

MINUTES

TOWN OF MOSSBANK

REGULAR COUNCIL MEETING

7:00 pm Monday
December 8th, 2025

Minutes of the Town of Mossbank Regular Council Meeting held in the Council Chambers of the Municipal Office located at 311 Main Street, Mossbank, Saskatchewan on Monday, December 8th, 2025 at 7:00pm.

Mayor Greg Foreman, Councillor Bonnie Olafson, Councillor Gregg Nagel, Councillor Darren Wolitski, Councillor Chris Costley, Councillor Kristi Green, Councillor Tom Howe and CAO Anna Finlay were in attendance at the call to order.

Mayor Greg Foreman called the meeting to order at 7:00pm.

ADOPTION OF THE AGENDA

330/25 Councillor Olafson – That the agenda be adopted as amended.

CARRIED

ADOPTION OF THE MINUTES

331/25 Councillor Howe – That the November 12th, 2025, regular meeting minutes be adopted as amended.

CARRIED

FILE CORRESPONDENCE

332/25 Councillor Costley – That the correspondence be acknowledged and filed as presented.

CARRIED

MANAGER REPORTS

333/25 Councillor Green – That the manager reports be accepted as presented.

CARRIED

WATER SAMPLES AND REPORTS

334/25 Councillor Nagel – That the chlorine and turbidity report and bacteriological water samples reports for November be acknowledged and filed as presented.

CARRIED

FINANCIAL REPORTS

335/25 Councillor Olafson – That the staff report and bank reconciliations for November be accepted as presented. Also, that the financial summary for November be accepted and attached to and form part of the minutes.

CARRIED

ACCOUNTS FOR APPROVAL

336/25 Councillor Costley – That the list of Accounts for Approval of AP Batch 2025-00090 to 2025-00098 totaling \$102,288.73 be approved, and that these be attached to and form part of the minutes.

CARRIED

TAXSERVICE

337/25 Councillor Wolitski – That Taxservice be asked to join the next regular council meeting as a delegate.

CARRIED

CAO CONTRACT

338/25 Councillor Nagel – That the employment contract for Anna Finlay be signed by administration and the mayor as amended.

CARRIED

PUBLIC DISCLOSURE STATEMENT

339/25 Councillor Nagel – That the public disclosure statements be accepted as presented.

CARRIED

MRS DECLARATION

340/25 Councillor Green – The Council of the Town of Mossbank confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
 - Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
 - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
 - Adoption of a Council Procedures Bylaw;
 - Adoption of an Employee Code of Conduct; and
 - All members of council have filed and annually updated their Public Disclosure Statements, as required; and
- That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

LOT CONSOLIDATION – GUTHORMSEN

341/25 Councillor Green – That the lot consolidation for Lots 4-7 Block 6 Plan EX628 be approved.

CARRIED

WAGE DISCUSSION

342/25 Councillor Costley – That town employees, excluding summer recreational employees, receive a 2.5% increase in yearly wages as of January 1, 2026 to recognize the cost of living increase and that discussion of additional raises for all town employees for 2026 be discussed at the next regular council meeting.

CARRIED

COMMITTEE OF THE WHOLE, CLOSED SESSION

343/25 Councillor Nagel – That council recess to the Committee of the Whole, closed session, at 9:40 pm, pursuant to subsection 120(2)(a) of the Municipalities Act, to discuss employee matters.

CARRIED

**9:40pm Administrator Anna Finlay left the meeting*

**10:07pm Administrator Anna Finlay returned to the meeting*

344/25 Councillor Nagel – That council adjourn the closed session and reconvene the meeting at 10:07pm.

CARRIED

WAGE DISCUSSION

345/25 Councillor Howe – That the CAO receive \$63,000/year as of January 1st, 2026.

CARRIED

LANDFILL HOURS

346/25 Councillor Costley – That the Mossbank Landfill hours be changed going forward to: Summer hours (April - October): Tuesday 9am-4pm; Thursday 12pm-7pm; Saturday 9am-4pm | Winter Hours (November - March): Tuesday 9am -12pm; Saturday 9am-4pm

CARRIED

2026 MEETING DATES

347/25 Councillor Wolitski – That the proposed regular council meeting dates for 2026 be the second Monday of every month, except for October regular meeting which will be moved to Tuesday October 13th.

CARRIED

GOVERNMENT FRAMEWORKS

348/25 Councillor Green – That discussion regarding government frameworks be postponed indefinitely.

CARRIED

INSURANCE RECOMMENDATIONS

349/25 Councillor Olafson – That council moves that Nagel Insurance Services implement the proposed recommendations to the town insurance coverage.

CARRIED

WATER WELL DRILLING

350/25 Councillor Costley – That Rebel Drilling be contacted by administration to explain the low water pumping rate on the new replacement well.

CARRIED

NEXT COUNCIL MEETING – January 12th, 2026

ADJOURNMENT

351/25 Councilor Howe – Meeting adjournment at 10:11 pm.

CARRIED

Greg Foreman, Mayor

Anna Finlay, CAO