**MINUTES**

**TOWN OF MOSSBANK**

**REGULAR COUNCIL MEETING**

**7:00 p.m. Wednesday May 22, 2024**

*Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Wednesday May 22, 2024 @ 7:00 pm.*

*Mayor Greg Foreman, Deputy Mayor Kristi Green, Councillor Clay Stark, Councillor Kari Wolitski, Councillor Steve Kowalski, Councillor Grant Linn (by phone) and CAO Anna Finlay were in attendance at the call to order. Councillor Tom Howe was absent.*

*Guests: None*

*Delegates: none*

*Mayor Greg Foreman called the meeting to order at 7:02 p.m.*

**ADOPTION OF THE AGENDA**

129/24 Mayor Foreman – That the agenda be adopted as presented.

CARRIED

**ADOPTION OF THE MINUTES**

130/24 Councillor Stark - That the minutes of the regular meeting of Council held on April 9th, 2024 be adopted as presented.

CARRIED

**FILE CORRESPONDENCE**

131/24 Councillor Green - That the correspondence be acknowledged and filed as presented.

CARRIED

**MANAGER REPORTS**

132/24Councillor Kowalski – That the manager reports be accepted as presented.

CARRIED

**WATER SAMPLES AND REPORTS**

133/24 Mayor Foreman – That the chlorine and turbidity report and bacteriological water samples reports for April be accepted as presented.

CARRIED

**FINANCIAL REPORTS**

134/24 Councillor Wolitski – That the staff report and Bank Reconciliations for April be approved as presented. Also, that the Financial Summary for April be approved and attached to and form part of the minutes.

CARRIED

**ACCOUNTS FOR APPROVAL**

135/24 Councillor Green - That the List of Accounts for Approval for consisting of AP Batch 2024-00042 to 2024-00050 totaling $121,641.02 be approved, and that these be attached to and form part of the minutes.

CARRIED

**BYLAW NO. 06/24**

136/24 Councillor Green – That Bylaw No. 06/24, a Bylaw to Control and Regulate Seacans and Shipping Containers and Mobile Storage Containers in the Town of Mossbank receive first reading.

CARRIED

137/24 Councillor Stark – That Bylaw No. 06/24, a Bylaw to Control and Regulate Seacans and Shipping Containers and Mobile Storage Containers in the Town of Mossbank receive second reading.

CARRIED

138/24 Councillor Kowalski – That Bylaw No. 06/24, a Bylaw to Control and Regulate Seacans and Shipping Containers and Mobile Storage Containers in the Town of Mossbank receive three readings at this meeting.

CARRIED UNANIMOUSLY

139/24 Councillor Wolitski – That Bylaw No. 06/24, a Bylaw to Control and Regulate Seacans and Shipping Containers and Mobile Storage Containers in the Town of Mossbank receive third reading.

CARRIED

**CENTENNIAL DRIVE EXPANSION**

140/24 Councillor Green – That all decisions regarding the Centennial Drive Expansion be tabled until the budget has been approved.

CARRIED

**MAIN STREET REVITALIZATION**

141/24 Mayor Foreman – That the main street revitalization project regarding street lights be concluded and that the six street lights be placed at a location to be determined at a later date.

CARRIED

**POOL OPENING**

142/24 Councillor Green – That, barring any unforeseen complications, the pool be opened as of June 22, 2024.

CARRIED

*Councillor Stark declared a conflict of interest on the next item and left the meeting room at 8:36 pm.*

**STREET SWEEPING**

143/24 Councillor Linn – That the tender for street sweeping be awarded to Clay Stark using his skid steer at a rate of $85/hr plus the cost of diesel fuel required.

CARRIED

*Councillor Stark rejoined the meeting at 8:40 pm.*

**Sale of Tax Title Property**

144/24 Councillor Kowalski – That Lot 16, Block 8, Plan EX633, be offered for sale at a purchase price of $6,000.00.

CARRIED

**Request for Placement of Seacan – RM of Lake Johnston No. 102 (RM 102)**

145/24 Councillor Stark – That the request received from RM 102 for permission to place a seacan on lot 8, Block 1, Plan EX628, be table until council receives more specific information as to the size and requested location.

CARRIED

**A/R DECREASE**

146/24 Councillor Green – That the interested accrued on overdue taxes for Lot 5, Block 3, Plan AA1080, in the amount of $815.98, be written off provided the remaining balance owing is paid in full within 30 days of notification by administration.

CARRIED

Councillor Wolitski left the meeting at 9:02

**SAFETY MANUAL – TSS FUNDING**

147/24 Councillor Green – That a joint safety manual between RM of Sutton No. 103 be tabled indefinitely.

