**MINUTES**

**TOWN OF MOSSBANK**

**REGULAR COUNCIL MEETING**

**7:00 p.m. Monday
February 10th, 2025**

*Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Monday February 10th, 2025 @ 7:00 pm.*

*Mayor Greg Foreman, Councillor Tom Howe, Councillor Chris Costley, Councillor Kristi Green, Councillor Gregg Nagel, Councillor Bonnie Olafson and CAO Anna Finlay were in attendance at the call to order. Councillor Darren Wolitski arrived late.*

*Guests: Gerrad Waughtal*

*Mayor Greg Foreman called the meeting to order at 7:00 p.m.*

**ADOPTION OF THE AGENDA**

28/25 Councillor Howe – That the agenda be adopted as amended.

 CARRIED

**ADOPTION OF THE MINUTES**

29/25 Councillor Olafson – That the January 13th, 2025 minutes be adopted as amended.

 CARRIED

**FILE CORRESPONDENCE**

30/25 Councillor Nagel – That the correspondence be acknowledged and filed as amended.

 CARRIED

**NATIVE PLANT IMPROVEMENT**

31/25 Councillor Costley – To authorize administration to apply for grants related to the native plant improvement proposal put forward by Katie Letnes, provided they are a minimum of 50% funded and include a proposal plan and budget.

 CARRIED

**ASSET MANAGEMENT**

32/25 Councillor Costley – that administration prepare an asset management policy for consideration.

 CARRIED

**MANAGER REPORTS**

33/25 Councillor Green – That the manager reports be accepted as presented.

CARRIED

**TRAFFIC BYLAW UPDATE**

34/25 Councillor Nagel – That updating that traffic bylaw be put to the transportation committee for continued work.

CARRIED

**WATER SAMPLES AND REPORTS**

35/25 Councillor Green – That the chlorine and turbidity report and bacteriological water samples reports for January be acknowledged and filed as presented.

 CARRIED

**FINANCIAL REPORTS**

36/25 Councillor Nagel – That the staff report and Bank Reconciliations for January be approved as presented. Also, that the Financial Summary for January be approved and attached to and form part of the minutes.

 CARRIED

**ACCOUNTS FOR APPROVAL**

37/25 Councillor Costley – That the list of Accounts for Approval of AP Batch 2025-00002 to 2025-00010 totaling $91,418.95 be approved, and that these be attached to and form part of the minutes.

 CARRIED

**BYLAW 02/25**

38/25 Councillor Nagel – That Bylaw no. 02/25, a Bylaw of the Town of Mossbank, in the Province of Saskatchewan, to Repeal Previous Bylaws, receive first reading.

 CARRIED

39/25 Councillor Costley – That Bylaw no. 02/25, a Bylaw of the Town of Mossbank, in the Province of Saskatchewan, to Repeal Previous Bylaws, receive second reading.

 CARRIED

40/25 Councillor Howe – That Bylaw no. 02/25, a Bylaw of the Town of Mossbank, in the Province of Saskatchewan, to Repeal Previous Bylaws, receive three readings at this meeting.

 CARRIED UNANIMOUSLY

41/25 Councillor Green – That Bylaw no. 02/25, a Bylaw of the Town of Mossbank, in the Province of Saskatchewan, to Repeal Previous Bylaws, receive third reading and be adopted as amended.

 CARRIED

**BYLAW 03/25**

42/25 Councillor Nagel – That Bylaw no. 03/25, a bylaw to amend Bylaw no. 155 known as the Zoning bylaw, be postponed to the March regular meeting.

 CARRIED

**BYLAW 04/25**

43/25 Councillor Costley – That Bylaw no. 04/25, a Bylaw of the Town of Mossbank, in the Province of Saskatchewan, to Incur a Debt in the Sum of Eighty-Seven Thousand One Hundred Forty-One And 15/100 Dollars ($87,141.15) for the Purpose of Purchasing a New 2024 John Deere 3046R Compact Utility Tractor, receive first reading.

