

MINUTES

TOWN OF MOSSBANK

REGULAR COUNCIL MEETING

7:00 p.m. Tuesday, August 15, 2023

Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Tuesday, August 15, 2023, at 7:00 p.m.

Mayor Bryan Howe, Deputy Mayor Kristi Green, Councillor Jeremy Costley, Councillor Clay Stark, Councillor Kari-Dawn Wolitski, and CAO Chris Costley were in attendance at the call to order. Absent: Councillor(s) Steve Kowalski and Grant Linn

Mayor Bryan Howe called the meeting to order at 7:00 p.m.

ADOPTION OF THE AGENDA

205/23 Councillor Green moved to adopt the agenda as amended.

CARRIED

ADOPTION OF THE MINUTES

206/23 Councillor Green moved to adopt the minutes of the regular meeting of Council held on Tuesday, July 18, 2023.

CARRIED.

CORRESPONDENCE

207/23 Councillor Stark moved to file correspondence.

CARRIED

WATER SAMPLES AND REPORTS

208/23 Councillor Wolitski moved to accept the water reports and bacteriological water samples for July 2023 as presented.

CARRIED

FINANCIAL REPORTS

209/23 Councillor J. Costley moved that the financial reports for July 2023 (bank reconciliation, financial summary, and staff salary report) be accepted as presented.

CARRIED

ACCOUNTS FOR APPROVAL

210/23 Councillor J. Costley moved that the List of Accounts for Approval consisting of cheques numbered 7939-7971, EFTs numbered 905-939, and automatic withdrawal payments shown on the Lafleche Credit Union bank reconciliation be approved and that these be attached to and form part of the minutes.

CARRIED

TOWN BBQ

211/23 Councillor Green moved to table discussion regarding the replacement of the town barbecue until the next regular meeting of Council.

CARRIED

ICIP GRANT

212/23 Councillor Wolitski moved that Council authorize the CAO to sign ICIP agreement.

CARRIED

CONSOLIDATION OF PROPERTY REQUESTED BY GREGG NAGEL

213/23 Councillor Stark moved to approve the consolidation request for Lot 8-9, Blk/Par 23, Plan # MJ02636 and Lot 9B, Blk/Par23, Plan 10238325.

CARRIED

CONSOLIDATION OF PROPERTY REQUESTED BY CRYSTAL & DENNIS STARK

214/23 Councillor Green moved to approve the consolidation request for Lot 13, Blk /Par 24, Plan # 68MJ02636, and Lot 13B, Blk/Par24, Plan 102386235

CARRIED

DUTCH ELM DISEASE

215/23 Councillor Green moved that discussion of Dutch Elm Disease be tabled until the next meeting.

CARRIED

FENCING REQUEST

216/23 Mayor Howe moved to approve a fifty (50) year lease of the portion of Lane 2 Plan 83MJ13831 directly adjacent to Lot 3A Block 25 Plan 102219858, to Dale and Merrilee Stark for a fee of \$100 to accommodate the construction of a fence on the lane boundary.

CARRIED

BULK WATER STATION-BACKUP VALVE

217/23 Councillor J. Costley moved that purchase of a backup valve be ordered at the discretion of the town administration.

CARRIED

CEMETARY CREMATION SECTION

218/23 Councillor Stark moved to table the discussion of placing two cremation urns in one cremation spot, in regard to a request by Ed and Marion Sadlemyer, until the next meeting.

CARRIED

MUNISOFT TRAINING

219/23 Mayor Howe moved that discussion of Munisoft training be tabled until the next meeting.

CARRIED

CAO Chris Costley left the meeting at 8:12 p.m. Councillor Jeremy Costley declared a conflict of interest and left the meeting at 8:12 p.m. Councillor Kowalski joined the meeting at 8:12 p.m. Councilor Linn joined the meeting by phone, at 8:12 p.m.

CAO

220/23 Mayor Howe moved that Anna Finlay be hired as acting administrator (Chief Administrative Officer) of the Town of Mossbank, effective Tuesday, September 5, 2023, with the following terms or employment:

- 1) wage rate of \$20.00 per hour;
- 2) six (6) month probationary period;
- 3) conditional on approval of a Conditional Certificate by the Urban Board of Examiners; and
- 4) conditional on enrollment in the Local Government Authority program or another recognized educational requirement (at the expense of the Town of Mossbank) with the intention of obtaining a Standard Certificate from the Urban Board of Examiners; and

that, effective September 5, 2023, the signatures of:

- 1) Bryan Howe or Kristi Green; and
- 2) Anna Finlay

be required to authorize the withdrawal or transfer of funds with respect to any bank accounts under the control of the Town of Mossbank held with Conexus Credit Union 2006 and Lafleche Credit Union.

CARRIED

ADJOURNMENT

221/23 Councillor Wolitski moved to adjourn the meeting at 9:09 p.m.

CARRIED

Kristi Green, Deputy Mayor

Anna Finlay, Acting CAO