**MINUTES**

**TOWN OF MOSSBANK**

**REGULAR COUNCIL MEETING**

**7:00 p.m. Tuesday
September 17, 2024**

*Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Tuesday September 17, 2024 @ 7:00 pm.*

*Mayor Greg Foreman, Councillor Tom Howe, Councillor Steve Kowalski, Councillor Kristi Green, and CAO Anna Finlay were in attendance at the call to order. Councillor Clay Stark, Councillor Grant Linn and Councillor Kari Wolitski were absent.*

*Guests: Bonnie Olafson*

*Delegates: none*

*Mayor Greg Foreman called the meeting to order at 7:00 p.m.*

**ADOPTION OF THE AGENDA**

234/24 Councillor Howe – That the agenda be adopted as amended.

 CARRIED

**ADOPTION OF THE MINUTES**

235/24 Mayor Foreman - That the minutes of the regular meetings of Council held on August 20, 2024 be approved as presented.

 CARRIED

**FILE CORRESPONDENCE**

236/24 Councillor Green - That the correspondence be acknowledged and filed as presented.

 CARRIED

**MANAGER REPORTS**

237/24Mayor Foreman – That the manager reports be accepted as presented.

CARRIED

**WATER SAMPLES AND REPORTS**

238/24 Councillor Green – That the chlorine and turbidity report and bacteriological water samples reports for July be tabled to the next regular council meeting.

 CARRIED

**FINANCIAL REPORTS**

239/24 Councillor Kowalski – That the staff report, and Bank Reconciliations for August be approved as presented. Also, that the Financial Summary for August be approved and attached to and form part of the minutes.

 CARRIED

**ACCOUNTS FOR APPROVAL**

240/24 Councillor Green - That the List of Accounts for Approval consisting of AP Batch 2024-00086 to 2024-00093 totaling $104,190.21 be approved, and that these be attached to and form part of the minutes.

 CARRIED

**BYLAW NO. 10/24**

241/24 Councillor Green - That Bylaw No. 10/24, a Bylaw of the Town of Mossbank in the Province of Saskatchewan to Extend the Time Required for the Completion of the 2023 Financial Statements receive first reading.

 CARRIED

242/24 Mayor Foreman - That Bylaw No. 08/24, a Bylaw of the Town of Mossbank in the Province of Saskatchewan to Extend the Time Required for the Completion of the 2023 Financial Statements receive second reading.

 CARRIED

243/24 Councillor Howe - That Bylaw No. 08/24, a Bylaw of the Town of Mossbank in the Province of Saskatchewan to Extend the Time Required for the Completion of the 2023 Financial Statements receive three readings at this meeting.

 CARRIED UNANIMOUSLY

244/24 Councillor Kowalksi - That Bylaw No. 08/24, a Bylaw of the Town of Mossbank in the Province of Saskatchewan to Extend the Time Required for the Completion of the 2023 Financial Statements receive third reading.

 CARRIED

**TAXERVICE**

245/24 Councillor Green – That discussion around outsourcing tax enforcement services be tabled until the next regular council meeting.

 CARRIED

**FIRE ESCAPE RINK**

246/24 Councillor Howe – That a ramp be built on the north side of the rink for fire escape purposes.

 CARRIED

**COMMITTEE OF THE WHOLE, CLOSED SESSION**

247/24 Councillor Green – That Council recess to the Committee of the Whole, closed session, at 8:28 p.m., pursuant to subsection 120(2)(a) of *The Municipalities Act,* to discuss employee matters*.*

*CAO Anna Finlay left the meeting at 8:28 pm.*

248/24 Councillor Kowalski – That council adjourn the closed session and reconvene the meeting at 9:10 pm.

 CARRIED

*CAO Anna Finlay rejoined the meeting at 9:10 pm*

**ADMINISTRATIVE ASSISTANT**

249/24 Councillor Green – That Kate Modon be hired for the position of full-time Administrative Assistant for the Town of Mossbank at a rate of $18/hour starting October 1, 2024.

 CARRIED

**R2 PURCHASE**

250/24 Councillor Howe – That Lot R2 Block 8 plan EX633 CP be sold for $4500 to Gary Woit.

 CARRIED

**CENTENNIAL DRIVE EXPANSION**

251/24 Councillor Green – That a decision on the engineered drawings from Landworks Engineering be tabled until after the next meeting of the subdivision committee.

 CARRIED

**LEGION – MILITARY SERVICE RECOGNITION BOOK**

252/24 Councillor Green – That $200 be donated to a cause as decided by a local member of the legion and not donated to the military service recognition book.

 CARRIED

**UTILITY WRITE-OFF**

253/24 Councillor Green – That administration write off a total of $979.29 in overdue utilities as presented.

 CARRIED

**UTILITIES TO TAXES**

254/24 Mayor Foreman – That administration send out registered letters to transfer outstanding utilities to taxes for a total of two properties totalling $1657.59 total.

 CARRIED

**305 1ST ST E – LETTER RE: DISCONNECTED**

255/24 Mayor Foreman – That administration send out registered letters to transfer outstanding utilities to taxes for a total of $1090.00.

 CARRIED

**TRACTOR BUCKET**

256/24 Councillor Green – That administration accepts the south country quote 31605665 for a new tractor bucket for $1845.00.

 CARRIED

**SHED DOOR REPLACEMENT**

257/24 Councillor Kowalski – That a new door be purchased from Valor door services for $2,230.00 to replace the broken door on the town shed.

 CARRIED

**DONATION OF GYM EQUIPMENT**

258/24 Councillor Green – That the donation of a new piece of gym equipment for the Mossbank Health and Fitness Centre be accepted.

 CARRIED

**NEXT COUNCIL MEETING – October 15, 2024**

**ADJOURNMENT**

259/24 Mayor Foreman moved to adjourn the meeting at 10:20 pm.

 CARRIED

 *Greg Foreman, Mayor*

 *Anna Finlay, Acting CAO*