL CHANGES**

Councillor Linn suggested that we look into alternatives to a full stop on accepting electronics at the landfill. There is concern that this will result in our dumpsters being overloaded with these items. Can look at volunteer hours or small donation to get them offloaded in the future. All in agreement that the landfill attendant should not be responsible for moving or loading these items.

323/23 Councillor Linn moved to table the proposed changes to the landfill indefinitely.

CARRIED

**UPDATED JOINT EMERGENCY PLAN**

324/23 Councillor Wolitski moved to accept the joint emergency plan.

CARRIED

**DRONE VIDEO AND PHOTOS**

Discussion that this should not be a town decision and should be sent to the tourism board for action.

325/23 Councillor Stark moved to table the discussion of the drone videos indefinitely.

CARRIED

**RINK STOP SIGN**

326/23 Councillor Howe moved to have the rink stop sign moved back to its original location.

CARRIED

**CHRISTMAS PARTY**

In the past the Christmas party has been done at local events but not an option this year. Look into booking the restaurant for a supper. Likely will be in the new year. Town has previously paid for staff and council pays their own.

327/23 Councillor Linn moved to table the discussion of the Xmas party until the December regular meeting.

CARRIED

**CHRISTMAS BONUS/GIFT**

328/23 Councillor Wolitski moved to give staff \$100 gift card to local business of choice.

CARRIED

**PER DIEM & MILEAGE**

329/23 Councillor Green moved to table the discussion on per diem & mileage indefinitely.

CARRIED

**EMPLOYEE REVIEWS**

The employee review needs to be completed by administration and brought to council with recommendations. A job description for assistant administrator will need to be created. All information relating to the Old Wives lake will need to be gathered and passed to the tourism board to help create a break between town and tourism responsibilities.

330/23 Councillor Green moved to table the discussion until December regular meeting.

CARRIED

**LIBRARY OPEN HOURS**

331/23 Councillor Green moved to accept the proposed library open hours for 2024.

CARRIED

**SUBDIVISION LISTING**

332/23 Councillor Stark made a motion to create a Subdivision committee.

CARRIED

**MUNISOFT IMPLEMENTATION TRAINING**

333/23 Councillor Wolitski moved to accept the quote for \$500 on the understanding that the actual final billing may vary slightly up or down from this quote.

CARRIED

**LOT 12 BLOCK 7 AG 895**

334/23 Councillor Green moved to discount the property taxes the same as previous years for lot 12 block 7 AG895.

CARRIED

**BRENT ANDERSON LOT CONSOLIDATION**

335/23 Councillor Linn moved to approve the lot consolidation for lots 19-20 Block 1 Plan 1080.

CARRIED

**TREE LIGHTING AND PARADE**

336/23 Councillor Linn moved to close Main Street a half hour prior to and for the duration of the parade.

CARRIED

**VACATION GUIDE**

337/23 Councillor Green moved to have this moved to the tourism board for their consideration.

CARRIED

**SCHOOLING HOURS**

338/23 Councillor Stark moved to allow administration to use working hours to complete the LGA certificate.

CARRIED

**ASSINIBOIA TIMES CHRISTMAS GREETING**

339/23 Councillor Green moved to table this indefinitely.

CARRIED

**DAYCARE REQUEST**

340/23 Councillor Howe moved to accept the proposed changes regarding power implementation made at the daycares expense.

CARRIED

**OFFICE CHRISTMAS HOURS**

341/23 Councillor Linn moved to accept closing for Christmas Day, Boxing Day, and New Years Day, and closing early on December 22<sup>nd</sup> and December 29<sup>th</sup>.

CARRIED

**LIBRARY DONATION**

342/23 Councillor Stark moved to donate a 3-month Gym Membership to the library for their silent auction.

CARRIED

**TOWN EASEMENTS**

343/23 Councillor Wolitski moved to accept the Joint Use Utility Easement Agreement between the town and SaskPower, SaskTel and Shaw Cable with the change of Chris Costley's name and contact information on the documents to Anna Finlay.

CARRIED

**OLD FIREHALL**

Discussed ending the current lease to allow Frank's Electric to lease the building.

344/23 Councillor Green tabled until next meeting.

CARRIED

**GYM EQUIPMENT**

Current gym equipment is having breakdowns. Prior administration manually checked the gym equipment regularly and fixed as needed, but not an option with current administration.

345/23 Councillor Wolitski moved to have current issues fixed by Councillor Kowalski and that administration do up a poster for the gym requesting members inform the town office of any issues.

CARRIED

**ADJOURNMENT**

346/23 Councillor Kowalski moved to adjourn the meeting at 9:48pm.

CARRIED

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*Kristi Green, Interim Mayor*

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*Anna Finlay, Acting*

CAO