CARRIED

**CRA ACCESS**

148/24 Councillor Green – That council authorize full access for Anna Finlay and Shantel Reimer to the Town’s CRA account in order to conduct business as required. Also, that Christopher Costley and any others who may have had access previously, be removed from the account.

CARRIED

**CREDIT CARD PAYMENT FEES**

149/24 Councillor Stark – That all credit card payments processed through the Town of Mossbank’s payment terminal be charged a 2% fee.

CARRIED

**WATER METER DEPOSITS**

150/24 Councillor Green – That a decision regarding water meter deposits be tabled until the next regular meeting of council.

CARRIED

**SUMA WORKSHOP AND HOTEL**

151/24 Mayor Foreman – That hotel expenses related to Anna Finlay’s attendance of the SUMA workshop held in Saskatoon on May 28, 2024, in the amount of $136.61, be approved.

CARRIED

**COMMITTEE OF THE WHOLE, CLOSED SESSION**

152/24 Councillor Stark – That Council recess to the Committee of the Whole, closed session, at 9:18 p.m., pursuant to subsection 120(2)(a) of *The Municipalities Act,* to discuss employee matters*.*

*CAO Anna Finlay left the meeting at 9:18 pm.*

153/24 Councillor Kowalski – That council adjourn the closed session and reconvene the meeting at 9:29 pm.

CARRIED

*CAO Anna Finlay rejoined the meeting at 9:29 pm*

**CAO WAGE REVIEW**

154/24 Mayor Foreman – That the salary increase for CAO Anna Finlay to $46,000/year is hereby approved, and that said increase be retroactive to May 1, 2024.

CARRIED

**SUMMER STUDENTS**

155/24 Councillor Green – That administration is hereby authorized to hire a summer student as a groundsperson for the Town of Mossbank and that person may also be used by other Mossbank organizations at a rate of $10/hour, as approved by administration.

CARRIED

**MOOSE JAW FUNERAL HOME**

156/24 Councillor Linn – That a cheque in the amount of $300 be forwarded to Bryan Ireland as reimbursement of cemetery fees.

CARRIED

**VIOLENCE PREVENTION POLICY**

157/24 Mayor Foreman – that the new Violence Prevention Policy be approved as presented.

CARRIED

**HALL FINANCE REPORT**

158/24 Councillor Green – That the financial report for the Mossbank Community Hall be tabled until the June Regular Meeting.

CARRIED

**ARBORIST/TREE CONCERN**

159/24 Councillor Green – That the fee of $700 for Mirielle Lennox to perform an inspection of Mossbank Trees for Dutch Elm Disease and other potential tree issues is hereby approved. This fee also covers training foreman Gerrad Waughtal on how to do future inspections.

CARRIED

**RINK LEAK**

160/24 Councillor Stark – That this item be tabled until administration is able to get a quote for repairs.

CARRIED

**ROAD BOSS GRADER**

161/24 Councillor Stark – That discussion regarding the purchase of a new road boss grader be tabled until the next budget meeting.

CARRIED

**TIP GRANT FOR POOL**

162/24 Councillor Green – That $600.00 be approved for the purchase of a new pool clock for the Mossbank Rink.

CARRIED

**GYM SECURITY ISSUES**

163/24 Councillor Green – That options to resolve gym security issues be tabled indefinitely.

CARRIED

**BUDGET**

164/24 Councillor Stark – That discussion regarding the 2024 Budget be tabled until the next regular council meeting.

CARRIED

**LANDFILL**

165/24 Councillor Green – That discussion regarding skid steer work at the landfill be tabled until the budget meeting.

CARRIED

**SCHOLARSHIP**

166/24 Councillor Kowalski – That a $200 scholarship be awarded to a graduate who resides in the Town of Mossbank and that the recipient be chosen by the Mossbank School Scholarship Committee.

CARRIED

*Councillor Kowalski declared a conflict of interest on the next item and left the meeting at 10:19 pm*

**SPARKULAR REQUEST**

167/24 Councillor Stark – That council approves the request received from Steven Kowalski for permission to use a sparkular from Platinum Music Services for the Brandt/Kowalski wedding to take place at the Mossbank Centennial Arena on June 29, 2024.

CARRIED

*Councillor Kowalski rejoined the meeting at 10:20pm.*

**NPF CALL TO ACTION**

168/24 Councillor Green – that discussion regarding the NPF call to action be tabled indefinitely.

CARRIED

**NEXT COUNCIL MEETING – June 11, 2024**

**ADJOURNMENT**

169/24 Mayor Foreman moved to adjourn the meeting at 10:20 pm.

CARRIED

*Greg Foreman, Mayor*

*Anna Finlay, Acting CAO*