 CARRIED

44/25 Councillor Nagel – That Bylaw no. 04/25, a Bylaw of the Town of Mossbank, in the Province of Saskatchewan, to Incur a Debt in the Sum of Eighty-Seven Thousand One Hundred Forty-One And 15/100 Dollars ($87,141.15) for the Purpose of Purchasing a New 2024 John Deere 3046R Compact Utility Tractor, receive second reading.

 CARRIED

45/25 Councillor Wolitski – That Bylaw no. 04/25, a Bylaw of the Town of Mossbank, in the Province of Saskatchewan, to Incur a Debt in the Sum of Eighty-Seven Thousand One Hundred Forty-One And 15/100 Dollars ($87,141.15) for the Purpose of Purchasing a New 2024 John Deere 3046R Compact Utility Tractor, receive three readings at this meeting.

 CARRIED UNANIMOUSLY

46/25 Councillor Olafson – That Bylaw no. 04/25, a Bylaw of the Town of Mossbank, in the Province of Saskatchewan, to Incur a Debt in the Sum of Eighty-Seven Thousand One Hundred Forty-One And 15/100 Dollars ($87,141.15) for the Purpose of Purchasing a New 2024 John Deere 3046R Compact Utility Tractor, receive third reading and be adopted.

 CARRIED

**SGI CLAIM – RINK DAMAGES**

47/25 Councillor Costley - That Mayor Greg Foreman and Administrator Anna Finlay sign the SGI property damage release to discharge Oddleifson, Jason Ken and Oddleifson, Cori Leeann in regards to damages at the Mossbank Rink from February 2, 2024 for a total of $13,122.77

 CARRIED

**PURCHASING POLICY**

48/25 Councillor Costley – That the purchasing policy be postponed until the March regular meeting to allow administration to make requested amendments.

 CARRIED

**MONTHLY COFFEE WITH COUNCIL**

49/25 Councillor Wolitski – that discussion regarding the implementation of monthly coffee with council be postponed until spring of 2025.

 CARRIED

**SPRING CLEAN -UP**

50/25 Councillor Nagel – that this item be moved to information.

 CARRIED

**LANDFILL SHACK**

51/25 Councillor Howe – that discussion regarding the landfill shack be postponed until administration is able to obtain quotes for replacement sheds.

 CARRIED

**CAFT DEBIT SET-UP**

52/25 Councillor Green – That the town be set up with a debit CAFT account for a one-time fee of $100 and per transaction fee of $0.50 provided the $0.50 transaction fee is added as a fee to the payments and recouped.

 CARRIED

**UTILITY POLICY REVISION**

53/25 Councillor Green – That section 4.3 of the Utility Policy be revised to say the following:

* All utility bills still owing 30 days after the reminder is sent out will be issued a notice via registered letter ***or personal service*** giving them 30 days to contact the office and make payment arrangements or their water will be added to our disconnection list.

 CARRIED

**RESCHEDULE APRIL MEETING**

54/25 Councillor Nagel – That the April regular meeting of council be rescheduled to Tuesday April 22nd.

 CARRIED

**SAMA AGM**

55/25 Councillor Costley – To send administration to the SAMA 2025 Annual Meeting on April 9, 2025 at a cost of $75.00.

 DEFEATED

**SUMA CONVENTION**

56/25 Councillor Nagel – that administration withdraw two registrations from the SUMA convention April 13-16, 2025. Administration and one councillor will attend.

 CARRIED

**NEW BANK ACCOUNT**

57/25 Councillor Green – that discussion regarding a new chequing account be postponed indefinitely.

 CARRIED

**SNOW REMOVAL**

58/25 Councillor Nagel – That snow removal from the walking path be postponed until spring and that the community be advised accordingly.

 CARRIED

**TCA POLICY**

59/25 Councillor Nagel – That discussion regarding the Town of Mossbank Tangible Capital Asset Policy be postponed until the next regular meeting.

 CARRIED

**PAYMENT TERMINAL**

60/25 Councillor Wolitski – that the town office payment system be switched from the current Clover payment system to Elavon.

 CARRIED

**NEXT COUNCIL MEETING – March 10th, 2025**

**ADJOURNMENT**

61/25 Councilor Nagel- Meeting adjournment at 10:02 pm.

 CARRIED

 *Greg Foreman, Mayor*

 *Anna Finlay, CAO*